Emerald Lake Village District
Office: 147 West Main Street
Hillsborough, NH 03244
Tel: 603-464-3128
Emerald Lake Village District (ELVD) Monthly
Commissioners' Monthly Meeting
August 20, 2026

In attendance:

Brett Taber (Commissioner)
Mark Przybyla (Commissioner)
Josh Poff (Commissioner)
Carolyn Renken (Treasurer)
Lorinda Giarrusso (District Clerk)

Other people in attendance:
None

Roll call of officials completed. The meeting was called to order at 6:32 pm by Commissioner Przybyla. We had a quorum.

Public Comments:
None

FALL WATER WARRANT APPROVAL:

Commissioner Taber reported that that based on the new installations, they are going to be taking place over the next two (2) weeks. There will be a total of ten (10) dormant curb stops with a total, agreed abatement of $3,375.00.

Commissioner Taber **MADE A MOTION** to approve the Abatement Approval against the Fall Water Warrant, as follows:

a. Full rate: 654.00
b. User rate: 551.00
c. With a total of $360,354.00

"" The above-mentioned figures represent the Fall 2026 2nd issue Water Bill. It is a semi-annual bill.

Commissioner Poff asked why the water bill went up. Commissioner Taber stated that last year, funds dropped off because the residents were given a $70.00 adjustment, so last Spring, the amount was $585.00. There is no adjustment this year.

Commissioner Taber **MADE A MOTION** to approve the water amount of $360,354.00. Commissioner Przybyla **SECONDED THE MOTION. ALL IN FAVOR.**

Commissioner Taber stated that with the 11 Abatements approved, he would just need to collect the Commissioner's signatures tonight and then he will get them to the Tax Collector. The due date is 10/27/26.

He reminded the Board that dormant curb stops do not go to a resident's yard or house, so it is not considered.

LAKE DRAWDOWNTIMELINE:

Commissioner Taber stated he had drawn up a letter for the Board's review. He put in the dates that were agreed to at the last meeting. He will post to residents by next week. .The dates are as follows:

- **9/1/26 – Resident notice posted sharing that Lake Drawdown to begin October 1st.**
- **9/20/26 – Porta-pots to be removed.**
- **9/30/26 – All rafts to be pulled prior to lake draw down commencing**
- **10/1/26 – or later, begin draw down of roughly 6 inches per week**
- **10/20/26 – final completion of lake drawdown**

PROJECT UPDATES:

Meter Pit Installs;

Commissioner Taber stated that we heard back from the State this week, and we received our award letter for this - SRF Water - $1.245 million, as previously approved by the Voters.

We will have 50% principal forgiveness. That's a potential of $725,000.00 saved off the cost of this project.

We also need to submit to the Drinking Water Trust Fund to see if we can get any other funds and include them along with the final application. The final application's due date will be 5/3/27. However, we are already approved by the Voters. It will take several months for the State to get everything in line.

Aquaman has told us that the locations will be:

1. Gould Pond in front of Meetinghouse. Up to the bridge**. (1 meter)**
2. Huntington/Melody I intersection **(2 meters).**
3. **There are three (3) zones.**

There may be traffic blockages or water disruptions during the installs. People will have to detour around the traffic. Commissioner Przybyla stated he will type up a notice to the residents alerting them as to when these issues may occur.

Commissioner Taber **MADE A MOTION** to approve the Authorization to Borrow funds through SRF and to authorize Commissioner Przybyla as the authorized person to sign the final application, for loan funds received, and for signing disbursements for the same program. Commissioner Poff **SECONDED THE MOTION. ALL IN FAVOR**.

Commissioner Taber stated he will review all documents to see whatever other details we might need. I will call Wright Pearce and ask if engineering resources are used for this project and what that looks like? I anticipate having a call with them by next week. Our pre-application was 20% of the project upwards of $190,000.00. "We've already done a lot of the work on this, getting numerous costs from vendors, etc… with numerous costs being incurred while collecting supporting data. I will find out what they see as potential costs to us".

Commissioner Taber will report back at the next meeting. He will send it in electronically to the State and he said he will make sure that everything looks good before that happens. He stated, secondary to Drinking Water SRF; at a prior meeting, We had a pre-application for CWSW Asset Management technical support. The anticipated due date is 10/27/26. This was already done by ELVD and approved, but when I was reviewing the lists posted, it turned out the State did not initially have us listed due to a Typo on the list. We are definitely approved. This is to be used to improve asset inventory for our Asse Management. The formal letter will come in September.

Hummingbird Well Site:

Commissioner Taber reported that he had received an update. They will be finishing this year. Once the electrical is in place, they can bring in the well company and then tie into the well installation. Once done, we can finalize the Project and get the final costs. We will need to review what funds are left to close. We should look at small parts to see if they can be saved. If we proceed with road paving or road aprons, we could potentially save money, and we certainly don't want to leave any money on the table. It could be $1,000.00 to $10,000.00. I will update the Board when we know.

Calcium Chloride Treatment:

This treatment was completed last week.

OTHER:

Commissioner Taber reminded Commissioner Przybyla that we need an estimate from Bow on culvert replacements.

THE NEXT BLOCK OF BOARD MEETINGS, THROUGH THE END OF THE YEAR ARE:

a. 9/03/26
b. 9/17/26 (Commissioner Przybyla will be unable to attend).
c. 10/01/26
d. 10/15/26
e. 11/05/26
f. 11/19/26
g. 12/03/26
h. 12/17/26

APPROVAL OF AUGUST 6, 2026, MEETING MINUTES:

Commissioner Taber **MADE A MOTION** to approve the 8/6/26 meeting minutes as written. **Commissioner Przybyla SECONDED THE MOTION. ALL IN FAVOR.**

Commissioner Przybyla **MADE A MOTION to enter into a Non-Public Meeting** at 7:00 p.m. Commissioner Taber **SECONDED THE MOTION**. **ALL IN FAVOR**. The purpose of the meeting was to discuss Water Violations:

The board voted to go into a non-public meeting @ 7:00 PM.
The board came out of the non-public meeting and resumed the public meeting @ 7:22 PM.

Commissioner Przybyla **MADE A MOTION** to seal the non-public meeting minutes until all elements of the discussion are resolved and to review them again in 6 months. The **MOTION WAS SECONDED** by Commissioner Poff. All Commissioners voted yes: Commissioner Przybyla, yes vote, Commissioner Poff, yes vote, Commissioner Taber yes vote. **MOTION PASSED**.

Commissioner Przybyla **MADE A MOTION** to adjourn the public meeting @ 7:24 PM. The **MOTION WAS SECONDED** by Commissioner Taber; all three commissioners voted yes. **MOTION PASSED**.

TIME MEETING ADJOURNED: **7:24 PM.**

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Brett Taber, Commissioner Date:

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Mark Przybyla, Commissioner Date

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Josh Poff Date

Respectfully submitted by Lorinda Giarrusso, District Clerk.

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Lorinda Giarrusso Date
District Clerk