



Emerald Lake Village District  
Office: 147 West Main Street, Hillsborough, NH 03244  
Tel: 603-464-3128  
Emerald Lake Village District (ELVD)

**Special Workshop Meeting**  
Thursday, October 24, 2024

In attendance:

Brett Taber (Commissioner)  
Michael Carr (Commissioner)

Other people in attendance:

N/A

Pledge of Allegiance completed

Roll call of officials completed. The meeting was called to order at 6:31 pm by Commissioner Taber.

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Commissioner Taber opened the meeting sharing that the main purpose of the meeting was to share an update on the water distribution project within ELVD. As of this meeting date, SUR had completed the prior roadways and Change orders up through # 13. They were addressing CO# 14 (Raven head) and would need a decision from ELVD as to how to progress on the Midnight Walk (Changeover # 15).

Wright Pierce provided two scenarios for review due to the project short tin=meline and funding reviews.

CO#15 – covers the roadway full length of approx.. 1250 linear feet and associated valves and residential connections. This estimated cost would be about \$210,731.

CO# 15 Alt. - covers the partial length of approx. 850 linear feet and associated valves and residential connections. This estimated cost would be about \$165,210. The reason for this alternative was to allow ELVD to still complete the area that supports current water use locations and possible reduce costs associated with additional ledge removal that might have caused the project to go over budget.

The Board members that were present discussed the options and chose to complete the roadway in full. The belief was that even if the ledge values were more than double the work estimate, we would still be under budget due to the number of other roadways that were under budget for tis line item.

Commissioner Taber made a motion to approve CO# 15 for the full road length at the estimated value of \$210,731. Commissioner Carr seconded the motion, all commissioners voted with a yes vote.

Commissioner Taber shared the next topic of seeking the approval of up to \$30,000 towards the electrical work bid for the Patten hill project. Said work to be performed by Twin Oaks Electrical, LLC. The Money would be for materials to start the project.

Commissioner Taber made the motion to approve the payment of \$30,000 to Twin Oaks Electrical, LLC for electrical components once the agreement is signed. Commissioner Carr seconded the motion. All commissioners voted with a yes vote.

Additional topic that was noted. Commissioner Taber shared that any funds left over from the water infrastructure project will need to be fully understood prior to advising NHDES to close out the loan agreement.

Options to use said funds could be some of the following:

Environmental review for any remaining roadways

Piping repair/ maintenance tools

Leak detection tools

Any possible spare parts

Residential metering set up of systems

And several more, etc....

It was shared as well that any funding still left open could be left on the table and reduce the future loan amount that would be due. It was stated that the future choices of any funding would be tabled to future meetings.

The Board had received notification that Aquamen would be sending out some of the upcoming notices. Further clarity is needed to ensure both Aquamen and ELVD do not duplicate the work.

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Commissioner Taber **MADE A MOTION** to adjourn the meeting at 7:04 pm. **MOTION SECONDED** by Commissioner Carr. **MOTION APPROVED** with a yes vote by all commissioners.

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NAME OF PERSON TAKING MINUTES: : Brett Taber

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Brett Taber, Commissioner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Carr, Commissioner

\_\_\_\_\_  
Date

Respectfully submitted by Lorinda Giarrusso, District Clerk.