



Emerald Lake Village District

Office: 147 West Main Street, Hillsborough, NH 03244

Mail: P.O. Box 1753, Hillsborough, NH 03244

Tel: 603-464-3128

**Tuesday, February 22, 2022 @ 5:30pm
Meeting Minutes**

In attendance:

Sara Auger (Commissioner, Chair)

Brett Taber (Commissioner)

Debbie Kardaseski (Commissioner)

James Pelkey (non-resident)

Roll Call & Quorum of Commissioners -

Meeting called to order by Commissioner Auger at 5:30pm and roll call completed.

The main purpose of this meeting was for a Budget preparation workshop to discuss budget line items.

In attendance was James Pelkey of Pelkey's Landscape & Designs, who submitted a bid for our Summer Maintenance contractor position. The board took this opportunity to learn more about his background and experience. Mr. Pelkey has 15 years of landscaping experience and started his own company, Pelkey's Landscape & Designs, about 2.5 years ago. He has accumulated equipment over the years necessary to complete tasks, with the ability to obtain more equipment if needed. We discussed items in the bid specifications to make sure all involved understand the frequency (much of which is weather dependent) and expectations. The contract work would begin in April running through November or end of season.

Commissioner Kardaseski made a motion to enter into an agreement with Pelkey's Landscaping & Designs for the 2022 season at the contract price of \$8,200.00. Seconded by Commissioner Auger, all in favor, motion passed.

The board will update the Summer Maintenance contract for the 2022 season and all parties will meet to sign the contract.

The board then went over the numbers we had for line items for the general budget and the water budget, to see if any cost saving could be found. We will continue the review of the budget individually over the next few days until our next budget meeting on 2/27 at 9am.

An item that had come up in the last few days was an issue with a failed booster pump, currently on a residential property as it is the district's responsibility to maintain a certain level of water pressure to each home, with the elevation of this home, a booster pump is needed.

Commissioner Auger made a motion for Aquamen to move forward with the needed booster pump replacement. Commissioner Taber seconded the motion, all in favor, motion passed.

A motion was made to adjourn the meeting at 7:52 by Commissioner Auger, seconded by Commissioner Taber, all in favor, motion passed.

_____ Rick Rose, ELVD Clerk

Approved by:

_____ Sara Auger, Commissioner (Chair)

_____ Brett Taber, Commissioner

_____ Debbie Kardaseski, Commissioner