



Emerald Lake Village District

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Emerald Lake Village District (ELVD) Budget Workshop

Meeting Sunday February 6, 2022 @ 9:00am

Meeting Minutes

Attendees:

Sara Auger (Commissioner, Chair)
Brett Taber (Commissioner)
Debbie Kardaseski (Commissioner)
Carolyn Renken (Treasurer)
Melissa Taber (Resident)

Roll Call & Quorum of Commissioners - The meeting was called to order at 9:03am.

The primary purpose of this meeting was for a budget preparation workshop to discuss budget line items.

The board continued with the water budget and reviewing line items after starting the initial review of the water budget line items at the last budget workshop.

Review of Water expense categories included:

- Water Conservation
- Engineering
- Water Bonded Debt
- Water related Warrant Articles

Discussions Included:

- Sending a mailing about water conversation to residents.
- Combing as many mailings as possible this year to save money on stamps, envelopes etc.
- Keeping engineering cost under Engineering water budget line item same as previous 2 years

- Price per load for trucking in water will be increasing by approx. \$20 from old rate at \$465/ per load starting April 1 and the winter rate will be \$515 starting November 1, 2022.
- Warrant Articles for water preliminary will include: To raise and appropriate funds for water budget, Appropriate \$80,000 for water system Capital reserve fund (CRF) with proposed \$60,000 for Water CRF, \$5,000 for matching grant CRF and \$15,000 for water meter CRF. Each grant related water project will be a separate warrant article, with three total.
- A Water Surplus fund was discussed where a 1% deposit of excess funds is allowed each year. We have a fund started in 2012 and will need to research if we can revive this fund or close it and start a new one. There is \$1,000 in this fund now.
- Adding a meter pit/zone meter on Autumn rd was discussed, with \$25,000 budgeted for this.
- The steps to bring the office back into the district were discussed. Current rent agreement goes through the end of 2023. Ideas included adding a warrant article, starting a CRF, adding an office at the Meetinghouse Treatment Center at the same time as upgrade treatment construction (pending approval, partially funded by a grant).
- Auditor identified separating water and general into separate accounts in quickbooks, this transition will happen on 1/1/2023.
- Growth development limitation was discussed to implement into our water rules pertaining to any new water hookups.
- Wright Pierce is ready to submit the 100% water design to bid approval to New Hampshire Department of Environmental Services on 2/8.

Commissioner Kardaseski made a motion to accept the resignation of our former moderator, Bob Hensen. Commissioner Taber seconded, all in favor, motion passed. We are still seeking a moderator for our District Annual Meeting on 4/23/22. Any resident interested, please send an email with your interest to info@elvdnh.com.

Commissioner Auger made a motion to adjourn the meeting at 11:34am. Seconded by Commissioner Kardaseski, all in favor, motion passed. Meeting Adjourned.

_____ Rick Rose, ELVD Clerk

Approved by:

_____ Sara Auger, Commissioner (Chair)

_____ Brett Taber, Commissioner

_____ Debbie Kardaseski, Commissioner