



## **Emerald Lake Village District**

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### **Board Attendees**

Brett Taber *Commissioner, Chair*  
Debbie Kardaseski, *Commissioner*  
Sarah Blackman, *Commissioner*  
Rick Rose, *Clerk*  
Carolyn Renken, *Treasurer*

### **Residents**

June Fitzpatrick and Melissa Taber

Meeting called to order by Commissioner Taber at 6:30pm.

## **ELVD Commissioner Meeting Thursday May 19, 2022**

### **Pledge of Allegiance**

### **Roll Call & Quorum of Commissioners**

#### **Public Comment:**

Melissa Taber asked if sand was going to be put down on any other beaches. Commissioner Kardaseski said she was working on the permit for Meetinghouse Beach. She was behind in doing this because at the time this was initiated budget meetings took precedence. She took pics of Emerald Beach for NHDES. Beaches can only be replenished every 6 years.

Melissa also advised the board that there was some vandalism on Eastman Beach. The basketball hoop was torn off and is missing and we may have a replacement. She also advised that this beach can use another trash can, which we have.

#### **Public Hearing for CW/SW grant acceptance and authority vote needed:**

This is to develop an Asset Management program for our Storm Water and culvert system. It will prioritize inventory, and get it all GIS mapped. Also, this will be used to develop a maintenance/replacement system. This grant is up to \$30K. The board sent out a Request for Qualifications for engineering firms and Gale Associates was selected and we are waiting for the Governor's Council to sign off on it so we can proceed. Commissioner Taber made a motion to accept and move forward with the Asset Management grant for the CleanWater StormWater with the State of NH for a grant up to \$30K, seconded by Commissioner Kardaseski, approved by all, motion passed. Commissioner Taber made a motion to accept the Chair (Brett Taber) to be the authorized signatory to enter into an agreement with the State, seconded by Commissioner Blackman, approved by all, motion passed.

### **Agenda items:**

#### **Complete authorization vote for final loan grant submissions for 2022 :**

This pertains to the 3 bond articles that were presented at Annual Meeting for the water main distribution replacement totalling \$3.2 million and also includes the Meetinghouse project (\$1.26 million) and the \$280K project for Patten Hill for water treatment system development and improvement. The board received resident approval to seek out funding for all of these projects. Wright-Pierce is completing all final applications. Commissioner Taber made a motion for the board to enter into the 2022 State Revolving Fund loan program with the State of NH for SRF funding for the above 3 mentioned projects, seconded by Commissioner Kardaseski, approved by all, motion passed. Commissioner Taber made a motion to accept the Chair (Brett Taber) to be the authorized signatory to enter into an agreement with the State, seconded by Commissioner Blackman, approved by all, motion passed. Commissioner Taber made a motion for the board to enter into an agreement for future change orders with SUR Construction for the remaining alternate

roads based on the original bid for water distribution replacement contingent upon funding from the NHDES/State Revolving Fund, seconded by Commissioner Kardaseski, approved by all, motion passed.

#### **Choose any funding for next year:**

Commissioner Kardaseski's options were for culvert and dam replacement. Commissioner Taber suggested reaching out to Gale Associates to see if the StormWater Asset Management grant could be for the dam and if federal funding would be available for culvert replacements, especially for the ones needed when the road (11 roads) infrastructure is being replaced in the next few years. Bobolink and Lakin have been addressed needing work done. The culvert on Hummingbird, by the well, will be replaced this year and would take about 3-5 days.

Commissioner Blackman suggested a small treatment (for arsenic) shed at Hummingbird (our second largest well producer) to eliminate the need to run piping to Meetinghouse. This small treatment facility would cost considerably less.

Commissioner Taber has contacted our road agent and Aquamen to provide any new cost updates as well as timelines to get all these projects (installation of a new zone meter and the Hummingbird culvert) and to coincide with the 3 road projects (by SUR Construction) to minimize impact to the residents for travel around the district roads. Aquamen advised the board that the best place for the new zone meter (to measure water flow and loss) would be near Hemlock and Alpine. Commissioner Taber made a motion to authorize Aquamen to install the new zone meter at the intersection of Hemlock and Hummingbird, seconded by Commissioner Kardaseski, approved by all, motion passed. The installation of the zone meter will not affect the water flow on these roads.

The construction, equipment to be deployed on/near Memorial Day, for the 3 roads project is scheduled to begin (there was a delay in procuring materials) within the following 2 weeks and the completion date is scheduled to be December 7th. Residents will be made aware of the timeline when it is definitely known and will be shared on the website and FB. There will also be project signs placed, as well. Ellenbrook is the first road scheduled for SUR Construction.

Wright-Pierce suggested we submit an application for installation of residential metering (we received funding to do the study) and then work towards the sub-consultant.

The State, along with the EPA, has a requirement for lead and copper service line inventory inspection and has to be completed by October 16, 2024. There are grants available to assist with the cost of the inspection and report. All the rules and regulations are still to be determined but now is the time to file the application.

Wright-Pierce also suggested we hold off on filing for a grant for emergent contaminants such as manganese. Our well sites currently show we are below threshold levels. In January, they will propose a .3 threshold and for the past several years we've only had testing around a .1 reading. They've also said to hold off on any grants for cyber security. There is a free preparedness assessment offered through the EPA. We were also advised to hold off on any grant for the implementation of a Scada operating system.

All applications must be submitted by June 1st. Commissioner Taber made a motion to, contingent upon which application, to solicit Gale Associates and/or Wright-Pierce to submit pre-applications for us on eligible projects, seconded by Commissioner Blackman, approved by all, motion passed.

#### **Volunteer Activities - cleanup of Burnham Park and Emerald Beach sand opportunities:**

Two weekends ago there was a small clean-up effort made on Burnham Park and this will continue. More tree material (about 4 truckloads) was cut and hauled away with help from Mr. Mendoza and Mr. Opisee. Our road agent relocated the cement slabs to the sandpit. The following weekend sand was delivered to Emerald Beach. Katie Page and her daughter were there to help disperse the sand, along with Commissioners Taber and Blackman, Jordan Murphy and Mike Sage helped behind the scenes.

#### **Roads and culverts update:**

Our road agent continues to cut ditch lines. He's been out grading and will work on Emerald Drive tomorrow. He, along with Town, have removed some trees. Since Bow has started with us he has replaced culverts on Megan, Deerpoint, Spring and Pine Glen and with the completion of the Hummingbird culvert this year will bring the total number of culverts to 5, which is part of his contract. Any other culvert work needed would be at an additional cost. June Fitzpatrick wanted to commend our road agent (Bow Smith) on doing a great job on the roads.

#### **Geese impact on parks/beaches:**

The geese are apparently nesting at Emerald and at Burnham Park. Last year they were removed by Fish & Game. Commissioner Blackman will contact Fish & Game to see how they can assist us with removing them.

#### **Water bill questions:**

Commissioner Kardaseski brought up an issue with 6 Bobolink Lane and its water bill. They received a certified letter

from the Town stating they owed \$1300 and the issuance of a lien. The resident did contact the Town to inquire about the bill. This resident purchased the property August 2021, but the Town was billing the former owner. The resident will pay this water bill in installments and the Town advised they will waive the fees/interest if the board would provide a letter stating they could do that. Commissioner Kardaseski made a motion to write a letter to the Tax Collector to forgive interest only on 6 Bobolink's past due water bill (from Fall 2021 to the Spring 2022) until October 1st, seconded by Commissioner Taber, approved by all, motion passed.

As a reminder to all residents: Water bill payments are collected by the Town and not by the ELVD.

**Approve May 5th meeting minutes:**

Commissioner Taber made a motion to accept the 5/5 meeting minutes as written, Commissioner Kardaseski seconded, all approved, motion passed. Commissioner Kardaseski made a motion to approve the amended 4/23 Annual Meeting minutes for the amount in Warrant Article #5 changed from \$232,947 to \$252,947, Commissioner Taber seconded. All commissioners approved motion, motion passed. Meeting minutes were signed tonight.

**Approval of manifests:**

Commissioner Taber read off the manifest totals: For May, the water manifest totaled \$16,094.41 and the general manifest that included an amended line on rent totaled \$11,628.58. Commissioner Taber made a motion to approve the manifests, seconded by Commissioner Kardaseski, approved by all, motion passed.

**Late agenda items:**

Status of communication for mailings: All envelopes have been stuffed, addressed and stamped and ready to mail for the Consumer Confidence Report and Notices of Violations.

Commissioner Kardaseski gave an update on the Eastman fence installation. The fence will be installed (100 ft) on July 11th.

**Adjournment of Meeting:**

Commissioner Taber made a motion to adjourn the meeting at 8:18 pm, seconded by Commissioner Blackman, all approved, motion passed. Minutes were signed tonight.

**Sign any necessary bills**

The board is meeting May 22nd to review the Water Rules & Regulations at 9am.  
The next board meeting will be June 7th and June 23rd at 6:30.  
For July, the 7th and July 21st at 6:30.

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Debbie Kardaseski, *Commissioner*

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Sarah Blackman, *Commissioner*