



Emerald Lake Village District

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Board Attendees

Sara Auger, *Commissioner (Chair)*,
Brett Taber *Commissioner*
Rick Rose, *Clerk*
Carolyn Renken, *Treasurer*

Residents

No attendees were present

Meeting called to order by Commissioner Auger at 6:30pm.

ELVD Workshop Meeting Thursday March 10, 2022 @ 6:30 PM

Roll Call & Quorum of Commissioners

Review Professional Engineering Service Request for Qualifications (RFQ) for Stormwater Inventory & Condition Assessment:

We received interest from four companies but only two responded. They were Wright-Pierce and Gale. Both of these companies have previously worked with the district. Gale was involved with the Hummingbird outlet bridge and Wright-Pierce has worked with us for several years on several projects. The board will need to review the RFQ's before a decision can be made by this Sunday. Once chosen, that company will draw up the final application for the Asset Management grant. The deadline for this with NHDES is March 31st. The application will then go to the Governor's Council over the Summer (no reimbursements can be done in the meantime) and then the awards are granted (a \$30K grant with no match required) and work can commence. Any application fees will come out of our General Administration fees or may be later invoiced and covered under the grant.

Income Survey Update:

This was updated to a 68.12% return rate today with the Median Household Income (MHI) of \$55,200. Our base number was 389 for year round water users and RCAP Solutions has received 265 participants. We need about 25 more to respond to hit our 75% goal.

Commissioner Taber will inquire with NHDES to understand their position regarding state statute on any projects requiring funding and need residents to sign off on. In prior years a two-thirds vote was required at the Annual Meeting, which is 66%. State law changed last year and now the requirement is a three-fifths vote, which is 60%. With our participation rate in the survey of over 68% and well above what the State recognizes for residents to approve acceptance. We need to find out if the State will accept this kind of approach because we qualify for an additional 20% of ARPA funding and possibly upwards of up to 30% loan forgiveness.

Water Main Replacement Project update:

Last week ads were approved and submitted. March 1st is the pre-bid meeting. Five contractors attended the virtual meeting. Wright-Pierce went through the work instructions on the submission of bids and NHDES shared what their requirements are, as well. This week Wright-Pierce sent out to all interested contractors that submitted a request for bids the details and any amendments along with the Shoreland Permit that was returned and approved. March 15th is the closing deadline and the reading of all bids. The awarding of the contract is scheduled for April 4th. Construction will start sometime in the Spring as mud season will be a factor.

Eastman well & any water items update:

Commissioner Taber will be in contact with Aquamen to make sure that within the next two weeks (by March 31st) that all testing needs to be finalized. Data from the pilot testing could affect the scope of work needed. The well has treatment challenges with the manganese and hydrocarbons. Aquamen is trying to determine what type of treatment process will be needed and once that is done then to determine the cost associated. Not having full details could also affect any warrant articles due for the Annual Meeting.

Aquamen has installed part of the transducer on Hummingbird but is not operational now due to them needing additional parts.

In trying to finish the Source Water Protection grant (which closes in May) for the well area, the tree company and the contractor installing the fencing are restricted in doing their work due to road closures for heavy equipment. We may need to file an extension until August to the program if all can't be completed by May.

Today the district received the **annual** average results of fluoride and it is above where it should be at 3.5 (notice of violation is dated 3/10/22) and the secondary level is 2.0. Residents will receive notification in writing within 30 days and will be posted on the website. The Consumer Confidence Report (CCR) will also be included in the mailing. Treatment vessels (and media) will need to be looked at to see if they need to be changed for both fluoride and arsenic.

Water was trucked in today because of the loss in the tank due to recent water leaks. We had delivery of 8-9 truck loads. Each truck delivered carried 6K gallons. Each foot in the tank equates to 7500 gallons. The tank is now at 19ft.

The water warrant needs to be approved and signed by the weekend to submit to the Town Tax Collector. The current estimated value is \$305,788 for this invoice period across the current 536 connections. There are two more to be added to that list and there are a few impending applications for water hook-ups. Residents should expect, for April, their water bill to be in the **estimated** range of approximately \$570.50 down from the \$719 on the last bill.

Annual Meeting preparations:

- ~ The Annual Meeting is scheduled to take place April 23rd. Currently, there are no mask requirements at this time at the high school where the meeting will be held.
- ~ For those residents interested in joining the board in an official capacity, filing will be from March 9th - March 18th. Forms are available on the outside of the door at the office.
- ~ The 60 day window for bond loan hearing/s began February 21st and this will be advertised once a date is set.
- ~ A petition for Warrant Articles final submission date will be March 21st.
- ~ Loan hearing is March 31st.
- ~ The budget hearing is being held on March 24th and an ad will be placed 7 days prior.
- ~ In the last week of March/first week of April an ad will be placed for the Supervisors of the Checklist. The day they will be at the office to register voters is still undetermined.
- ~ The bond hearing will be March 31st.
- ~ Budget and Warrant Articles need to be posted no later than April 7th.
- ~ Annual Reports need to be submitted by April 4th and available by April 15th.
- ~ The date for absentee ballots need to be back to the court by April 18th.

Approve February 17th, 22nd & 27th meeting minutes:

Commissioner Auger made a motion to accept all above mentioned meeting minutes as written, Commissioner Taber seconded. Both commissioners approved motion, motion passed. Meeting minutes were signed tonight.

Late agenda items:

~The 2020 has been completed and hard copies were received. The NH Municipal Bond Bank needs a copy of the audit as part of our loan agreement. Commissioner Kardaseski will send an electronic copy to them. The process for the 2021 audit has already begun.

~Commissioner Taber wanted to remind residents of the Easter Bunny event happening on April 3rd with a rain date of April 10th occurring at Meetinghouse Beach. Details will be posted on the website and on the FB page. Donations and volunteers are welcome for the filling of the Easter eggs.

~Commissioner Taber spoke with Bow after the latest storm and Bow informed him he was in the area most of the

day and prepped with some stone material getting ready for mud season. He moved several trees off EllenBrook Rd, Racoon Alley and Hummingbird.

~ James Pelkey was offered and he accepted the contract for Summer maintenance and is pending all signatures.

There is a meeting on March 13th at 9:00am to review Water Rules and Regulations.

On March 15th at 1:00pm there is a meeting for the Water Main Replacement Project bids.

The next board meeting is scheduled for Thursday, March 24th at 6:30pm.

March 31st there is the bond hearing meeting.

There may be one more budget meeting scheduled before the end of the month.

Sign any necessary bills

Adjournment of Meeting:

Commissioner Auger made the motion to adjourn the meeting at 7:50pm. Seconded by Commissioner Taber. Both commissioners approved the motion, and the motion was passed.

Rick Rose, *ELVD Clerk*

Approved by:

Sara Auger, *Commissioner (Chair)*

Brett Taber, *Commissioner*

Debbie Kardaseski, *Commissioner*

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