



### **Emerald Lake Village District**

Office: 147 West Main Street Mail: PO Box 1753  
Hillsborough, NH 03244  
Tel: 603-464-3128 info@elvdnh.com

#### **Board Attendees**

Brett Taber *Commissioner, Chair*  
Debbie Kardaseski, *Commissioner*  
Sarah Blackman, *Commissioner*  
Rick Rose, *Clerk*

#### **Residents**

Bob Winterson, Ted Donohue, Jordan Murphy and Melissa Taber

**Non-Resident:** Bow Smith

Meeting called to order by Commissioner Taber at 6:30pm.

### **ELVD Commissioner Meeting Thursday June 23, 2022**

#### **Pledge of Allegiance Roll Call & Quorum of Commissioners**

#### **Public Comment:**

Melissa Taber asked if there is any money in the budget to put some/any recreational activities for the kids to play with at Meetinghouse Beach. Commissioner Taber explained he believes there wasn't anything budgeted for this calendar year (for expensive items like swing sets or a playground) but will see if budgeting for this can be done for next year and see if the residents will approve it. Residents are always welcome to donate (must be approved by the board) items for kids to play with if they choose.

Melissa advised the board that resident Deb Winterson has volunteered her time to watch the trash at Eastman Beach and Tricia Stefanelli will do the same at Emerald Beach.

Bob Winterson asked about the parking at Eastman Beach. Commissioner Taber advised that the board did look at some property for this purpose but the residents voted against it at an Annual Meeting. Parking is not allowed due to well development there.

#### **Meet/Greet with Gale Associates:**

Scott Bourcier was here to explain what Gale (along with UNH) will be doing for the district regarding the Asset Management for our Stormwater Infrastructure Program. Gale will be providing tablets for the district to use during this endeavor to upload the collection of data. Information collected will include where/how hazards may/will happen and how it can be improved upon and will also assist the board in any future grants if/when they become available. Information will help the district decide what GIS (water system mapping) system to obtain. The district received a grant from the State that enabled us to utilize Gale's services which will go into May/June of 2023.

#### **Review of current open projects:**

#### **Ellen Brook:**

SUR Construction has mobilized most of their material and temporary water piping is on site. They completed most of the preparation for the temporary water piping on Ellen Brook and are continuing these efforts on Deerpoint, which is the second road scheduled to have infrastructure replaced. Next week they will complete and send water testing to the State and Aquamen will assist to transition those roads to the temporary water lines. Excavation on Ellen Brook will start next week. Each road is scheduled to take 2-4 weeks. Once these roads are complete, they will go over to

Old Lantern and complete the same process. During construction, one side of the road will be more affected than the other and there will be workers on these roads to direct/divert traffic as needed.

**Meetinghouse sand permit request:**

Commissioner Blackman provided an update on this by saying that the Conservation Committee did not approve the sand permit bringing up erosion issues (if it's still occurring) dating back to 1999 and 2001 in which they never received feedback. They were also concerned that 10 cubic yards (a State rule) of sand isn't going to be enough and also has to be 10 feet from the nearby resident and permission from them must be obtained beforehand.

Commissioner Blackman will get in touch with this Committee for answers to some questions (if the sand can be replenished half of the beach at a time) and ask what they deem can be done with this beach this year.

**Beach water testing:**

All 4 beaches were tested for June and all passed with being in permissible levels, with no concerns. Emerald Beach is the only one that had the highest e-coli value rating of 37 & 52 out of a permissible value of 80 to 100. All the other beaches rated between 4 and 13.

**Review of pending items:**

**Review and vote on excess ARPA Funds allocation to which project (2022/2023):**

The State reached out to Commissioner Taber to advise him that based on the applications and on our water rate and the results from our Income Survey the district is eligible for an additional \$90K of ARPA funds. The State needs to know how we would like to allocate these funds. The projects (Meetinghouse improvements, Patten Hill treatment improvements and road distribution piping) voted on at Annual Meeting would be considered. These funds would reduce the amount of the loan/s. Commissioner Taber would like to see all the money allocated to the distribution piping to the 8 additional roads that need to be repaired. The loan would be reduced from \$970K to \$880K. The rest of the board agreed with him and Commissioner Taber made the motion to apply the additional \$90K of ARPA funds to the 2022 distribution project based on the warrant articles voted on at the Annual Meeting, Commissioner Karadaseski seconded, all approved, motion passed.

**CRF deposits/CRF withdrawal:**

For the General Fund, the originally approved Capital Reserve amount was for \$40K for roads and bridges and \$2500 for the dam repairs and maintenance fund. Commissioner Taber made the motion to approve the deposits of \$20K towards roads and bridges and \$2500 for the dam repair and maintenance fund, Commissioner Karadaseski seconded, all approved, motion passed.

For the Water Fund, the originally approved Capital Reserve amount was for \$50K and matching funds grants for \$2500 and the water meter fund for \$12,500. Commissioner Taber made the motion to approve the deposits of \$25K towards the water capital reserve, \$2500 for the matching funds grants and \$12,500 for the water meter capital reserve, Commissioner Blackman seconded, all approved, motion passed.

Commissioner Taber advised that the auditor, based on the 2021 audit, let him know that we may have missed an opportunity to make a withdrawal from expenses made last year and we are still eligible to make this withdrawal for the Red Fox Crossing bridge project. The board will continue to work with the auditor to make sure we have the right amount.

**Discussion on application for leak detection grant for 2023:**

The State has announced they are accepting applications for the leak protection program for 2023. The district has qualified for this free leak detection program. We qualified for this program pre-Covid and the State will do that for us this Summer from the 2020 application that we had approved. Commissioner Taber made the motion to submit the application for the district to receive the leak detection grant for 2023, Commissioner Blackman seconded, all approved, motion passed.

**Water service contract discussion:**

Commissioner Taber explained that due to increasing fuel charges, Aquamen has requested an increase starting in July for an additional \$500 per month to assist in offsetting this cost. Commissioner Taber did request from them at what rate may decrease this extra cost in the future and we are awaiting their answer, but this may be for the rest of this calendar year at an additional cost of \$3K. Aquamen's contract will also expire with the district at the end of the year and we look forward to working with them next year.

Commissioner Taber made the motion to acknowledge Aquamen's increase in fuel charges for the remaining 2022 year pending any reduction in general fuel prices, Commissioner Kardaseski seconded, all approved, motion passed.

Just as an FYI, the district will also expect costs to rise for electricity and propane, as well.

**Open Office Clerk position:**

The district has received 2 applications for this position. Interviews will be done by Commissioners Kardaseski and

Blackman as Commissioner Taber has recused himself in the process due to a conflict of interest.

**Submission for ASM 2022 award nomination:**

The State has reached out to check if the district wanted to take part/apply for the Asset Management 2022 Award nomination. The district has already received recognition for SourceWater Sustainability. The board has decided not to take part in any nomination.

**Fireworks on beaches discussion:**

Commissioner Kardaseski advised that since the insurance company told us the district will not be covered, we need to post and make it clear that there will be no fireworks on any ELVD property. Commissioner Taber also reminded the board and tonight's attendees that many, if not all, residents at the Annual Meeting felt that protecting the financial interests of the district was of utmost importance. Commissioner Kardaseski will be checking with legal for clarification of the district's Rules and Regulations and details will be discussed once she gets answers. A public meeting may have to be scheduled.

**Donation of basketball hoop:**

Three years ago a basketball hoop at Eastman Beach was donated by US Water Consultants/resident Mark Witterson and since then it was damaged/stolen and Mark is willing to donate another one.

**Late agenda items:**

Commissioner Taber provided an update on the Eastman well saying that final pilot testing by Aquamen was completed. All results have been submitted to the State and Wright-Pierce. There is one possible treatment option out of three that were proposed that does make the water treatable and usable. The next stage is figuring out the development of this option and the costs associated with it. The grant we received will help with this process once the Governor's Council signs off in June/July, however, the State, Aquamen, Wright-Pierce and the district all must agree on the option chosen and one that can be financially supported by the residents.

Commissioner Kardaseski has a call into NHDES concerning the scheduled fencing around Eastman beach regarding the required enclosure size needed around the well structure. The fencing contractor is scheduled for July 8th, 11th and 12th.

**Bow Smith was here to give an update:**

This week Bow did the dispersion of the calcium chloride (4K pounds) he was allotted. This was spread on the main loop including Red Fox Crossing, Emerald Drive, Hummingbird, Hemlock, Ellen Brook and Autumn and a light application near Eastman and he also scraped down (and removed) all the organic build-up there. Emerald Drive received a bit of a heavier application due to heavier traffic and dust. He will evaluate and work on the smaller, less traveled roads, as needed. He also did a touch up grading on Spring Street. He did some clean up on some of the ditching piles. He worked on some erosion issues on Winter street. Last week, he graded the parking areas on all beaches, including the mailbox area and finished it off with the roller.

He assisted Aquamen with a couple of leaks by dropping off sand and gravel.

He is still working on getting pricing for the culvert at Hummingbird and received a late quote from Michie and hasn't been able to send that to the board yet. We have piping already stored at Meetinghouse for this project.

He would like to have a future discussion with the board about future snow removal at the Eastman well area the closer it gets to Winter.

He may have to temporarily move, due to the road projects, his equipment to another location.

**Approval of 6/7/22 meeting minutes:**

Commissioner Taber made the motion to accept these minutes as written, Commissioner Kardaseski seconded, all approved, motion passed. Commissioner Kardaseski made the motion to accept the 6/7/22 non-public meeting minutes as written, Commissioner Taber seconded, all approved, motion passed. Minutes were signed tonight. The 5/19/22 meeting minutes also needed to be signed.

**Approval of Manifests:**

As of June 13, 2022, the general manifest totaled \$30,405.93. The water manifest totaled \$83,819.49. Total expenditures for all vendors was \$114,566.96.

**Adjournment of Meeting:**

Commissioner Taber made the motion to adjourn the meeting at 8:20 pm, Commissioner Blackman seconded, all approved, motion passed.

**Next board meeting:**

July 7th at 6:30

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Debbie Kardaseski, *Commissioner*

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Sarah Blackman, *Commissioner*

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