



Emerald Lake Village District

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ELVD Workshop Meeting - Thursday July 7, 2022

Board Attendees

Brett Taber *Commissioner, Chair* Debbie Kardaseski, *Commissioner* Sarah Blackman, *Commissioner*
Rick Rose, *Clerk*, Carolyn Renken, *Treasurer*

Residents

Jane Dunning, Terry Dunning, June Fitzpatrick and Melissa Taber

Meeting called to order by Commissioner Taber at 6:30pm

Pledge of Allegiance and Roll Call & Quorum of Commissioners

OPEN ITEMS

Meetinghouse beach sand supplement/Shoreland impact permit:

Commissioner Blackman advised that it was conveyed to her that the State recommended we get 2 separate permits for each property, being Meetinghouse and Hummingbird Beaches. Commissioner Taber suggested that more raking, by our Summer contractor, to help with erosion control might benefit Meetinghouse Beach. The board budgeted for only one beach and are trying to get the most impact out of the cost of permits which are good for 2-3 years. The board has decided to continue efforts for Meetinghouse Beach and obtain a Shoreland Impact Permit. Hummingbird Beach doesn't need replenishment at this time.

Beach water quality - July testing:

The samples were taken and forwarded to the lab. Results should be available in 7-10 days. June lab results showed all beaches within acceptable levels for E-coli bacteria. Some residents were concerned about the possibility of cyanobacteria at Meetinghouse Beach a couple of weeks ago. The board contacted the State once they were aware of the concern and was advised that there was no need to do anything at that point as any visible signs were no longer evident. Information about cyanobacteria was put on the website and the FB page for future reference.

A resident inquired about magnesium levels in our water. We do not treat our water for magnesium nor have we ever received any violation notifications. Anyone can research data at OneStop through the NHDES website.

Office clerk position:

Commissioner Kardaseski advised that they interviewed two applicants, Melissa Taber and former commissioner Sara Auger. The decision was to hire Sara Auger because she already has the computer skills and the background suitable to fit the position. Commissioner Kardaseski will compose an agreement letter for Sara to sign and a start date will be determined at a later date.

Basketball hoop:

A secondary basketball hoop will be installed at Eastman Beach. The hoop has been obtained and the frame is being repaired.

Fireworks update:

The board is still awaiting word from legal about public notice/hearings regarding this issue. An ad will go into the Messenger for the public hearing scheduled for July 25th, which is also the next board meeting. Notifications will also go on the website and FB page.

The board is considering the ban of fireworks on all ELVD property due to (over the last three years) not properly cleaning up after, lighting off fireworks after 10:30pm, personal injury, fires and our insurance company specifically advising us we will not be covered if something happens.

REVIEW OF PENDING ITEMS

Scada type system for well operations:

This kind of system is a remote system and would send alerts to our water operators. This system also allows us to monitor trends and capture data for the whole water system. Commissioner Taber received a quote for such a system for around \$50K to support our six active wells, however, a second quote would still need to be obtained. The grants the board is trying to obtain could, potentially, help the district in purchasing a Scada system.

Playground options/equipment:

Per Melissa Taber, Resident Mark Witterson would like to donate \$500 to the Recreation fund to support the previously mentioned basketball hoop and other play equipment. The board is looking into the acceptance of cash donations at a legal standpoint, as well. At the Annual Meeting in 2012, there was an article that approved the acceptance of gifts and donations, but did not specifically mention cash.

The board is considering making a play area at either Meetinghouse or Emerald Beach, but the board also doesn't plan to eliminate "dog beach" either. Further discussion and planning will need to be done, weighing all the pros and cons.

Melissa Taber has started a GoFundMe page for playground equipment. Anyone interested in donating can visit this link: <https://gofund.me/a2530ff9>

Culvert repairs and use of Capital Reserve funds/future NH Department of Environmental Services permitting needs:

Our contract with the Road operator includes five culvert repairs per contract year. We already had most of the material he needed. Any stone material that may have been needed has come out of the sand/gravel budget line item. Culvert material was purchased last year from unexpended funds. So far this year, five culverts have already been completed whether planned or on an emergency basis. Any culvert work done after that could be paid out of the sub-contractor monies or capital reserves. We still have the culvert work on Hummingbird coming from the operating budget and is scheduled to be completed in the next 30 days and the road will be closed from 2-5 days.

A culvert on EllenBrook, where the current ongoing project is taking place, will be replaced by our road agent this Saturday and this is above his five for this contract year.

Updates/progress of Source Water Protection Fund 329-330:

The installation of the fencing at Eastman will begin tomorrow and should be completed this Tuesday. The grant included the original quoted size of the fenced area to be 40ft x 40ft. Commissioner Kardaseski obtained information from NHDES that the enclosure can be any size. Since this quoted size is too large, it has been reduced to be 25ft x 25ft.

Late agenda items:

Resident Joseph DeLorenzo sent in comments/recommendations for the board to consider.

As you know there was a lot of discussion on fireworks this year and we have seen what a mess was left at beaches that residents had to clean up at their own expense and time, this should not be happening.

ELVD residents are required to understand the bylaws of the district. I am proposing that by-laws be sent to residents and each household return a sign copy to the office. Initials are to be placed at each paragraph (initialed by each resident over 21 who resides in the house).

AirBnB homes should require that each renter sign a copy of the by laws and be placed on file in the office, can be done electronically or by paper. The homeowner of the Airbnb should present the by-laws to each renter when they are booking.

Fireworks, if approved by the board on the beaches, then each person who will be using the beaches for fireworks sign a waiver releasing the board of any responsibility etc. Furthermore if garbage is left at the beach, the party or parties, if more than one person or group than all groups that night are responsible to pay a \$500 clean up fee to the board.

Beaches, since most residents do not have stickers on their cars, I ask the board to make sure every resident receives one per car and that car license plate number be placed on file and the resident is to inform the board if a new car is bought. Stickers are to be checked by board members daily. If a person does not have a sticker and is not a resident, then that person's license plate should be written down. Avoid any confrontation, if the same car comes again then PD should be called and have that person trespassed. This is to avoid any potential lawsuits from non-residents in the district. With AirBnB renters, a temp pass should be displayed on the front windshield. The owner should only issue one temp pass per household and be numbered so the district knows which property it is.

FYI: Every resident in the district has the right to ask those on the beaches if they are a resident, and if not, can ask them to leave. Visitors of residents must be accompanied with that resident, otherwise the Hillsboro PD can get involved as they are considered trespassing on private property. Parking is limited and ELVD residents have priority over these lots.

Also, beaches close at sunset. The drinking of alcoholic beverages at all beaches is prohibited (as well as glass bottles) and residents can report violators to the Hillsboro PD. Commissioner Blackman will look into additional signage about public drinking.

Commissioner Taber made a motion to have Melissa Taber (she has volunteered to pick up trash at the beaches) purchase 2 additional trash cans and get reimbursed, Commissioner Kardaseski seconded, all approved, motion passed.

Approval of 6/23/22 meeting minutes:

Commissioner Taber made the motion to accept these minutes as written, Commissioner Kardaseski seconded, all approved, motion passed. Minutes were signed tonight.

Adjournment of Meeting:

Commissioner Taber made the motion to call a non-public session (91-A:3 paragraph 2C) at 8:16 pm, Roll call vote: Commissioner Blackman, yes, Commissioner Taber, yes and Commissioner Kardaseski, yes. The non-public session was adjourned at 9:20 p.m. by a unanimous roll call vote of the Board. The purpose of the non-public session was to discuss abatement and billing concerns. Brett Taber made a motion to seal the minutes of the non-public session for a period of five years. Motion seconded by Debbie Kardaseski. Vote was unanimous to seal the minutes.

Public session resumed at 9:21 p.m. with a discussion regarding past due water fines . It was decided to reissue all past due fines, including interest and costs, mail certified, return receipt requested, signature required. A letter would be included with the invoices stating the fines needed to be paid in full within 30 days of the homeowner’s water would be turned off until such time as the bills were paid in full. Several of the older fines need some research done before reissuing an invoice.

A motion was made and seconded to adjourn the meeting at 9:29 p.m. The next meeting will be held Monday, July 25 and would include a public hearing regarding rules addressing the use of fireworks on the district beaches. Deb will write up and submit a public notice for the hearing and have it published in *The Messenger* and posted on the district website and Facebook page.

Signing of Invoices

Future board meetings:

July 25th, August 4th and the 18th, September 8th and the 22nd, October 6th and the 20th, November 3rd and the 17th and December 1st and the 15th. All meetings start at 6:30pm.

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Debbie Kardaseski, *Commissioner*

Sarah Blackman, *Commissioner*