



## **Emerald Lake Village District**

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### **Board Attendees**

Sara Auger, *Commissioner (Chair)*,  
Brett Taber *Commissioner, (Remote per RSA 91:A:2-3A)*  
Debbie Kardaseski, *Commissioner*  
Rick Rose, *Clerk*

### **Residents**

Melissa Taber

**Non-Resident**, Road Agent Bow Smith

Meeting called to order by Commissioner Auger at 6:30pm.

## **ELVD Commissioner Meeting Thursday January 20, 2022 @ 6:30 PM**

### **Roll Call & Quorum of Commissioners**

#### **Public Comment and Board response:**

Melissa Taber would like to have a water leak video posted to the website so residents can be made aware of what to look for so these can be reported sooner rather than later. The board will give permission for Dave to post a video.

#### **Income Survey Report:**

We are currently at a 62.2% rate of return. We need about 54 more responses to reach our goal of 75%. The board will continue its efforts to make this goal. Any surveys out there that have a deadline date of January 16th (date from the initial effort) can still be sent back. RCAP Solutions will still collect data past that due date. The results of this survey are good for three years in aiding the district with potential funds for future projects through grants and loan forgiveness.

The full completion of the income survey (75%) can potentially enable the district to pay almost nothing (and not raise the water bills) for water projects as up to 2.5 to 5 million dollars will be distributed.

Additionally, ARPA funds will be available for the next 5 years for projects and this survey also helps with the availability of these funds, as well.

#### **Road Work Update:**

Bow Smith was present at tonight's meeting. Bow widened the roads, which was a planned event, to allow drainage and safe passage after initial clean-up from Monday's storm. He continues to sand the roads as high traffic wears down its application. He starts working on our roads the same time the Town's plows/sanders start their day. He also re-sanded the well site to allow easier passage for water truck/s.

As far as the winter sand at the lot is concerned, Bow is trying to keep up with the demand and he buys the sand on his own. The sand at this pit is a priority for the roads. Residents are asked to take only the sand they need for their driveways. He eliminated the smaller pile he allocated because the bigger pile was being used. There's also sand available at the Town's transfer station that residents have access to use.

Alpine Way was widened this morning. Bow was only able to do a single path at first because someone dumped nails/ashes on the right-hand side of the road.

Pine Glen will be sanded again tomorrow.

Please keep in mind, this is Bow's first season plowing/sanding our streets. He is still learning our streets and having patience during this transition is appreciated.

**2021 Water Main Replacement Project:**

Wright-Pierce has submitted 90% completion of the design. On January 10th, we received comments from the Department of Environmental Services and Wright-Pierce is now in the process of reviewing those comments. The next step is to submit documentation for the bidding process.

Questions have arisen regarding the types/sizes of piping. Commissioner Kardaseki met online with representatives from Aquamen and Wright-Pierce on Wednesday. The pros and cons of both PVC and HPDE are equal in nature. The final decision was that the bidder would be given the option to use either. The usage of 2", 3" or 4" inch piping would depend on the street and its specific need and the pressure each could handle. The more demand for water usage would need the wider piping.

There will be separate pricing for meter pits and if a homeowner wants to replace their line at the same time.

Where contractors can place their materials within the district should not affect their bidding process. The district just needs to confirm that we can use any place designated for storage of materials.

**Eastman well & water project:**

There was a meeting last Wednesday with Aquamen. Their plan was to be at the well site on Monday, however, that was the day of the storm and they had to attend to many leaks that cropped up in the district. They have had to repair up to 5 leaks within the past 2 weeks.

The onsite trailer was to be removed by 1/21/22. They pulled more samples for testing today, doing more tomorrow and the final day is scheduled for next Monday. The next step after receiving the results is the discussion on treatment options and the associated costs with those options and then send a proven treatment plan to DES for approval.

There was a water delivery today in preparation for the weekend. We had significant water loss to the water tank due to a residence on Winter Rd pipes bursting. A resident will be held responsible for any losses the district occurs for repairs and the trucking in of water. Water service to a home is not turned back on until the repairs pass inspection. Commissioner Kardaseski will be drafting something to post on the website and on FB regarding the water problems present, and not always evident, during the Winter season.

Aquamen will be onboarding another employee soon and the return of another employee will enable all of them to focus on more urgent matters.

We received an approval letter (sent to be posted on the website) from the NH Drinking Water and Groundwater Trust Fund awarding us all three of the projects (for approximately \$5 million) that Commissioner Taber presented to them. These projects will be discussed at the Annual Meeting. The Trust Fund amount of 30% was requested totalling almost \$1.4 million dollars and we were awarded this grant money. An additional 20% (\$900K) from ARPA funding in June/July could be forthcoming, as well.

The website has been updated to include a "projects" tab.

**Review Bid Specs for Summer Maintenance Contractor position:**

The contract for this position runs from mid-April to mid-November with the first payment occurring in May and the last payment in December after Fall clean-up has been completed. An ad will go into the Messenger on the 28th, put on the website and FB page and placed at the kiosks. All sealed bids can be mailed or delivered by hand and are due by February 15th.

**Generator Maintenance on 1/28/22:**

The Mary Rowe generator is currently not functioning properly. Commissioner Taber will be contacting Powers Guaranteed Services tomorrow.

**Review signs & next steps for Source Water Grant:**

Signs are needed for Eastman and Meetinghouse to indicate there's no trespassing due to it being a source water area. There are custom (\$26 each) and stock (\$21 each) items available. Commissioner Taber made a motion to purchase 4 signs. Motion seconded by Commissioner Kardaseski seconded the motion. Roll Call Vote: Chairman Auger/yes; Commissioner Taber/yes; Commissioner Kardaseski/yes.

Commissioner Taber will be looking into the security cameras available and bring those options to the board at the next meeting. These will be used at Meetinghouse and Eastman.

**Set upcoming Budget Meetings:**

The next meeting will be this Sunday the 23rd at 9am and then the following 3 Sundays, January 30th, February 6th and the 13th.

**Approve January 6th, 9th and 12th meeting minutes:**

Commissioner Auger made a motion to accept all meeting minutes as written, Commissioner Kardaseski seconded. Roll Call Vote: Chairman Auger/yes; Commissioner Taber/yes; Commissioner Kardaseski/yes. Meeting minutes were signed this evening.

**Late agenda items:**

For the Annual Meeting, our prior Moderator is unable to do this task this year. The board has already advertised for his replacement and this person needs to be a resident.

Feedback was received from the Sanitary Survey that there were no significant deficiencies and no corrective action plans needed at this time.

The status of the 2020 Audit will be followed up by Commissioner Taber next week.

**Sign any necessary bills**

**Adjournment of Meeting:**

Commissioner Auger made the motion to adjourn the meeting at 8:05pm. Seconded by Commissioner Kardaseski. Roll Call Vote: Chairman Auger/yes; Commissioner Taber/yes; Commissioner Kardaseski/yes.

The next meeting is scheduled for Thursday, February 3rd, 2022 at 6:30pm.

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Sara Auger, *Commissioner (Chair)*

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Brett Taber, *Commissioner*

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Debbie Kardaseski, *Commissioner*

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