



### **Emerald Lake Village District**

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#### **Board Attendees**

Sara Auger, *Commissioner (Chair)*,  
Brett Taber *Commissioner*  
Debbie Kardaseski, *Commissioner*  
Rick Rose, *Clerk*  
Carolyn Renken, *Treasurer*

#### **Residents**

Melissa Taber, Austin Brann and Glen Sullivan

Meeting called to order by Commissioner Auger at 6:30pm.

### **ELVD Workshop Meeting Thursday February 3, 2022 @ 6:30 PM**

#### **Roll Call & Quorum of Commissioners**

#### **Public Comment and Board response:**

Resident Austin Brann brought up a concern about resident Soren Wills and the use of his UTV on district roads. No one is allowed to use an unregistered (there's a list of requirements on our website) UTV on district roads nor in the Town of Hillsboro, however, it can be used on their **own** property. Both the Hillsboro police and Fish & Game have been called regarding this issue. NH State laws and our Rules and Regulations state these types of vehicles (ATVs are different) must be registered when traveling the roadways. Commissioner Taber will contact the Hillsboro PD and Fish and Game to determine what statute they are operating under to be able to prove this matter in court and be able to enforce these situations. Sign posting about ATV/UTV usage is NOT required by law, but our Rules and Regulations explain this issue in detail, as well as a link to NH Fish and Game describing their regulations.

Glen Sullivan addressed the water bill and any plan for installing water meters and/or expanding wells. Commissioner Auger explained that the board has been working on getting the well at Eastman beach up and running due to our violation related to source water capacity. We've run into issues with how to treat the water there and the costs associated with treatment.

The meters, which have been in discussion for a while, are a long term project and are estimated to cost about 2-3 million dollars.

The board has applied for a Strategic Planning grant and it needs approval from the Governor's Council and can be used to have engineers investigate metering and all its elements.

Greg Sullivan has land that he'd be willing to lease to the district for source water capacity.

Hooking up to either the Town of Henniker or Hillsboro's water supply was researched (in 2019/2020) and costs associated with that would've been 4-6 million dollars because there would need to be approximately 2.5 miles of piping needed to be put down and a booster pump installed, as well.

Melissa Taber and the Event Committee would like to bring back the Easter Bunny this year and have the event at Meetinghouse. The board agreed that this would be suitable for this event.

#### **Income Survey Report:**

We are currently at a 63.75% rate of return. The board will continue its efforts to make its goal (75%) and needs to complete any efforts by next month. The results of this survey are good for three years in aiding the district with

potential funds for future projects through grants and loan forgiveness. The Income Survey has to be completed by the time we have to make any final grant application because this determines the grant amount and any loan forgiveness we can receive and is needed for any warrant articles that need to be drafted.

The full completion of the income survey (75%) can potentially enable the district to potentially receive up to \$500K or more for projects and also means this will keep residents' bills lower.

It has been mentioned many times before in minutes, on FB, on the website and in the Messenger that the board DOES NOT see any of the surveys that RCAP Solutions receives. Your name is not asked for on the survey and it is **not** tied to your address. The information is kept with RCAP and all the board receives is the percentage rate of return and what the median household income is based on the responses.

#### **Road Work Update:**

Since the board's last meeting, the road agent has pushed the roads back and widened them. In the last two days, he has been clearing up spots and making holes for drainage and is ready for tomorrow's rain/ice/snow storm.

Unfortunately, with the latest sub-zero temperatures the sand at the pit has been freezing very fast and when the temperatures rebound he can replenish the sandpit. Residents can always go to the Town's transfer station if they need sand for their driveways.

#### **TDS Update - office phone:**

The office phone has not been working properly for the past week/week and a half. Any communication that needs to be sent can be done through [info@elvdnh.com](mailto:info@elvdnh.com) or calling the commissioners and their numbers are on the website. Commissioner Taber has been in contact with TDS daily to get the situation rectified.

#### **Water Main Replacement Project update:**

Wright-Pierce has submitted 100% completion of the design as of today. This is being sent (by February 8th) to NHDES for approval so that we may start the bidding process.

The project is scheduled to go out to bid February 15th with bid opening happening March 15th and awarding the construction contract April 4th. Construction to begin in the Spring after mud season (May) and final completion by the end of 2022.

#### **Eastman well update:**

The long well piloting process that has been going on has not added any additional cost to the district. A flat rate was charged for these services at the beginning of the project.

#### **Set a workshop date for water rules discussion:**

These will be discussed as part of the next two scheduled budget planning meetings. Once the final draft has been completed, the board will share it with the residents and also at Annual Meeting.

#### **Approve January 20th and 23rd meeting minutes:**

Commissioner Kardaseski made a motion to accept both meeting minutes as written, Commissioner Auger seconded. All commissioners approved motion, motion passed.

#### **Late agenda items:**

Dave Stefanelli sent the board a proposal for continuing the website. He has been doing a lot more work with postings and redesigning the website. Last year he agreed to a flat rate of \$100 per month, but his proposal is now for \$150 per month (he has billed us \$150 for January) due to the level of service increase. The board had already discussed increasing it to \$150 as of May. Commissioner Kardaseski made a motion to approve his January bill for monthly updates and storage for \$150 and will be his new rate for this year and for his redesign, navigation and cleanup of the website for \$150 for a total of \$300. Commissioner Taber seconded the motion, all approved, motion passed.

A damaged curb stop (which is in the travel portion of the road) issue on 5 Birch Tree in which the resident received an invoice for the installation of a new one. The board has determined it is the responsibility of the district for this initial repair as the board works on changing the roadway/relocating the curb stop. Commissioner Taber made a motion to have Aquamen redirect the invoice from the resident to the district. Commissioner Kardaseski seconded, all approved, motion passed.

Commissioner Auger mentioned that the water tank has been holding at 17 ft - 18 ft for the past couple of weeks.

The Storm Water Asset Management RFQ (request for quote) has been forwarded to RCAP Solutions. This is for us to potentially receive a \$30K grant to aid us in developing and documenting the infrastructure and for culvert systems and support for dam structure improvements.

The signs came in that we ordered for the Source Water Protection grant and these will get posted when the weather is cooperative and the quarterly update will be submitted and the reimbursement of \$80 for all four signs.

The board received an application this week for a water hookup which they will discuss at a later date.

There's a chronic issue with the parking in the road on Rabbitt Path where 3-4 cars are not allowed to park. These people have been made aware that they are NOT to park on the road. There is a Winter Parking ban in effect and this has been posted on the website, FB and in the Rules and Regulations. The board will look into posting signs at all entryways, as well.

Our road agent can and will call a tow company if it impedes him from clearing the roads whether there's a sign posted or not as it is a State Law.

The next budget meeting is scheduled for Sunday, February 6th at 9:00am.  
The next board meeting is scheduled for Thursday, February 17th at 6:30pm.

**Sign any necessary bills**

**Adjournment of Meeting:**

Commissioner Auger made the motion to adjourn the meeting at 7:44pm. Seconded by Commissioner Kardaseski. All commissioners approved motion, motion was passed.

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Sara Auger, *Commissioner (Chair)*

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Brett Taber, *Commissioner*

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Debbie Kardaseski, *Commissioner*

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