



Emerald Lake Village District

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Board Attendees

Sara Auger, *Commissioner (Chair)*
Brett Taber *Commissioner*
Katie Page, *Commissioner*
Rick Rose, *Clerk*
Carolyn Renken, *Treasurer*

Residents

Wayne Held, Ray Cowham, Don Johnson, Melissa Taber and Joseph O'Brien

Meeting called to order by Commissioner Auger at 6:30pm.

Agenda

ELVD Commissioner meeting
Thursday May 27, 2021 @ 6:30 PM

- * Pledge of Allegiance
- * Roll Call & Quorum of Commissioners

~ **Hiring of File Clerk:** This past weekend the board met with two qualified candidates. The board chose to hire resident Wayne Held.

~ **2020 Audit Needs:** The company the board initially took on had to back out. The board is currently looking for another auditor and Commissioner Page is following up with one she spoke to previously and they are putting together a proposal for the board to look at next week.

~ **Application of calcium chloride for dust control:** Commissioner Taber spoke with our road agent and the plan was to disburse the calcium chloride this week, however, the equipment he uses was found to be malfunctioning and the shipping of parts needed were delayed. Craig reached out to our former road agent and the Town to see if they could offer any assistance. He does plan on getting this done next week. The disbursement of calcium chloride is done twice a year, in the Spring and the Fall.

~ **Project tracker for upcoming actions for road infrastructure replacement:** May 2021, the board compiled a list of the roads that will be surveyed (NHDES environmental review) and they include Autumn, Birch Tree, Bobolink, Deerpoint, Ellenbrook, Moccasin Trail, Old Lantern, Skyview, Turtle Bridge, Raccoon Alley and Winter. We initially had just three roads but there may be a potential for additional funding and the board wanted to include more roads to be looked into. In June, we plan to complete the DWGTF (Drinking Water Ground Trust Fund) and the CRF agreement. In July, we plan to start permitting and design to be completed in August. In September, we plan to solicit bids for the construction project. In October, we plan to begin the actual construction for the water main replacement. The long term goal for construction completion is June 2022.

~ **Upcoming water projects and Notice of Violations:** Aquamen met with the State yesterday and Commissioner Auger spoke with them regarding enforcement of the water projects and the Notice of Violations. The zone meters are not going to be installed by June 1st. Because Aquamen has been working diligently with the State, they have been lenient with Notices. The state is okay with the proposed placements of the new zone meters. The goal for completion

of the zone meters is by the end of June.

~ **Beach items**

* No parking on/outside Eastman Beach, enforcement begins May 28th: This is the date set by the board 2 weeks ago when towing of vehicles would begin. Parking is not allowed due to Source Water Protection. The board has notified the Hillsboro Police Department of this enforcement. Mike's Towing out of Bennington will be doing the towing and they are currently working on their own signage (there already has been our own signage placed) to be placed in the area. Both the board and residents can make the call to tow cars. As an FYI, cars just driving by do not pose the same threat as cars that remain parked for an undetermined amount of time. All the district beaches ARE handicapped accessible.

This was the ONLY viable option to obtain source water for the district and we cannot allow ANY possible contaminants into our water supply. NHDES rules advise no cars can be parked within 250 ft of a water source. At the annual meeting, residents declined to support funding for the board to locate any parking options. Ultimately, providing water to residents takes precedence over parking. We all must make the best of a non-ideal situation.

* Beach sand: The commissioners are in possession of the application needed. The board needs to determine whether or not there's existing permitting that includes sand or if we'll need additional permitting. Additional permitting would cost \$400 and will include doing as many beaches as possible but focus will be on the ones that have sustained the most (Emerald and Meetinghouse) sand erosion.

* Porta Potties: Commissioner Auger has procured three port potties which will be delivered tomorrow. The company has run short of supply of handicapped access porta potties, but she will keep searching for 2 of them. Eastman will not have any porta potty due to the well.

* Gates: The gates at Emerald have been opened and will remain open until further notice. The board will revisit this due to any illicit activity occurring during the nighttime hours.

~ Upcoming grants: Awaiting completion for this year are the grants for the road and the SRF (State Revolving Fund) application. The interest rate for this is still undetermined as the application hasn't been completed. Also, the board has been in contact with the NH Municipal Bond Bank to check out funding options and we have received loan agreement paperwork for loan sales that occur in June.

Wright-Pierce has advised that there is a Storm Water grant program available that can provide \$30K loan forgiveness. The district could be eligible to receive up to, collectively, \$75K in grants. This acts as an Asset Management program and the application process has to occur this year so the warrant would be included for next year's annual meeting to be voted on. Commissioner Taber made a motion to submit the pre-application for the Storm Water Asset Management grant for 2022. Commissioners Page, Auger and Taber all accepted, motion passed. Federal grants may become available, but the board has to work through the state level initially. Commissioner Taber also made a motion to have Wright-Pierce submit the pre-application for the SRF funding. Commissioners Page, Auger and Taber all accepted, motion passed.

Commissioner Page shared news about the Source Water Protection grant. We are on the docket for final approval and should hear more by next week.

~ Eastman well update: Aquamen is almost complete with the report for Eastman Well pilot testing. This report will tell us what the next steps will be for us to take. The last two reports show that the treatment for the iron and manganese is working. They will be finishing up with all testing within the next 2 weeks.

The control clamp (originally installed in 1998) on well #4 has been tripping out and Aquamen states that it will eventually have to be replaced.

~ Culvert cleanings for 2021: There has been no discussion regarding these yet with the road agent yet, but they have been given the list of the 5 (to be done in the same year) we want done. Permitting should be done by mid-June and then coordinating of cleaning/replacement (to be 15" culverts) timelines can be done.

Cleanings/digging out will occur through the Summer and in the Fall it will be determined which ones need flushing. We try to have about 10-15 done each year.

~ Approve May 13th and May 23rd meeting minutes: One amendment to the 5/13 minutes was an omission stating (not previously stated at the meeting) that Commissioner Auger was at the final bridge inspection. Commissioner Auger made the motion to accept these minutes as amended and a motion to accept the 5/23 (both public and non-public) minutes as written. Commissioners Page, Taber and Auger all accepted, motion passed.

~ Commissioner Auger continues to work on the bids for tree (at least one but could be more) removal on Hummingbird.

~ Commissioner Page shared that we will have a proof for the sign for the bridge memorial for Skippy Edwards next week.

~ Curb stop measurements: These will be started in the Summer. Aquamen has been doing some as they have

worked on repairs. Informational notices will be relayed to residents when the time comes so residents can take proper actions regarding pets, etc. These measures will help ensure that any future water warrants are as accurate as they can be when the Town sends out the bills.

~ Adjournment of meeting and sign necessary invoices

Adjournment of Meeting: Commissioner Auger made a motion to adjourn the meeting. Commissioners Page, Taber and Auger accepted the motion, motion accepted. The meeting was adjourned at 7:53pm.

* Meetings are now being held in person at the district office at 147 W Main Street, Hillsboro, NH unless otherwise noted. The Agenda is subject to change at the Commissioner's discretion up to and during the meeting.

Rick Rose, *ELVD Clerk*

Approved by:

Sara Auger, *Commissioner (Chair)*

Brett Taber, *Commissioner*

Katie Page, *Commissioner*

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