



## **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH

Mail: PO Box 2217, Hillsborough, NH 03244

Tel: 603-464-3128 Fax: 603-464-4132

### **Board Attendees**

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

Rick Rose, *Clerk*

### **Residents**

Melissa Taber

Meeting called to order by Commissioner Taber at 6:30pm.

### **Agenda**

ELVD Workshop meeting

Wednesday March 31, 2021 @ 6:30 PM

Location: ELVD office (in person)

Roll Call & Quorum of Commissioners  
Pledge of Allegiance

### **Business activities**

\* Review activities for the Annual meeting: The Annual Meeting will be held at the High School gym and Covid guidelines will be followed. Election voting for officials will be from 10am - 12 noon. The meeting itself will start at 12:30pm. On April 10th the Supervisors of the Checklist will be at the ELVD office from 10-10:30am for those needing to register to vote. The warrants are being posted this evening and tomorrow. Bob Hansen, our Moderator, has been provided a copy of last year's Annual Meeting minutes and a copy of the Warrant/Bond Articles. Each Commissioner will have their own assigned Warrant Article/s that they will discuss.

Road maintenance bids/contract for the season and/or year are still in process. The board is weighing all the options/services/pricing of each contractor (2) and further clarification may be needed from each of them. Commissioner Taber will forward any/all questions the rest of the commissioners might have to the contractors and await feedback to better plan the budget.

Resident Melissa Taber brought up what the tax impact would be with the proposed Warrant Articles. All the Commissioners will be prepared to speak on this at Annual Meeting.

\* Review office activities needing support to complete: Today was the District Admin's last day (Deb Kardaseski will still be performing Treasurer duties until Annual Meeting) and the office also doesn't have an Office Assistant, as well, therefore there will be no one available in the office during the day. These positions require in person attendance at the office about 3 days a week. Advertisements will again be placed to seek out any available candidates. Each of the Commissioners will take on added responsibilities until and when these positions are fulfilled. Commissioner Page will take on phone duties and Commissioner Auger will take on mail duties. Commissioner Taber will work on incoming invoices, updating files and spreadsheets.

\* Discussion of a resident on 9 Hemlock that inquired about purchasing a piece of district property that abuts their property. The board will have to check if that property is within the Source Water Protection zone and also check with counsel as to whether or not this would have to go to auction vs a regular sale.

\* Today Admin Kardaseki completed a submission of a request to the trustees for reimbursement of the Roads/Bridges capital reserve fund for the bridge project. Commissioner Taber made a motion to submit for reimbursement the sum of \$81K. Commissioner Auger, Page and Taber all accepted the motion, motion passed.

\* For Source Water Development we've paid \$138,346.18 out of the \$350K project.

\* Over the weekend, Gary Edwards did work by adding quite a bit of gravel on the roads over by the mailboxes.

\* Commissioner Taber made a motion to enter into an agreement with Melanson & Heath for the audit of the 2020 fiscal year in the amount of \$15K. Commissioners Auger, Page and Taber all accepted the motion, motion passed.

\* A quick bridge update: As of yesterday the site was pumped down again, the lake and the inlet brook has receded and everything is dry once again. They are preparing extra pumps, as we are expecting some heavy rain. They're setting up their crane in preparation for setting the foundation and the bottom main portion of the culvert tomorrow.

Adjournment of Meeting: Commissioner Taber made a motion to adjourn the meeting. Commissioners Auger, Page and Taber accepted the motion, motion accepted. The meeting was adjourned at 7:49 PM

\* Meetings will now be held in person at the district office at 147 W Main Street, Hillsboro, NH unless otherwise noted. The Agenda is subject to change at the Commissioner's discretion up to and during the meeting.

Regards,

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Sara Auger, *Commissioner*

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Katie Page, *Commissioner*

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