



### **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH  
Mail: PO Box 2217, Hillsborough, NH 03244  
Tel: 603-464-3128 Fax: 603-464-4132

#### **Board Attendees**

Brett Taber, *Commissioner*  
Sara Auger, *Commissioner*  
Katie Page, *Commissioner*  
Debbie Kardaseski, *District Admin*  
Rick Rose, *Clerk*

#### **Residents**

Melissa Taber and Don Johnson

Non-residents: Craig from Bluebull from Manchester and Beau Smith from Greenfield representing his namesake company.

Meeting called to order by Commissioner Taber at 6:30pm.

#### **Agenda**

ELVD Commissioner meeting  
Thursday March 25, 2021 @ 6:30 PM  
Location: ELVD office (in person)

- Roll Call & Quorum of Commissioners
- Pledge of Allegiance

#### **Public Comment**

- Allow up to 15 minutes of public comment if needed: Resident Don Johnson brought up a concern of a pothole on Autumn Road, per Commissioner Taber this will be addressed. Prior to the meeting there were two resident calls. They were concerning 20 Sunrise with a small depression occurring at the end of their driveway and 3 Midnight Walk, which was checked for a leak, nothing was found but will be checked one more time. The homeowner took care of filling in an area of concern.
- Meet with potential Contractors for open Road Agent position to discuss position requirements: We had two contractors attend the meeting to clarify the requirements of the road maintenance position. The questions went back and forth between them and the board and the board expressed to them our expectations. The questions included whether or not each of them had the proper equipment (and whether or not there's a place to store it), insurance and supplies (sand for the Winter was provided by our former/current road agent, but their contract would need to provide their own sand), who was responsible for culvert permits (district responsibility) and whether or not they were amenable to divide their potential contracts into Summer and Winter maintenance contracts. They were made aware that they were not responsible to remove vegetation unless something were to be blocking (like a tree) the roadway that would inhibit them from doing their job.

The district has 14 miles of roads to maintain. The roads that are the Town's responsibility include Melody, Bog, Patten Hill and Gould Pond road. Intermittent snow plowing is not part of the road agent's responsibilities. We expect that roads will be kept in reasonable conditions throughout the year including snow/ice protection in the Winter months.

They both expressed that they could offer their bids by next week. The board would like to make a contractor decision before the annual meeting so budget expectations can be met.

## **Old Business**

- Well Update: For the last few days Aquamen has been doing some operational testing running preliminary green sand basic testing. Still outstanding are the piping and treatment options.

Currently, the tank and wells are maintaining input/output. The wells are actually shutting down twice a day with the water usage.

The company (the same one from 2016) that has signed on to do the tank inspection this year has let us know they have the week of April 5th available. They can coordinate with Aquamen, if necessary, but the board would like to try to avoid incurring any more extra fees. The report will be issued about 4-6 weeks after the inspection, however if there are any immediate concerns they will be shared with us so we can better be prepared to address any issue and update the budget, if needed. The commissioners will work around their schedules to meet up with the company.

- Bridge Update: The crew has been working on containment for prevention of the caving in of what they've already excavated. They have the sheeting in place where they diverted the brook and the lake from the work site with pumps diverting any leaks. They've been adding extra sheeting to prevent the road from collapsing back into the site. They are down to where the main water pipe is exposed that goes underneath the original culvert. Commissioner Taber has asked Acurra Construction as they fill back in material and the culvert (which will be lower than the waterbed) comes in how high the culvert will be to the currently exposed piping and if there will be enough insulation in the Winter months?  
Chris Albert from Wright-Pierce advised that we can choose to add an extra 2" of rigid insulation (about 4 sheets) on top of the piping and below the culvert for an added benefit and materials cost would be around \$100. Commissioner Auger made a motion to move forward with adding the rigid insulation, as needed, under the culvert up to the amount of \$300. Commissioners Page, Taber and Auger all accepted the motion, motion passed.
- Emergency plan update: Commissioner Auger has made some recent changes, along with Commissioner Page's review and also needs to add more data. This will be forwarded to Commissioner Taber for review and is expected to go to the State by the deadline of the 31st.
- Community egg hunt update: There are currently 13 families which include 21 children to attend the egg hunt. This is all possible due to donations. Commissioner Auger will be at Mailbox Beach this Saturday at 9:15am to start hiding the eggs and the kids are welcome to come start hunting at 10:30am.

## **New Business**

- Discuss Annual meeting planning: Commissioner Taber placed a call to Bob Henson (who has served on two boards for the Town and continues to serve as Vice Chair of the Zoning Board for Hillsboro and is well versed with RSA's) who will be the Moderator at our Annual Meeting (at the HD High School and Covid guidelines will be followed) to discuss plans on his role. His objective is to streamline the process of the Annual Meeting to be beneficial and run as smoothly as possible. He likes to follow the outline of an agenda and plans to have this distributed to all who attend and his goal is to make sure the resident's voices are heard.  
Bob was made aware of, by Commissioner Taber, of the election process (which will be between 10am-12 noon on April 17th) to include the responsibilities of the Supervisors of the Checklist. The Supervisors and the Moderator check and validate all the votes.  
Bond votes will be done by ballot and Warrant Articles will be a visual vote, unless a resident petitions (with 5 signatures) to have a ballot vote.
- Commissioner Taber spoke about NHMA and upcoming legal issues/bills that are being presented to the State. What they are trying to gain support on with the House Finance Committee is to remove all state grant funding for the next 2 years which could potentially put our projects in jeopardy in receiving funding. Their stance is that there will be less revenue coming into the state and therefore curb grant support.  
There's an Anti-Immunity bill being proposed that districts and government officials, even if duties acted in good faith, the district and entities can be sued because of those concerns. This bill needs to be voted against. There's legislation being brought forward to cap many budget changes to no more than 2%. As an example, if you buy a piece of equipment and you haven't saved for it/paid for cash and you take out a loan and you are higher than the threshold this can result in having to shut down services.
- Commissioner Taber had previously inquired of the District Admin regarding the final budget if using \$50K to offset contingencies on the bridge was acceptable. Per the Department of Revenue (DRA), if the commissioners are agents to expend then offsetting withdrawals would not be part of the budget.

- The board is going to dedicate the new bridge in the memory of Skippy Edwards. The Town has dedicated their Annual Report in his memory, as well.
- Approval of Manifests
- Adjournment of Meeting: Commissioner Taber made a motion to adjourn the meeting. Commissioners Auger, Page and Taber accepted the motion, motion accepted. The meeting was adjourned at 8:42 PM

\* Meetings will now be held in person at the district office at 147 W Main Street, Hillsboro, NH unless otherwise noted. The Agenda is subject to change at the Commissioner's discretion up to and during the meeting.

Regards,

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Sara Auger, *Commissioner*

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Katie Page, *Commissioner*

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