



### **Emerald Lake Village District**

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### **ELVD Workshop Meeting**

Thursday, January 14 , 2021 @ 6:30 PM  
In Office and via GOTOMeeting

#### **Board Attendees**

Brett Taber, *Commissioner*  
Sara Auger, *Commissioner*  
Katie Page, *Commissioner*  
Debbie Kardaseski, *District Admin*  
Rick Rose, *Clerk* - remotely

#### **Residents**

Remotely - Melissa Taber, Greg Klos, Jason and Jen Hall and Anitra Sorenson  
In Office - Patricia and Gary Edwards

Meeting called to order by Commissioner Taber at 6:30pm.

#### **AGENDA**

- Roll Call & Quorum Commissioners - validate online forum rules are followed.
- Review need/options for future Annual Meeting date needs under revised Governor Emergency order #12 pursuant to Executive order 2020-04 - temporary modifications of public access to meetings under RSA 91-A and emergency order #23.

#### **Old Business**

- Well Update: Wright Pierce can start their pilot testing (not included in original contract) as early as February 1st. Aquamen's possible start date for their pilot testing has not been yet determined. The commissioners will need to go over Wright-Pierce's contract proposal of \$15K for a treatment evaluation report. Commissioner Auger will be asking Aquamen to put together their own treatment evaluation plan/quote. The permitting (for treatments) aspect of all these tasks still needs to be determined, as well. Commissioner Auger made a motion to have Aquamen proceed with the pilot testing. Commissioners Page and Taber accepted the motion, motion passed.
- Bridge Update: Commissioner Taber is awaiting confirmation that the culvert has been completed. Wright-Pierce is working on sending us 2 proposals from 2 companies for geotechnical services (soil compaction and testing) needed during the bridge construction process, which were not included in the original contract, and will need to be included in this year's budget. These quotes are expected to be given to us next week. We are responsible for any lab testing fees. The bridge's structure total cost is \$357K (based on the contractor's bid) and is coming out of the loan and capital reserves. There was an additional \$27K for admin fees. The contractor's work container and excavator have already been placed onsite. Pumps will be put in place to divert the water from the site. Next week, some of the demolition of the old bridge will start to occur, then actual excavation can begin. The finalization date has not been set.

- Grants/loan status: The bond sale has gone through. The rate we received is .08% on the 10-year loan we signed. The Bond Bank has offered a premium to us. We received the full \$495K and paid off the initial bond anticipation note we got earlier. Even though we received the full amount, we are only responsible for \$411K to be repaid as well as the interest. This means the district will enjoy approximately a \$60K savings over the life of the 10-year loan. The documents will be signed tonight and returned to the Bond Bank. The agreement of the loan will then be expected to go through to completion on February 11th.
- Summer Maintenance Contract proposal: Commissioner Auger thinks (and has begun changing) that this contract needs to be simplified so it clearly states what needs to be done and when. She believes simplifying the proposal will result in better responses/bids. Last year, the main complaint many had was in the area of trash pickup/removal. Resident Melissa Taber has volunteered to pick up the trash 3 times (or whenever needed) per week. The board would like to get the proposal out to bid my mid February to coincide with the current budget planning.
- Curb Stop movement: A resident needed to replace their septic/leach field and found that their system is too close in proximity to the municipal water line. This line now has to be sleeved to protect against any cross connection concerns. Their contractor is doing the sleeving and excavation work, but the curb stop must be moved. The resident is requesting the district pay to move the curb stop. Commissioner Taber obtained drawings of the current revision of the septic system from the Town Of Hillsboro's building inspector. The board has decided that the district will cover the cost of the part/s but not the cost of the labor.
- Commissioner Taber made a motion to submit a request to vacate the lien (water use fine related) on 20 Seminole Lane. Commissioners Page and Auger accepted the motion, motion passed.

### **New Business**

- Discuss timing plan for addressing any future District rule changes: Commissioner Page has suggested the board talk about addressing any changes a few at a time, as there are about 15 sections to go through. The budget and emergency planning, however, take a front seat at this time.
- Discuss need to complete Emergency Plan: This is due by March 31st.
- Resident Greg Klos asked a few questions: Are there any ideas on parking at Eastman Beach due to the well and the issue of parking NOT being allowed any longer? There may be, potentially, vacant properties that can be looked into for this purpose. Is the bridge over by the dam inspected? Commissioner Taber will do some research. Can the new bridge have a blacktop instead of a dirt surface? Commissioner Taber will research this and also see if next year's budget can support it.
- Update on the road maintenance contract after the passing of our road agent Skippy Edwards: The contract was an annual renewal contract and either party can dissolve it with a 60 days notice. This contract will be fulfilled til the end of this Winter season. Planning this year's budget will need to include finding someone else to maintain/plow our roads after the season is over.
- Adjournment of meeting: Commissioner Taber made a motion to adjourn the meeting at 8:46 pm. Roll call vote: Commissioner Page, yes, Commissioner Auger, yes and Commissioner Taber, yes. Motion passed.
- The next meeting is a budget prep workshop on January 21st @ 6:30.

\* Meetings will be held in person at the office while providing online listening via GoTo Meetings as posted on the website and FB page. As emergency orders relax, meetings will then resume at the ELVD district office.

Regards,

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Rick Rose, *ELVD Clerk*

### **Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Sara Auger, *Commissioner*

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Katie Page, *Commissioner*

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