



## **Emerald Lake Village District**

Hillsborough, New Hampshire, 03244

### **ELVD Workshop Meeting Minutes (Non-public session)**

Sunday 5.23.2021 @ 4:15 PM

#### **Attendees**

Sara Auger, Commissioner - Chair (In Person)

Brett Taber, Commissioners - (In Person)

Katie Page, Commissioner - (In Person)

Krystal Combs – (In Person)

Wayne Held – (In Person)

Regular session of the meeting was called to order at 4:17 PM

Meeting was opened with the Pledge of Allegiance by those present.

Due to the primary focus of this meeting being to hold interviews for the purpose of hiring an office employee, a motion was made by Sara Auger to move to Non-Public session relative to NH RSA 91A:3, II (B) The hiring of any person as a public employee. The motion was seconded by Commissioner Taber. All three commissioners voted in the “yes” to move to non-public session. This occurred at 4:22 PM

The Boards first interview was with Wayne Held of Red Fox Crossing.

Question- provide some work History

Wayne shared his life plan as it originally was desired by himself. The original plan was to get his education in Advertising. This plan was put on hold since this was during the ERA of the Vietnam war and the potential for the draft was high. He chose instead to go into the Navy to serve his time in supporting the Country. He served tours in Cuba, domestically in Maine at a Naval Air Station and in Connecticut at the Submarine port of New London. He further served overseas during some Mediterranean Naval Cruises. He retired from the Military after his lengthy tour.

His next work history was with Compaq in Contoocook, NH where inventory management and Recycling efforts of computer parts was his focus. He then worked at Yankee publishing in the same area for a brief period until MacLanes Distribution center opened in the old Compaq building where former employees were given a first opportunity to be hired.

Wayne shared with the board that he has resided in the District since 1998, He has served for short term periods as a District Commissioner where he worked with Commissioners Zane Merva, Mark Rodier, Diane Cunningham, and Linda Whiting to name a few. Items Wayne noted as being instrumental in the development or

support of placement of Roadway street signage that was nonexistent in the earlier years he was here, aiding in the promotion of the Annual road side cleanup, the sitework cleanup of the meetinghouse property for any future development of the lot for a meeting house location or recreational space which it was later developed into, Wayne was helpful across 2 boards in the annual report and budget development for 2017 and 2019.

Wayne's personal schedule will allow him to be flexible with any mixture of needed hours or days to support the Districts and Commissioner's needs. Wayne felt he had a strong overall knowledge of Statutes that the Commissioners need to be aware of along with various record requirement with NHDES and NHDRA.

Wayne's Interview was concluded at 5:04 PM

The next interview was with Krystle Coombs of Spring Street

Question- provide some work History

Krystle shared that her work experience focused on customer service over the years with some history locally with OSRAM Sylvania, Emerson as well as NEC. She shared that she has resided in the District for about 2 years and is looking to get more involved with the District.

Krystle share that she has strong skills relative to computer skills, office software programs, remote access applications, and that her available time is flexible but leans more toward the Tuesday/ Thursday periods due to current childcare needs. She further shared that many tasks could be handled remotely if that was also permitted by the Board which would provide more flexibility in hour hours and ability to support.

Krystle shared thoughts on bringing the District together more around hard topics such as the water restrictions, Rod culvert project and Beach parking loss issue. She noted that she felt that transparency was key and that the efforts shared over the last several months of these projects has been beneficial.

Krystle's interview was completed @ 5:31 PM

The Board discussed various pros/ cons of both applicants as to who might best support the board hitting the ground running. Both applicants shared many strengths that the board felt would aid them with the various office needs and talked of either person might be suitable for the Admin position if additional work was identified as being needed moving forward. The Board's choice to offer the position to was Wayne Held and that was based on his prior knowledge of many of the systems and processes the District utilizes. The Board also noted that the initial offer would be for a "At will Salaried position" with a rate of \$300.00 per month. Commissioner Auger was going to reach out to Wayne and share the board's decision and see if he would accept the position with an effective start date of 6/1/21.

After this discussion was completed, Commissioner Auger made a motion to seal the records of the non-public session pending the applicant no longer works for the District. Commissioner Page seconded the Motion. All commissioners voted in the "yes" to seal the records.

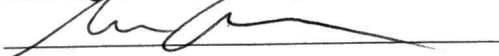
At this time (5:50 PM) Commissioner Auger made a motion to move out of non-public session and back to Public session status, Commissioner Page seconded the motion. All commissioners voted in the "yes" to the motion.

See meeting noted for Public session for any further details of the meeting.

Sincerely,

Approved by:

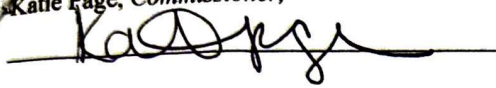
Sara Auger, ELVD Board of Commissioner - Chair



Brett Tabet, Commissioner,



Katie Page, Commissioner,

A handwritten signature in black ink, appearing to read "Katie Page", written over a horizontal line.