



Emerald Lake Village District

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Board Attendees

Sara Auger, *Commissioner (Chair)*
Brett Taber *Commissioner*
Rick Rose, *Clerk*

Residents

Melissa Taber and Joseph DeLorenzo

Non Resident: Erick Toledo, RCAP Solutions

Meeting called to order by Commissioner Auger at 6:30pm.

Agenda

ELVD Commissioner meeting
Wednesday August 26, 2021 @ 6:30 PM

~ Pledge of Allegiance

~ Roll Call & Quorum of Commissioners

~ Income Survey presentation by Erick Toledo from RCAP Solutions:

RCAP Solutions is an independent third-party non-profit organization to establish your community eligibility for public low-interest loans and grants. The survey (good for 3 years) is looking for how many people live in the household, total gross income, race and ethnicity. The goal is to obtain a 75% response from ELVD residents. Seasonal residents will not be included in this survey. The surveys will be sent out next week and the return of them is expected to be no later than September 15th. All responses will be kept STRICTLY CONFIDENTIAL and will be opened ONLY by RCAP Solutions.

Commissioner Taber made a motion to approve postage expenses for the income survey mailing. Commissioner Auger seconded, both approved, motion passed. This motion was later amended to include postage for the VOC mailing, as well, for a total of 600 stamps.

~ Public Comment and Board response time:

Resident Melissa Taber on behalf of the Event Committee supplied a picture to the board regarding the book boxes for sharing books. David Stefanelli will do one for the mailbox area and Commissioner Taber will do one for Meetinghouse. She brought up the previous plan of having movie night and has found that we need a license to show movies. She proposed to the board quotes she received from Paramount Pictures. For a year you can show any kind of movie, as many as you want for \$2,289. For 3 months you can pay \$1,289. The membership does not have to be used consecutively. She plans on drawing up a warrant article for the residents to decide at the next Annual Meeting if the board doesn't approve this expense. There will be no movies this year.

Melissa would also like to do, in September, a "Relax Away" event where anyone interested can join others in floating around the lake on their float (kayak or canoe) of choice.

Melissa also shared with the board that the basketball hoop needs to be recemented into the ground as it appears some vandalism occurred. Commissioner Taber plans to do this over the weekend, weather permitting. The gate may need to be locked while the hoop is curing to deter anyone from using it.

Resident Joe DeLorenzo inquired about a system for the dam boards. This conversation was initiated at the last meeting and will be looked into during and after lake drawdown to get a better idea on what can be done.

Business Agenda:

> Review year-round road maintenance bid/contract: Commissioner Auger contacted the references Bow Smith provided and both references came back quite favorable regarding his expertise and work ethic as well as being a great communicator.

Commissioner Taber along with Bow and one of his employees rode around the district Monday to look at site locations for potential storage of materials and equipment. He was shown all the water well locations. All these locations as well as the mailboxes area were included in his bid for snow removal, which means we do not have to do the bidding process for incidental plowing. Eastman will be included once that becomes online. His estimate was for approximately 16 storms at \$500 per storm and sand is also included in his bid which saves the district that expense as we have always provided the sand. We are awaiting word on whether or not Gary Edwards will allow us to use the current sandpit.

Emergency response pricing for a man/truck rate is \$75 per hour and if heavy equipment is needed the rate would go to \$150 per hour.

His contract will provide for 2 applications of calcium chloride per year, but because the previous operator didn't do this Bow will be paid an additional \$400 and we will supply the material.

If Bow needed to do any trucking of materials (above and beyond the normal deliveries we receive) he would charge the standard delivery fee.

Bow will determine if there will need to be additional costs to do the 5 proposed culvert projects and if they could even be done by the end of this year budget-wise.

Commissioner Auger made the motion to enter into a contract with Bow Smith and ELVD at his yearly rate of \$121,500. Commissioner Taber seconded, all approved, motion passed.

Commissioner Taber has asked Gary Edwards to do some perimeter grading this Saturday.

> Fireworks use on district property: Commissioner Taber provided feedback from our insurance company and they advise not to allow the use of fireworks on district property. He asked the Town Administrator and found that any use of town property has to go through the planning board/application and there's no use of fireworks on any town owned property. When they do fireworks at Grimes Field, they hire an outside company (insured & meet state requirements) to provide/display Class B fireworks.

Commissioner Taber also called the Town of Sunapee to see what they do and was told with Class C fireworks no permit is required. In Sunapee, if used on personal property, a permit is required. They do not allow fireworks displays on Town owned property due to a liability issue. They also (like Hillsboro) utilize a company to do a display on their lake.

Commissioner Auger suggested removing any wording in our rules whether to allow or not allow fireworks. That the district wouldn't have anything to do with this issue.

Commissioner Taber made a motion regarding Rules & Regulations section 3.16 be removed. This section states, if permissible by law, fireworks could be used on beaches only during certain hours (no later than 10:30pm) and must be done safely. Based on insurance feedback and other towns/municipalities, allowing fireworks is not beneficial to the district and puts us in an unsafe condition and would need to put forth notification to residents of the change.

Commissioner Auger did not agree with this motion. She just wants to remove the wording altogether and have no stance on fireworks (no ban) and have the district not be responsible whether permitted or not. Commissioner Taber advised there needs to be something in the Rules and Regulations and cannot be left up to individual interpretation. Commissioner Taber's motion failed and this issue will need to be addressed when all commissioners available to vote on this issue.

> Review volunteer form: A form is not required but recommended under RSA 508.17. Volunteers must adhere to the scope of work they signed up to do. She would like these out during meetings for those wishing to take one. The form (interactive) can be found on the website, as well.

> Eugene "Skippy" Edwards' memorial bridge sign and dedication date: The sign has come in. Commissioner Page will need to check for availability of the dedication date with Mrs. Edwards and Gary Edwards.

Materials are still needed to secure the sign to the post and into the ground. Funding was already budgeted for road signs this year. The dedication will most likely occur mid to late September.

> 2021 water main replacement project: We received the environmental review documents. The documents explain some, if any, environmental concerns regarding this project. There are no trees being planned for removal. No concerns with plants, wildlife or air were identified.

We will have to consult with the Town as some of the construction being planned will be on Town roads and how to proceed with repairs.

The district will go with Wright-Pierce and Aquamen's recommendations on piping standards for improvements to the water system.

The bidding process for this project will begin next month. Construction is still scheduled to begin in October.

> Zone meter update: The zone meters are now online and providing data. Aquamen has provided DES with access to this data, as well. Commissioner Auger will be contacting the State to extend the waiver on individual house metering.

> Eastman well update: Commissioner Auger is scheduling an onsite visit with Aquamen to check on how things are

progressing with the pilot testing.

> Year to date trucking in water expense: Currently we are up to 444K gallons of water costing \$47,036.44. Last year we were over 2 million gallons that cost the district \$152,847.44.

Commissioner Auger met with the Town's Water Commission this past Tuesday to get an initial conversation going about hooking up (long term plan) to the Town water supply. They advised they are not opposed to the idea and have had their own discussions. They do have concerns about the district's elevation. One question they posed was where would the district tap into for the water supply? The closest source is about 2 miles away and is all Town property. Commissioner Auger showed them our Asset Management plan and where Wright-Pierce suggested for options. Costs were not part of the conversation. But we know, based on Wright-Pierce's projection the cost could be from 4-6 million dollars. They also drew up a plan for us possibly hooking into Henniker's well water system. No future meetings are currently planned with the Town regarding this topic.

> Culvert replacement shoreland permit: There are two applications, one for Hummingbird near the wellhead and should be finalized shortly. The other culvert projects (about 12) to be completed over the next 3 years, 8 of them fall within the 250ft shoreland protection. That permit application fee is \$200. Commissioner Taber made the motion to cover the \$200 expense, Commissioner Auger seconded, both approved, motion passed.

> Review water service rules and regulations - section 2: No changes were made to the Operations section and will remain as written.

> 5th Annual ELVD Trunk or Treat: Commissioner Auger would like to set up the weekend before Halloween to have this event. The first date would be scheduled on October 23rd with a rain date of the 24th. The ELVD Event Committee is also planning to do their own Trunk or Treat, as well.

> The next water warrant needs to be drafted up and sent to the Town before the next meeting. The warrant needs to be increased in order for us to meet our budget. Commissioner Taber made a motion to review with the Treasurer to draft the Fall water warrant and submit to the Town the required value. Commissioner Auger seconded, all approved, motion passed.

No discussion has been had with the Town about the possibility of having water bills sent more than twice a year. This was a past suggestion from a resident to have residents pay 4 smaller bills rather than 2 larger ones.

> Mailings will be sent out by September 10th regarding the Volatile Organic Compounds data. We received notice that three waivers that were granted and three were denied.

> Commissioner Taber made a motion to submit payment for the general warrant article for Roads & Bridges and Dam Maintenance Capital Reserve Fund. For the roads, pay \$30K out of the \$55K and \$2K towards the dam coming from the General Fund. Commissioner Auger seconded, both accepted, motion passed. The balance will be dealt with at a later time as more revenue is received.

Commissioner Taber made a motion, regarding warrant article for \$50K towards water infrastructure, \$3K towards NH Grants Program and \$10K towards the meters capital reserve program all totalling \$63K. Motion is to deposit \$25 towards the water, \$3K for the grants and \$10K for the meters totalling \$38K out of the water account to Capital Reserve deposits. Commissioner Auger seconded, both approved, motion passed.

> Quotes for building maintenance: A quote from Home Depot for rolled insulation is for \$1025. Commissioner Taber also contacted USA Insulation for a blown-in insulation quote and it was \$3225. Commissioner Taber made a motion to spend up to \$1100 towards the HD quote. Commissioner Auger seconded, both approved, motion passed.

> Sign any necessary bills

Adjournment of Meeting: Commissioner Auger made a motion to adjourn the meeting. Commissioner Page seconded. All commissioners accepted, motion passed. The meeting was adjourned at 8:43 pm.

* The Agenda is subject to change at the Commissioner's discretion up to and during the meeting.

Rick Rose, *ELVD Clerk*

Approved by:

Sara Auger, *Commissioner (Chair)*

Brett Taber, *Commissioner*

Katie Page, *Commissioner*

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