



Emerald Lake Village District

Office: 147 West Main Street, Hillsborough, NH

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Board Attendees

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

Rick Rose, *Clerk*

Residents

Melissa Taber and Wayne Held

Meeting called to order by Commissioner Taber at 6:30pm.

Agenda

ELVD Workshop meeting

Wednesday April 7, 2021 @ 6:30 PM

Location: ELVD office (in person)

Roll Call & Quorum of Commissioners
Pledge of Allegiance

Business activities

Review activities for the Annual Meeting on April 17th: The red/green cards that will be used at the meeting for voting purposes have been completed.

The High School gym will be set up to accommodate Covid guidelines and social distancing/mask wearing guidelines will be followed.

Warrant was posted at various locations on April 1st.

This Saturday, the 10th, the Supervisors of the Checklist will be available (from 10 - 10:30 am) for those needing to register to vote. They will also be at the Annual Meeting from 10am - noon for voting/registration.

Review bids for Road maintenance: We received 2 bids, one from Beau Smith out of Greenfield and the other from Blue Bull Industries out of Manchester. Mr. Smith's bid was for a seasonal (Spring thru Fall) contract and Blue Bull's was a year-round one. Mr. Smith's bid was for \$55,600. The board, to better plan for the budget, must include what has already been paid to date to the current road agent. The amount paid to date to Edwards and Sons is \$21,600 and taking this into account Mr. Smith's bid would total \$77,200 for the year to date. The board would need to anticipate possible plowing expenses for Oct-Nov 2021 and could be up to \$30K. Both contract bids did not include sand. The district would be responsible for this material. Gary Edwards has advised he would work with any contractor in procuring this material, which could cost about \$6 a yard, \$50 per truckload and approximately \$300 for 30 sanding trips and totals about \$3K (for Oct-Nov) for sand alone. This would bring the district's cost to about \$110K. The board is also planning 20% contingency costs. So, the calendar year costs for Mr. Smith's bid would total about \$121K.

Blue Bull Industries bid, from April to April, included a variety of tasks. These include Summer work and Winter plowing and some add ons (an additional \$12,800) like rolling, grading and compacting the roads. Their bid was \$89,800. Broken down by month it would be about \$7500. Their cost for 2021 would be \$59,866. When factoring in the payment to Edwards and Sons of \$21,600 and the \$3K for sand puts us at \$84,466 and adding the same 20% contingency brings a total of \$96,439. Looking ahead to 2022, the same \$89,800, \$2K for sand and \$20K contingency brings a total of \$117,760.

For any tasks outside the contract a quote would be provided. A \$75 per hour charge for manpower (no equipment hourly rate provided on contract) would be imposed. Culvert work was included in both bids with 5 done per year and their anticipation would be to do them all at the same time. Obtaining permits is still being supported by Wright-Pierce, but would be the contractor's responsibility, otherwise.

Commissioners Page and Taber liked Blue Bull Industries better and Commissioner Auger favored Beau Smith. Both contractors advised they could start immediately to make the transition from Edwards and Sons to them an easy one. Because of the these bids, the potential reduction in the budget for this service can be reduced by almost \$50K.

Commissioner Taber made the motion to enter into a year-round road maintenance agreement with Blue Bull Industries/Craig Cunningham and the annual rate of \$89,800, with additional work needing to be separately billed. Commissioners Auger, Page and Taber all accepted motion, motion passed.

* Update on the bridge: The landing for the crane is going to be prepped tomorrow along with another crane being used to place the lower half of the culvert and the rest of the culvert along with the wing walls are to be delivered on Friday and then backfilling can begin and the guardrails can then be installed. An amended timeline has been presented, due to weather and limitations on transport days, for the end of April.

Aquamen did a leak check yesterday and we haven't received any negative feedback.

* Normally, at this time, the dam boards would start to be manipulated, but due to the bridge construction the level of the lake can't be brought up as it would flood the jobsite again, so this won't happen until at least the end of April.

* Emergency plan update: Per the State, since we have less than 3300 residents we are not required to send in/update an emergency plan.

* Gary Edwards alerted us to the fact that there was a potential water leak on Skyview. Aquamen went to check it out and planned to fix the leak today. Also, there was another potential leak at Pine Glen near Gould and this will be monitored.

* Aquamen has a waste dumpster on standby to clean up all the old media. The timeline for the completion of this is still unknown, at this point.

* Bond Article: The original intent for borrowing \$1.26 million dollars is being focused on 3 (6K linear feet) roads attempting to utilize various data from our Asset Management as well as new information gathered after the Asset Management plan was developed. At Annual Meeting residents can vote for this plan or do more roads for the same dollar amount. Commissioner Taber compiled a list of a variety of other roads that have similar issues. Currently, the plan includes Ellen Brook, Autumn and Old Lantern for the \$1.26 million. There are 5 roads including Deerpoint, Skyview, Bobolink, Old Lantern and Racoon Alley that would cost \$1.3 million or Deerpoint, Skyview, Old Lantern, Bobolink and Turtle Bridge (based on treatment options for the new well) for \$1.2 million. Deerpoint, Racoon Alley and Old Lantern are on the high-risk list.

Adjournment of Meeting: Commissioner Taber made a motion to adjourn the meeting. Commissioners Auger, Page and Taber accepted the motion, motion accepted. The meeting was adjourned at 7:36 PM

* Meetings are now being held in person at the district office at 147 W Main Street, Hillsboro, NH unless otherwise noted. The Agenda is subject to change at the Commissioner's discretion up to and during the meeting.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

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