



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Workshop Meeting Minutes

Sunday 5.23.2021 @ 4:15 PM

Attendees

Sara Auger, Commissioner - Chair (In Person)

Brett Taber, Commissioners - (In Person)

Katie Page, Commissioner - (In Person)

Krystal Combs – (In Person)

Wayne Held – (In Person)

Meeting was called to order at 4:17 PM

Meeting was opened with the Pledge of Allegiance by those present.

Due to the primary focus of this meeting being to hold interviews for the purpose of hiring an office employee, a motion was made by Sara Auger to move to Non-Public session relative to NH RSA 91A:3, II (B) The hiring of any person as a public employee. The motion was seconded by Commissioner Taber. All three commissioners voted in the “yes” to move to non-public session. This occurred at 4:22 PM

The Board came out of non-public session at 5:50 PM. A motion was made by Commissioner Auger to seal the records of the non-public session until the selected person for the position no longer works for the District as the office assistant. The motion was seconded by Commissioner Page. All commissioners voted in the “yes” to the motion.

While back in public session, Commissioner Page inquired as to when we were scheduled to review any wage adjustments for the bookkeeper position as identified from the initial hiring for the position. Commissioner Taber advised that it would be in June that this could be reviewed.

The topic of who is responsible for the clean out of residential driveway culverts being cleaned out and maintained was discussed. The topic was discussed partially related to driveways in the area of Hummingbird/Hemlock intersection. The District is responsible for culverts that cross roadways while residents are responsible for the property driveways themselves.

The parking on Roadways in front of the Eastman beach gates was discussed. Excessive parking has begun on the roadways in this area. Vehicles are also parking in front of property owners’ personal driveways. This area has been communicated that parking in the beach parking lot would no longer be permitted due to permitting of the well requirements. Additionally, it has been previously communicated that parking on the roadways would not be permitted due to the Source water protection area zone that needs to be established. An effort to obtain funds for the purchase of land near this beach so that parking could be developed. This request failed to be approved at this year’s annual meeting. The Board acknowledged that they had been waiting for some specific signage to come in as part of the

Source water protection project grant but that immediate posting of the area was necessary to get visuals up for all vehicle traffic to be able to clearly see the restrictions for the area. Commissioner Taber advised he would post signage in the area after the meeting. With the upcoming Holiday weekend fast approaching, the Board recognized that waiting to begin any enforcement until after this time would only cause more issues with longer term non-compliance. The **Parking Ban** enforcement will begin no later than Friday 5/28/21.

Commissioner Auger asked for any additional agenda items for the next meeting to be share with her by Monday evening so that the Agenda can be drafted up. Some topics on grant and/ or loan applications were requested to be added to the Agenda due to their deadlines fast approaching.

Follow-ups to a resident’s question about the Red fox Crossing Bridge speed, erosion control and Burnham park debris removal were noted. Commissioner Auger was going to reach out to the Hillsboro Police to request the radar sign to be posted for a period to remind people to reduce speed. Speed limit signs are planned to be posted in the area as well after a review of what signage the District already has or if there is a need to purchase some. The embankment sides of the project are showing signs of grass beginning to grow to aid in the erosion control measures. Accura Construction has been coming back and watering the area using the lake water to aid this process as pone of their requirements. Several trips have been made by residents to work on clearing up the dead tree debris at the Burnham Park area. Continued support is needed to keep this effort moving.

Commissioner Auger asked where we stood on the preparation of the Audit Docs for the Auditors. Commissioner Taber advised that most documents would be ready to send to them by the end of this week.

A motion was made by Commissioner Auger to adjourn the meeting at 6:19 PM. It was seconded by Commissioner Page. All commissioner voted in the “yes” to adjourn.

Sincerely,

Approved by:

Sara Auger, ELVD *Board of Commissioner - Chair*

Brett Taber, *Commissioner,*

Katie Page, *Commissioner,*
