



## **Emerald Lake Village District**

Office: 147 West Main Street, Hillsborough, NH

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### **ELVD Workshop meeting**

**Thursday October 8, 2020 @ 6:30 PM**

**Location: ELVD office and online meeting via GO TO Meetings**

#### **Board Attendees - In Person**

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

Debbie Kardaseski, *District Admin*

Rick Rose, *Clerk*

Eileen Feindel, *Office Clerk*

#### **Residents**

Remote: Chris Reed, Carl and Carolyn Renken, Greg Klos, Melissa Taber and David And Tricia Stefanelli.

In office: Don Johnson, Ed Coulter and Joe Feindel.

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

### **AGENDA**

- Pledge of Allegiance
- Roll Call & Quorum Commissioners

#### **OLD BUSINESS**

- Lake drawdown status: Most of the boards have been taken out and we are down to the last 6 inches and this will be completed by the end of this weekend. In doing this, the lake level will be where the contractor needs it to be for construction to begin.
- Culvert markers status: We currently have enough markers to do about 13 or 15 culverts. These will be placed during the month of October. This effort will enable the road agent to do his job more effectively. The culverts are also being looked out to see if they need any maintenance or repairs. The district is in need of culvert piping and Commissioner Taber will be looking into pricing and will be discussed in next week's meeting.
- Signing of Winter incidental plowing contract: The agreement the board reached with Vin Adams based on his bid submission was for \$12,000 for the winter season. A small change was made to the contract regarding some verbiage. If the contractor cannot perform services for any reason, said contractor must

find someone to complete/pay for those services. Commissioner Taber made a motion to accept and approve and sign off on the contract once the revised one is drawn up. Commissioners Auger, Page and Taber all accepted. Motion passed.

- Water Project updates from Commissioner Auger: Recent repairs were made on Old Lantern, Bobolink, Raccoon Alley (twice), Rainbow's End, Raven's Head and Beaver Glen (twice). Most had leaks ranging from 7-10 gallons per minute. The leak detection (we've had about 40 leaks this year) goal is to stay on top of any new leaks to reduce the amount of water we need trucked in. The district has seen evidence within the last month that the need of trucking in water is decreasing. As repairs are being made, other leaks may pop up in weaker areas as a higher water pressure is being dispersed. Emerald Drive leak detection (done overnight) is proving to be successful. At the start, 1100 gallons per hour was recorded and later decreased to 750 gallons per hour and had a more current reading of 505 gallons per hour. The meter change-out (October 6th) didn't happen due to the responses needed for leaks repairs. New dates are being researched to finally get this task done. Aquamen has been a great asset for our district since they came on board in July.  
We are still getting water deliveries every Monday and Thursday, as needed.  
Installing new piping to the district's streets will cost approximately \$200K-\$600K per street and a long range plan spanning almost 15 years.
- Well update: The initial portion of the drilling has been completed and samples were taken on September 28th to determine the screen size and that has since been ordered. Once the screen is installed the driller will be back to the site to construct the well. The pump is currently off but was on for quite a while to get the water quality up but well filled up with sand, requiring the shutting off of the pump. The permits are all in line. We are still unsure when the water will be online. We may need to look into installing a backup generator with the Winter season coming.
- Bridge updates: Commissioner Taber had a quick meeting with the contractor looking for a site for the fill material. This may become the area near Gould Pond/Ellen Brook. Deployment of the equipment is still scheduled to happen next week. The following week the excavation will begin.  
The suspected leak in this area will be further investigated once the project has begun.
- Trunk or Treat update: Right now there are 5 trunks. Currently, there is a bigger turnout than last year. Information has been re-posted on the FB page. Starting time for the event is 5:00pm on October 24th at Meetinghouse Beach.
- Field day for roadside clean up status: Our next community clean-up day is October 17th. The time scheduled is from 9am-12pm. The board is hoping to see more residents come and participate. We will be cleaning up some roadsides, beaches and focusing on Meetinghouse Beach for the Trunk or Treat event. Tools and helping hands would be greatly appreciated.

## **NEW BUSINESS**

- Gates: The gates will be closed for the season the weekend after Columbus Day. Eastman Beach will begin to show signage that no parking will be allowed and towing will occur as this area is becoming a water source. The exact dates the gates will be closed and when signage will be placed will be announced in next week's meeting.
- Review proposal for well transducers: The board would've liked to put transducers (temporary or permanent) in every well. With the water budget being over by about \$50K, doing the transducers this year is not possible. This project will be revisited during the planning of next year's budget.
- 2021 Source water protection Grant application (up to \$20K) status from Commissioner Page: She has been in talks to discuss our options with this grant. We want to be able to install/update fencing for Meetinghouse Beach and Eastman Beach where our new well will be located. The deadline to submit for this grant is November 2, 2020. Commissioner Page made a motion to proceed with the submission of this grant for fencing, signage and video security. Commissioners Auger, Taber and Page all accepted, motion passed.
- January Bond sale application submission: Some changes were needed before submission can take place by November 6th. This will move the short-term Bond Anticipation Note to a long-term bond note. The

amount of the note is \$495K and \$275K is for the water and \$220K for the bridge. The short-term interest rate is around 2-3% and the long-term interest is under 1%. Commissioner Taber made a motion to approve the signing (once said corrections are made) of the long-term bond application for \$495K. Commissioners Auger, Page and Taber all accepted, motion passed.

- Approve prior meeting minutes: Commissioner Taber made a motion to accept the September 11th meeting minutes as written. Commissioners Auger, Page and Taber all accepted, motion passed.
- Last week the Capital Reserve deposits were made. The Water account's deposit was for \$75,146.03 and into the General account went \$55,021.50. Commissioner Taber made a motion to accept the manifest. Commissioners Auger, Page and Taber accepted, motion passed.
- The board may, potentially, have a candidate to fill the Treasurer vacancy. The board will follow-up with that person to see if interest still exists.
- Commissioner Taber made a motion to release the lien (\$8K) in 5 Melody Lane for completion of the agreement that was entered into on that property. Commissioners Auger, Page and Taber all accepted, motion passed. The water fine that remains on that property has not completely been paid and Commissioner Page will work with the residents on this issue.
- The board is looking into a less expensive approach regarding our website. No changes are planned for the remainder of the year, but research will be done in the new year. We need either a new site or establishing a flat monthly fee for our current website maintenance.
- Signing of invoices
- Adjournment of meeting: Commissioner Taber made a motion to adjourn the meeting at 8:51pm. Commissioners Auger, Page and Taber all accepted, motion passed.
- The next meeting is October 15th @ 6:30.

\*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

\*The Agenda is subject to change at the Commissioner's discretion up to and during the meeting\*

Regards,

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Rick Rose, *ELVD Clerk*

**Approved by:**

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Brett Taber, *Commissioner (Chair)*

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Sara Auger, *Commissioner*

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Katie Page, *Commissioner*

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