



Emerald Lake Village District

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ELVD Workshop meeting

Friday September 11, 2020 @ 6:30 PM

Location: ELVD office and online meeting via GO TO Meetings

AFT

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Board Attendees - In Person

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

Rick Rose, *Clerk*

Residents

Remote: Chris Reed, Carl and Carolyn Renken and Martha Caron

In office: Melissa Taber and Wayne Held, Eileen Feindel and Vin Adams

Non-Residents

Remote: Greg Smith from Wright-Pierce

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

AGENDA

- Pledge of Allegiance
- Roll Call & Quorum Commissioners

PUBLIC HEARING TOPIC

- Discussion of early lake drawdown: There are statute (time) requirements (an ad was put in the paper last week) we were not previously aware of regarding having to have this discussion. Having the meeting tonight supports this requirement. Lake drawdown needs to occur before its normal time (a couple weeks earlier) to support the bridge project. The lake needs to be at a lower level to start the excavation process and begin to complete the new bridge. Measurement of the lake last week was logged at 18 inches to the dam boards. Per DES, the maximum allowable (to support habitat) per day is only six inches. All docks, rafts and boats will be required to be removed from the lake. The construction company plans to have their equipment on-site the week of October 12th and excavation beginning the week of October 19th.

OLD BUSINESS

- Culvert marker status: Commissioner Taber and Melissa Taber put in markers (and collected GPS data) on one weekend. Commissioner Taber and Clerk Rose put in additional markers last weekend. To date, we have about 26 culverts marked. There are still about 50 more culverts that need to be marked. Most of these are scheduled to be done before the beginning of Winter and the remaining to be done next year.
- Finance update on expenses year to date on budgets: This has been mostly completed. All updates from last month have been entered onto the spreadsheets. There should be another update to the status at next week's meeting.
- Water projects - update: Aquamen has started the leak detection project. They started this past Wednesday on Emerald Drive. Chlorine residue was found near Red Fox Crossing. They suspect there may be a leak (leaking into the water) in that area. They will continue to monitor this situation. If leak repair needs to be done in that area, at the time well excavation is being done may be an ideal time to make any repair needed. They are continuing leak detection tonight and on Monday. By next week, they will update us with their findings.
As for the transducers, Aquamen had a meeting with the State on August 24th. Aquamen had set up a 2 week timeline (to coordinate with Wright-Pierce regarding pressure gauges) and Commissioner Auger will follow-up with Aquamen on the status.
- Well update: The well will begin to be tested next week. The State would like us to set up an emergency well and are making an effort to fast track (aiming for 2 months) the permitting process. However, an emergency well can only be used for 6 months and upon doing the permanent well, the cost would be doubled and Wright-Pierce is NOT recommending an emergency well.
Greg Smith from Wright-Pierce joined the meeting by phone. He advised us he has the driller lined up and ready to go. They will need to drill and move some water (takes about 5 days) out to improve water quality and it's been noticed that it has an odor. This will improve once more water starts flowing. Bacteria samples will also be taken. Possibly in 3-4 weeks we could have usable water off of that well into the system.
Commissioner Taber made a motion to accept the proposal for the source water well at Eastman Beach, as proposed by Wright-Pierce. Commissioners Taber, Auger and Page all accepted the motion, motion passed. A signed copy to Wright-Pierce will follow within the next few days.
Aquamen will, obviously, be assisting with the task of installing the well in regards to piping and providing the electricity.
- Bridge update: Commissioner Taber received the notice to proceed document from Wright-Pierce. Accura Construction has provided their sign off on the agreement and also provided their insurance, their bond letter and payment. Commissioner Taber will sign off on the notice to proceed and get that back to Accura Construction. Construction of the culvert itself for delivery is scheduled mid-November and substantial (road will be usable) completion of the project by December 31st with full completion by January 31st including final clean-up. Accura Construction will be equipped to work in the Winter months.
As a reminder as to why we are doing this during this time of year: Through this whole process, we were attempting to get this started in August (to get it completed by November) but were

delayed in getting funding due to Covid and having to have our annual meeting much later than normal. This pushed the timeline much further out. The State also requires that the construction be performed when the lake is low.

Chair Taber made a motion to accept the proposed adjustment to the placement of the guardrails (to be cemented inside the culvert) on the culvert. Commissioners Taber, Auger and Page accepted the motion, motion passed. Commissioner Taber also made a motion to sign off on the permission to proceed with the construction. Commissioners Taber, Auger and Page accepted the motion, motion passed.

It has been brought to the attention of the board that there is or may be a beaver dam or beaver activity near the construction site. This will be looked into before the construction begins.

- Pavilion fund - purchase materials?: There was money encumbered from last year's budget for this project and needs to be spent by the end of the year or go back into the general fund. Because the well is going in this area, NHDES has stated that the beach can be continued to be used as a public beach but there can be NO PARKING (and there is NO roadside parking available) permitted because this will be an above ledge water source and we need to worry about any possible contamination. This beach will become a walk-in one ONLY. The board will have to discuss what options (if any) there may be for the 2021 Summer season. The commissioners will think about how to spend the funds and bring their ideas to next week's meeting.
- Change out of fluoride media - timeline: This project is to be scheduled in the next 2 weeks. Commissioner Taber contacted ADEdge to get the ball rolling. We will receive a tentative date next week from them so we can coordinate a good time with Aquamen. Disposal (at a cost between \$3K-\$6K) of the media was to occur this year, but with the added expenses (about \$8K per week) of trucking in water, this will need to be put off until next year.

NEW BUSINESS

- Approve prior meeting minutes: Commissioner Taber made a motion to accept the August 27th meeting minutes, as written. Commissioners Taber, Auger and Page all accepted the motion, motion passed.
- Discussion with Wright-Pierce on DWGTF application filing: Wright-Pierce has completed the application (highlighting our emergent need for water) for the Drinking Water Grant Trust Fund. Midnight last night was the deadline. Commissioner Taber has signed off on the application, as well. An inquiry was made to the board to see if we were going to apply any money to show commitment. But, due to the high expense (about \$50K) of trucking in water, we are in no position to expend any more money.
- Melissa Taber and Admin Kardaseski have put together a FAQs letter/welcome packet for new residents. This will include district information, rules & regulations and Town of Hillsboro contact information. The commissioners will review and respond to them with any changes that may need to be made.
- Commissioner Auger brought up that the 2021 Renewable Water Source Protection Grant (up to \$20K) application process is open now and due November 2, 2020. There are many ways we could apply this grant like for needed fencing and security surveillance.
- Winter incidental plowing bids due today: Vin Adams (who had the contract last year) was here to drop off his bid. As of tonight, it was not known if any other bids were received. Once Admin

Kardaseski returns, we will know if any were received. Vin Adams' bid was sealed until we hear of any other bids.

- Commissioner Auger would like to plan the 4th Annual Trunk or Treat. She'd like to plan it for October 24th and incorporate a costume parade at Meetinghouse Beach.
- Water Warrant: This process is done twice a year where the board submits it to the Town Clerk to bill out 50% of the yearly water bill. The town is responsible for collecting the payments and then issuing it to the district. This year's water warrant is asking for \$227,470 and allowing the town to collect interest for payments that have not been collected. Commissioner Taber made a motion to the board to submit the warrant to the Town of Hillsboro. Commissioners Auger, Page and Taber all accepted the motion, motion passed.
- Commissioner Auger mentioned the lease renewal and that a decision had to be made very soon. If we sign on for a ONE year lease, starting October the rent will be increased from \$950 to \$1000 per month. If we sign on for a THREE year lease, the next 12 months remain at \$950 per month. In years 2 and 3 the rent will increase another \$50 per month. There are currently no other properties available that can offer what we have right now with this rental agreement. The board will be on the lookout for any properties that the Town of Hillsboro may have coming to auction in the future. Commissioner Auger made a motion to sign on for the ONE year lease, no second was obtained, Commissioner Page made a motion to sign on for a THREE year lease. Commissioners Taber and Page accepted this motion, Commissioner Auger did not.
- Signing of Invoices
- Adjournment of meeting: Commissioner Taber made the motion to adjourn the meeting at 8:25pm. Commissioners Auger, Taber and Page approved the motion, motion passed.
- Next meeting is September 17th @ 6:30.

*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

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