



Emerald Lake Village District

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Agenda

ELVD Commissioner (workshop) meeting

Thursday May 7, 2020 @ 6:30 PM

Location: online meeting via GO TO Meetings

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Please join our meeting from your computer, tablet or smartphone:

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Meeting was called to order at 6:30 pm by Chair Taber.

- Roll Call & Quorum of Commissioners
- Checklist review
 - * Under revised Governor Emergency order #12, Pursuant to Executive order 2020-04 - temporary modifications of public access to meetings under RSA 91-A and emergency order #23: this public body is authorized to meet electronically and there are no physical locations to observe. Chair Taber has confirmed we are utilizing GoToMeeting. All participants have the ability to speak and to listen whether by phone or computer. All votes taken during this meeting will be done by roll call.

Attendees in Person:

Brett Taber, *Chairman*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

Deb Kardaseski, *District Administrator*

Rick Rose, *Clerk*

Other Remote Attendees:

Melissa Taber and Greg Klos.

Meeting was called to order at 6:30 pm by Chair Taber.

Old Business

- Approval of April meeting minutes: April meetings included the 9th, 14th, 16th, 21st and the 25th. Commissioner Auger had one amendment to make. On the April 9th minutes the addition to the Notice of Violation #5 was all set, provided to NHDES and accepted. Chair Auger made the motion to accept this amendment. Roll call vote as follows: Commissioner Martin responded yes, Commissioner Auger responded yes and Chair Taber responded yes, motion passed. Chair Taber also made a motion to accept all other meeting minutes for April, as written. Roll call vote as follows: Commissioner Martin responded yes, Commissioner Auger responded yes and Chair Taber responded yes, motion passed.
- Status of PFAS results to aid in future Waiver process: Results concluded that we passed all tests on all wells with non-detect values. The water system operator will be responsible for submitting the waiver for us to not be required to do any testing for the next 3 years.
- Status of Annual report draft: Admin Kardaseski is needing to make some adjustments and get an updated balance sheet. She's also awaiting quotes from 2 printers to produce the reports.

Budget related topics

- Status of Bond application and Legal requirements: Chair Taber submitted the initial application to the NH Municipal Bond Bank. They have sent out inquiries to the school and the Town of Hillsboro. We should receive a response from them in about a week. Chair Taber also got in contact with the same bond counsel we used back in 2006 for the storage tank bond. They've sent us an engagement letter retaining their services. Their fee for the entire process will be between \$4K-\$7K, in which no funds have been allocated as of yet. However, funds may come from the water (\$3850) and roads and bridges (\$3150) funds and/or using money from the capital reserve. If the district needs to extend the process and seek a bond anticipation note, counsel may require an additional \$2K-\$3K. No payment to the bond counsel is made until and/if we receive the actual bond. If there is a failure or the residents vote it down, then no payment would be made.

New Business

- **Review any new information about Bridge updates from BIDS specs:**
- Review of Submitted Bids and selection for project – Accura Construction is desired Contractor
- Final Notification to Abutters
- Wetlands permit issued by NHDES Wetlands Bureau
- Initial Draft of Warrant article to support Bridge project completion

To date, here are the action items pending completion:

- Submission of application for Shoreland Protection permit- Should be submitted by 5/8/2020
- Receipt of Shoreland Protection permit – Should have by 6/8/2020
- Need to hold an Annual meeting to allow for voting on Warrant Articles
- Signing of agreement with selected Contractor if Warrant article is approved
- Obtaining financing/ Bond for Bridge replacement if Warrant Article is approved

From this point, the Red Fox Crossing Bridge projects success and implementation timing will depend largely on its support of the ELVD residents in their ability to fund the project at the 2020 Annual meeting once a meeting can be held.

If all elements continue to progress to the current plan, the proposed final completion date of the Bridge is November 1, 2020.

~ Water System Info update:

- April 25, 2020 – Public Budget review as well as Warrant Articles were reviewed with the public.

- Bond Warrant Article was reviewed with virtual attending public for Water system Bond request.
 - This Bond request would cover the research and exploration of two (2) District owned properties for the proposed installation of a Gravel pack well system.
 - One site is the Mary Rowe well property
 - One site is the Eastman Beach Property
 - Gravel packed wells are above ledge (Bedrock) type wells, while the current well systems that the District owns are all below (Bedrock)
 - Another element this Bond is proposed for would be the loop connection on Gould Pond Road between Hemlock and Hummingbird. This would allow the final Zone meter to be installed for this loop in aiding the leak detection efforts desired by the NHDES.
 - An extension waiver is still pending by the NHDES to see if they will grant an extension for the installation of residential meters by having the District complete its planned installation of the remaining two Zone meters.

- June 6, 2020 – Current proposed date for our Annual Meeting @ Location TBD - pending any modifications from the Governor’s office and options for meeting/voting will be discussed, as well. Weather permitting, we may be able to hold an outdoor (at Meetinghouse) one under a tent with the usage of masks that we will be providing. If drive-by voting occurs, we may use the office where there is a loop around the building to allow flow to occur.

- Review advertisements for Supervisor of Checklist needs: This will be discussed further in the May 14th meeting.

- Review advertisement for Annual meeting: This will be discussed further in the May 14th meeting.

- Review printing and distribution of Annual report: This will be discussed further in the May 14th meeting.

- Discuss purchase of PPE masks for upcoming meetings: We have gone ahead and ordered some PPE for the safety of our residents for when the annual meeting takes place.

- Review and sign invoices

- Discussion of Water System Operations Contractor: A modification (termination clause terminology) to the pending contract with Aquamen Solutions is still being pursued. On May 1st, we sent out a letter to WSO to let them know of our intention to provide a 60-day notice and have the new operators contact them for transitioning (hopefully, June 1st) purposes. WSO provided a response that they fully understood the district’s desire for a change and will do their best for the incoming operator. A conference call will be scheduled for all parties involved to determine the flow of the events that will take place.

- Chair Taber has reached out to 4 different propane contractors to obtain quotes to see if we can save the district money on the usage of the 1500-2000 gallons we use each year. Because of the current market, not many are offering fixed rate programs. The 4 that were contacted included Rhymes, Irving, Eastern and Ayer & Goss. Ayer & Goss is our current supplier at \$2.59 per gallon and anticipate that they can do better for us. Eastern came in with a variable rate at \$1.93, Irving was at \$1.47 and Rhymes was \$1.42 and they offered a fixed rate that could be locked in at \$1.56 which is a \$1.00 less than we currently pay Ayer & Goss. Chair Taber made a motion to reach out to Rhymes and enter an agreement to be our propane supplier for the next year. Roll call vote as follows: Commissioner Martin responded yes, Commissioner Auger responded yes and Chair Taber responded yes, motion passed.

- New dam boards have been cut and installed by Commissioner Martin with 2 more layers to come within the next 2 weeks.

- Opening the beaches: With the Governor’s stay at home 2.0 rules, they cover public and private campgrounds, beaches, playgrounds, parks and pools. Signage will go up advising people that the board is still encouraging residents to still practice social distancing (while using the beaches) by at least 10 feet. Rafts will NOT be deployed for the immediate

future and gates will remain closed. The portable restrooms will be available sometime after Memorial Day. All of the previous decisions may change based on any updates from the Governor that we may receive. Some residents may have noticed that the beaches are still in disarray. We will be reaching out to Emerald Lake lawn Care to inquire about the initial beach cleanup and the maintenance thereafter.

- The grills and the umbrellas have been placed on the beaches and the board is asking that all residents respectfully use the items provided to ensure that all residents get to enjoy them. Please lower the umbrellas when you leave and clean the grills to the best of your ability. Please do NOT allow children to use the butt cans as sand toys. Resident Melissa Taber will be donating sand pails and shovels for the children to use.
- Due to the Covid restrictions, a community clean up day won't most likely occur, we ask that all residents please clean up after themselves and perhaps take care of the area surrounding their residence. Doing things this way will help keep our district as clean as we possibly can.
- Answering a resident concern about the dusty nature of the roads: Typically calcium chloride is only put on the roads in the Spring. The board is looking into possibly budgeting more money for this process.
- Adjournment of meeting: A motion was made by Chair Taber to adjourn the meeting. Meeting was adjourned at 7:50 pm. Roll call vote as follows: Commissioner Martin responded yes, Commissioner Auger responded yes and Chair Taber responded yes, motion passed.

The next remote meeting: Thursday, May 14, 2020 @ 6:30
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***Meetings will be held Primarily online via usage of GOTO meetings as posted on the website: As Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted.**

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

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