



Emerald Lake Village District

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AGENDA

ELVD Commissioner meeting

Thursday May 21, 2020 @ 6:30 PM

Location: online meeting via GO TO Meetings

Please join our meeting from your computer, tablet or smartphone.

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Meeting was called to order at 6:30 pm by Chair Taber.

- Roll Call & Quorum of Commissioners
- Checklist review
 - * Under revised Governor Emergency order #12, Pursuant to Executive order 2020-04 - temporary modifications of public access to meetings under RSA 91-A and emergency order #23: this public body is authorized to meet electronically and there are no physical locations to observe. Chair Taber has confirmed we are utilizing GoToMeeting. All participants have the ability to speak and to listen whether by phone or computer. All votes taken during this meeting will be done by roll call.

Attendees in Person:

Brett Taber, *Chairman*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

Deb Kardaseski, *District Administrator*

Shawna Kilcoyne, *Treasurer*

Rick Rose, *Clerk*

Mark Rodier, *Moderator*

Other Remote Attendees:

Melissa Taber, Greg Klos, Jon Daley, Philip Huntley, Chris Berg (from Wright-Pierce) and Linda Garon.

Meeting was called to order at 6:30 pm by Chair Taber.

Old Business

- Approval of May14 meeting minutes: No amendments made. Commissioner Martin made a motion to accept these minutes, as written. Roll call went as follows: Commissioner Martin responded yes, Commissioner Auger responded yes and Chair Taber responded yes. Motion was passed.
- Beach / Playground gate closure status in support of Stay at home order 2.0 rules: Commissioner Auger has confirmed that the signage regarding social distancing has been placed around all beaches/playgrounds.
- Status of Bond application and Legal requirements: Bond application has already been submitted to the NH Municipal Bond Bank. The next requirement is to have our Annual meeting so residents can vote on this bond. Afterwards, we will be required to hold a special meeting (no earlier than 21 days after voting ends) addressing procedural defects.

New Business

- Discuss Asset Management Report review meeting – Date and time suggestions: According to Chris Berg, Wright-Pierce is in the final stages of revising the tables for the financial implication plan. The final report will be completed next week to coincide with the deadlines for the state’s grant funds. The presentation of this report will be done next at next Thursday’s meeting.
- Discuss Annual meeting date communications – How to’s: The advertisement for the June 6th Annual meeting has gone out to print to be published tomorrow. The updated warrant describing where/when the meeting will be held was signed by all the Commissioners today. On June 6th, from 10am - noon will be for the voting (at the ELVD office) of the candidates for the ELVD board. At 12:30, the virtual meeting will commence and there will be a follow-up meeting on June 12th to answer any questions residents may have had on the June 6th meeting.
- The Review process for Supervisors of Checklist **for 5/30/20 voter registration**: The ad for the Supervisors of the Checklist will be posted on both the website and on FaceBook. This registration period will be at the ELVD office.
- Propane transition: The district will be transitioning from using Ayer & Goss to Rhymes. Three locations of tanks will need minor updated maintenance performed. On Patten Hill, Rhymes will update the tanks to provide better service to the district in the case of a power loss. Also being updated at the pump building is a 320 gallon tank to a 500 gallon tank. We use, on average, 1200-1500 gallons per year. Rhymes’ quote was for \$155.9 (fixed) per gallon, saving the district \$1.00 per gallon over Ayer & Goss. If we purchased the tanks from Ayer & Goss, it would be at a cost of \$450 per tank. The total fee for the new installation with Rhymes is \$942, but does not include the first fill which will be \$1900 to fill all the tanks. We still estimate about 750 gallons over the Winter and a total cost of \$5000 for the year. We should receive reimbursement from Ayer & Goss for approximately \$1000-\$1500. The fixed contract rate with Rhymes will extend to May 1, 2021.
- Review advertisement for Annual meeting: The advertisement went to be printed yesterday.
- Discussion of Water System Operations Contractor: Both WSO and Aquamen Solutions have agreed to a 30-day transition period with Aquamen signing on June 1st and taking full control July 1st 2020. The contract with Aquamen Solutions will be signed by the end of next week.
- Status of well #9: This well has stopped pumping/low volume output. It has been determined, through John Plummer’s measurements, that this has become a dry well and has been turned off.. Pump #8 is accomplishing the task that #8 and

#9 did, combined. The water volume supporting the district has not dropped. The 65,000 gallon (average) per day output is now from 6 of the district's 8 wells.

- Feedback from the road agent regarding application of calcium chloride: Commissioner Auger received feedback basically stating that the road agent didn't think the roads needed this application yet. We will reach out to the road agent to get this done before it becomes an issue.
- Commissioner Auger spoke with the beach maintenance contractor: They said they had performed the initial clean up on April 20th. The contract doesn't specifically speak to raking (they were using a blower) the beaches, but there is a resident (Bob Winterson) who will rake the beaches on his own time. Thank you Bob!!!
- Update on leaking sewage on Beaver Glen and Emerald Drive. Commissioner Martin contacted Mike Borden and he will be checking this out with a health inspector.
- Adjournment of meeting: Chair Taber made a motion to adjourn the meeting. Roll call went as follows: Commissioner Martin responded: yes, Commissioner Auger responded yes and Chair Taber responded yes. Motion was passed. Meeting was adjourned at 8:06 pm.

The next remote meeting: Thursday, May 28, 2020 @ 6:30

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***Meetings will be held Primarily online via usage of GOTO meetings as posted on the website: As Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted.**

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

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