



Emerald Lake Village District

Office: 147 West Main Street, Hillsborough, NH

Mail: PO Box 2217, Hillsborough, NH 03244

Tel: 603-464-3128

Fax: 603-464-4132

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AGENDA

ELVD Commissioner (workshop) meeting

Thursday May 14, 2020 @ 6:30 PM

Location: online meeting via GO TO Meetings

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/600475189>

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United States: [+1 \(669\) 224-3412](tel:+16692243412)

Access Code: 600-475-189

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Meeting was called to order at 6:30 pm by Chair Taber.

- Roll Call & Quorum of Commissioners
- Checklist review
 - * Under revised Governor Emergency order #12, Pursuant to Executive order 2020-04 - temporary modifications of public access to meetings under RSA 91-A and emergency order #23: this public body is authorized to meet electronically and there are no physical locations to observe. Chair Taber has confirmed we are utilizing GoToMeeting. All participants have the ability to speak and to listen whether by phone or computer. All votes taken during this meeting will be done by roll call.

Attendees in Person:

Brett Taber, *Chairman*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

Deb Kardaseski, *District Administrator*

Shawna Kilcoyne, *Treasurer*

Rick Rose, *Clerk*

Other Remote Attendees:

Melissa Taber, Greg Klos, Jim Czifrik, Mark Rodier and Wayne Held

Meeting was called to order at 6:30 pm by Chair Taber.

Old Business

- Approval of May 7 meeting minutes: No amendments were made. Chair Taber made a motion to accept these minutes as written. Roll call vote as follows: Chair Taber responded yes, Commissioner Auger responded yes and Commissioner Martin responded yes, motion passed.
- Status of Annual report draft: Per Admin Kardaseski, the annual report went to the printer today and should be ready for delivery next Friday.
- Beach / Playground gate closure status in support of stay at home order 2.0 rules: Commissioner Auger has completed all postings/signage. Basketball court gate has been unlocked and the board is encouraging social distancing but will review this if this practice is not followed.
- Review option on when to start lease of Porta Toilets at beaches: Since the Governor's orders are until May 31st, we will wait until the beaches are open to lease these. Rentals are on a month to month basis. Residents are still able to use their kayaks, but the beaches are technically closed.

Budget related topics

- Status of Bond application and Legal requirements: The bond application has been submitted to NH Municipal Bond Bank. Feedback from them is that the application (and looks good) has been completed and they are processing it for their July sale. Bond counsel has followed up with Legal counsel and are making sure all the requirements are being met in order for this process to go smoothly. Once our Annual Meeting and ballot voting is complete, a procedural correction meeting will need to be held.
- Status of Shoreland impact permit for Bridge project: The permit has come back and approval to move on with the Red Fox Crossing bridge project has been granted. We still require approval from the residents at the Annual Meeting to obtain the funding. Further details will need to be ironed out as far as timelines go the closer we get to the Annual Meeting. We and Wright-Pierce are working diligently with the contractor to get everything completed by the end of June. Project near completion is scheduled for October 1st and final completion is scheduled for November 1st.

New Business

- Discuss Annual meeting date needs: We are proposing to have the Annual Meeting on June 6th as an online one. There will be a short period, thereafter, for feedback/questions. A second online meeting will be held (June 12th) to answer any/all questions. After this is accomplished, we will hold a drive-by (like the Town of Bow) on June 13th voting at the ELVD office. Chair Taber made a motion to accept June 6th for the date of our Annual meeting and to hold voting to be held at the ELVD office. Roll call vote as follows: Commissioner Auger responded yes, Commissioner Martin responded yes, Chair Taber responded yes, Moderator Rodier responded yes, motion passed.
- Review advertisements for Supervisor of Checklist needs: Chair Taber is awaiting feedback from them on the possibility of their availability to support our efforts.
- Review advertisement for Annual meeting: Admin Kardaseski will forward the verbiage for the Annual meeting to the Messenger this week.
- Review printing and distribution of Annual report: These are with the printer now and will be ready next Friday. They will be available to residents at the office, kiosks, from Commissioners, the website as a PDF and residents can print their own copy.

- Discussion of Water System Operations Contractor: Commissioner Auger is awaiting a response from WSO by the end of the week in regards to the transitional (they were sent a 60-day termination letter on May 1st) period in anticipation of onboarding Aquamen Solutions and their signed contract is forthcoming. WSO has acknowledged and accepted this letter. All monies due to WSO will be paid when all their obligations to the district have been completed.
- New water leak in area of 3 Deerpoint: The leak was fixed within the day of it being reported.
- The board would like to remind parents that children (12 and under) are not allowed to be at the beaches/parks without a parent and/or legal adult. The board can and will, if necessary, escalate this issue for everyone's safety. The board will, if not already, will be posting "swim at your own risk" signage. Commissioner Martin made a motion to purchase these signs. Roll call vote as follows: Commissioner Auger responded yes, Commissioner Martin responded yes, Chair Taber responded yes, motion passed.
- Adjournment of meeting: Chair Taber made a motion to adjourn the meeting at 7:34. Roll call vote as follows: Chair Taber responded yes, Commissioner Auger responded yes and Commissioner Martin responded yes, motion passed.

The next remote meeting: Thursday, May 21, 2020 @ 6:30

Please join my meeting from your computer, tablet or smartphone.

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***Meetings will be held Primarily online via usage of GOTO meetings as posted on the website: As Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted.**

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Mark Martin, *Commissioner*

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