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# Emerald Lake Village District

Hillsborough, New Hampshire, 03244

## **ELVD Commissioner Meeting Minutes**

**Wednesday, March 25, 2020**

### **Attendees in Person:**

Brett Taber, *Chairman*  
Sara Auger, *Commissioner*  
Mark Martin, *Commissioner*  
Deb Kardaseski, *District Administrator*  
Shawna Kilcoyne, *Treasurer*  
Rick Rose, *Clerk*  
Eileen Feindel, *Office Manager*

### **Other Attendees:**

Joe Feindel, Melissa Taber, Greg Klos, Chris Reed (Wright-Pierce), Ray Blum, Jon Daley and Mark Rodier.

Meeting was called to order at 6:30 pm by Chair Taber and began with the Pledge of Allegiance.

### **Agenda Topics:**

\* Appointment of interim Moderator: Chair Taber swore in Mark Rodier to allow us to work towards the legalities for any general and/or future annual meetings.

\* Review need/options for future Annual Meeting date needs under revised Governor emergency order #12 pursuant to executive order 2020-04 - temporary modifications of public access to meetings under RSA91-A. The state will not allow us to conduct meetings that could have a potential of 10 or more attendees. Elections and our annual meeting have been and will be affected.

### **OLD BUSINESS**

\* Driveway permit request for Turtle Bridge - site visit completed: Chair Taber met with the owner. A culvert (20") will be placed to help with drainage. Chair Taber had no additional issues and has accepted the permit request for sign off and to be sent to the owner.

\* Status of letter being sent for hydrant accident on Gould Pond/Red Fox Crossing: the District Admin has been in contact with the person who was involved in the accident. The balance due is scheduled to be paid off in increments.

\* Approval of February and March meeting meetings: on the Feb 4th meeting on page 2 in the bullet section scada is misspelled. And 3 to 4 bullets from there, talk of the zone meter, the change needs "to be repaired" instead of "has been repaired". Chair Taber made a motion to accept minutes with corrections detailed above. Commissioners Martin and Auger accepted, motion passed.

\* Status of response letter for NHDES for source water violation #5 for a well monitoring plan: Commissioner Auger has put together a draft letter. There is money available in the budget for doing the monitoring as a normal operation to monitor the life and productivity of all wells.

\* Driveway request for 15 Emerald Drive: Chair Taber met with the engineer and the property owner. A curb stop was installed in 2002, however, the last time an invoice was sent was in 2007 and the board doesn't know why. We will contact the town for further clarification. WSO was asked to locate the curb stop and did locate it and was found to be broken, most likely due to snow plowing and will be added to the list to be repaired and will enable invoices to resume.

\* Driveway request for Alpine Way: the District Admin took a call regarding this request for 19 Alpine Way. The District Admin will inquire about this request as the owner would like to drill a well, also. We have to reach out to the state with this matter.

## **BUDGET RELATED TOPICS**

\* Review options for water loan and plan to complete application: Commissioners are leaning towards using this option for source water. Our challenge is a timing issue with all that we have going on in 2020 and going into 2021. An estimate of \$35K to \$40K for sand and gravel well exploration for existing source water was provided by Wright-Pierce. For the Patten Hill control building - to get that updated is another \$45K and a new gravel packed well would run \$280K, all totaling about \$400K. We could apply for the loan and then a portion of proceeds would come from the Capital Reserve fund. This doesn't address any individual roads this year. The state hasn't yet given us an extension on the installation of individual residential meters as we still need to install 2 additional zone meters. We are planning to install one on Turtle Bridge this year with funds carried over from last year. Another planned project is to complete the loop at Hummingbird/Hemlock that isn't connected (about 150 ft) with Gould Pond. This project would enable an extension for approximately 3-4 years on the residential metering requirement by DES. We may be in a position to inquire about additional grant money.

\* Review quote for old water treatment media waste removal: We have received 2 prior quotes (between \$3200 and \$4500) and continue to seek a third quote. Financial plans do need to be made if we plan to get rid of this media in 2020.

\* Review PFAS options for budget planning and risk assessment: the state had a requirement for all wells to be tested. We've only had non-detect results as of October 2019. A court injunction (which has been halted due to the states focus on the Covid-19 pandemic) was introduced which halted any required testing. If we did plan to go ahead and test anyway, we have just one week to do so for this quarter. The cost is \$200-\$300 per well. Chair

Taber made a motion to allow testing to be performed this quarter. Commissioner Martin accepted and Commissioner Auger declined, motion passed .

\* Discuss any budget line items for a need for any added pre-budget planning meeting/s needed before the March 23rd public budget review meeting.

#### **NEW BUSINESS**

\* Review information about bridge updates from BIDS specs: as of tonight, with bids ranging from approximately \$200K - \$900K from 6 contractors, we are just awaiting recommendations from Wright-Pierce.

\* Approve manifests: no manifests currently needing approval.

\* Review current details available toward PPA (purchase price agreement) with Revision Energy (solar) towards energy cost reductions for the water system: There may be limitations based on the size of the infrastructure itself and would be located near Patten Hill and we may have to incur the cost to get the land (site) ready. It's a 100kw system. There's no additional costs to the district, including maintenance. This system would cover all electricity charges well #11 (Patten Hill) incurs and reduces our payments to Eversource. After 5 years (first 5 years we'd be under contract) the district has the opportunity to purchase the array but is not mandatory. If we do purchase, it would cost 60% of the original construction cost which is about \$115K. Payback on a loan for this purchase would take approximately 10 years. Then there would be no energy costs for up to 25 years. The district currently pays \$22K a year for electricity for its 7 operating wells. There could be a potential of saving \$360K over a 40 year (lifespan of system) period. The board is open to any comments from the residents on this matter.

Next meeting will be April 9th at 6:30pm.

Meetings will be held at the District Office at 147 W Main Street in Hillsboro unless otherwise noted.

Motion made by Chair Taber to adjourn the meeting. Commissioners Auger and Martin approved motion, motion passed.

Meeting was adjourned at 8:27 pm.

Regards,

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Rick Rose, *ELVD Clerk*

***Approved by:***

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Brett Taber, *Commissioner (Chair)*

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Sara Auger, *Commissioner*

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Mark Martin, *Commissioner*

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