



Emerald Lake Village District

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Board Attendees - In Person

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Debbie Kardaseski, *Administrator*

Rick Rose, *Clerk*

Shawna Kilcoyne, *Treasurer*

Eileen Feindel, *Office Personnel*

Residents

Remote: Chris Reed, Greg Klos, Linda Whiting. In office: William Coulter

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

AGENDA

ELVD Commissioner meeting

Thursday July 23, 2020 @ 6:30 PM

Location: ELVD office and online meeting via GO TO Meetings

Please join my meeting from your computer, tablet or smartphone.

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Access Code: 446-011-853

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In the event you are not able to hear during the meeting, please contact the Board by sending an email to info@ELVDNH.com or by calling 603-831-4130.

- Roll Call & Quorum of Commissioners – validate online forum rules are followed.
- Review need / options for future Annual meeting date needs under revised Governor Emergency order #12 Pursuant to Executive order 2020-04 – Temporary modifications of public access to meetings under RSA91-A and Emergency order #23

DISCUSSION TOPICS

- BAN process status - vote on short term loan acceptance: We have received final information that all our documentation has been provided to bond counsel to complete the application process for the BAN. This is a short term loan until the bond sale takes place in January 2021. This allows us to get our projects started/completed this year that were approved in our Annual Meeting. The board (commissioners and treasurer) will need to meet to sign documents. One bank submitted a bid with a 2.85% interest rate. The interest will start once the closing occurs on the loan July 28th. February 19, 2021 is when we qualify for the \$495K (for both the bridge and water projects) bond. We will then owe the fixed interest (approximately \$7600) on that loan. Chair Taber made the motion to accept the short term loan with Mascoma Bank for the \$495K with the final interest payment due in February 2021. Both Commissioners Auger and Taber accepted the motion, motion passed. Papers that need signing are the Bond Anticipation Note, a Resolution of Governance document (agreement to take on loan), No Litigation Certificate, Federal Government Tax Exempt form and a No Arbitration Tax Certificate.
 - ~ Commissioner Taber spoke to Accura Construction today and once the loan goes through next week the board and Accura will need to meet to sign the mutual contracts. The board will discuss with them completing the bridge by the end of 2020 and making sure we follow NHDES guidelines. If the board decides to have an earlier lake drawdown (due to an earlier construction start date) the residents (and state) will be notified in advance.
- Water system status repairs and water tank deliveries: Per Admin Kardaseski, there were five more loads of water trucked in yesterday.
 - ~ The curb stop at 8 Deerpoint needs to be replaced. This is an abandoned property, which means the water has been on since then. There is also an abandoned home on Red Fox that needs to be checked, as well. The house on 80 Gould Pond needs a new curb box, but is not leaking.
 - ~ On Tuesday, a leak needs to be repaired (23 Mocassin) and that will involve moving a curb stop. A number of streets may have to be turned off, as well. Notifications will go out once we determine which streets and will try our best to minimize the number of streets involved.
 - ~ Aquamen has already repaired up to 10 leaks this Summer. All information about these leaks is in the process of being uploaded into the CUPPS software.
- Water project prioritization: Commissioner Auger and Admin Kardaseski met with Aquamen. They are advising (the board doesn't necessarily agree) that a new well might not be the best way to spend our money, right now. Because of the amount of leaks they've had to fix lately, they've been unable to come up with an action plan. They will come up with one shortly and will include pricing. They are leaning more towards doing well video, pump assessment and pressure reducers (before doing the transducers) which is the least expensive route according to Wright-Pierce. They also think that digging deeper (not effective, historically) in the well on Patten Hill might help. Any materials we need, we will buy directly.
- Survey questions: We've received input regarding the replacement of the gazebo. Residents are liking the idea of a pavilion. Some of these can be done through the purchase of kits. Funding for this is coming from money (from the parks and recreation funds & not water funds) already set aside from a prior budget item. The board is not taking away any money set aside for other projects to replace the gazebo. Other questions may be either posed on FaceBook or using Survey Monkey.

- The beaches were tested last Thursday and we are awaiting the results. June testing all came back clean with no issues.
- Beach trash removal: It has been noticed that the trash receptacles have been overflowing. Commissioner Auger has contacted Emerald Lake Lawn Care to ask if trash pickup can be done on Sundays instead of Tuesdays. They prefer to do trash pickup on Tuesdays to coincide with the opening of the dump after the weekend. We believe that these trash cans need to be checked on a more regular basis and will relay that to them.
- Commissioner Taber spoke to Skippy's son to ask about working on the areas that have poor drainage (a couple of culverts were recently cleaned out) and what ideas he has to correct them and to also find out when the roads can be graded again.
- Adjournment of meeting: Commissioner Taber made the motion to adjourn the meeting at 7:34pm. Commissioner Auger and Taber approved the motion, motion passed.

*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

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