



Emerald Lake Village District

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Board Attendees - In Person

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Debbie Kardaseski, *Administrator*

Rick Rose, *Clerk*

Shawna Kilcoyne, *Treasurer*

Residents

Remote: Melissa Taber, Chris Reed, Martha Caron, Carolyn & Carl Renken and Dave & Tricia Stefanelli.

In office: Wayne Held, Matthew Stewart and William Coulter (possible interest in being commissioner)

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

AGENDA

ELVD Commissioner meeting

Thursday July 16, 2020 @ 6:30 PM

Location: ELVD office and online meeting via GO TO Meetings

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- Roll Call & Quorum of Commissioners – validate online forum rules are followed.
- Review need / options for future Annual meeting date needs under revised Governor Emergency order #12 Pursuant to Executive order 2020-04 – Temporary modifications of public access to meetings under RSA91-A and Emergency order #23

OLD BUSINESS

- BAN process status: We are in the process of finalizing the application elements. A document is needed from the Supervisors of the Checklist and another was being completed tonight by the Clerk and the Treasurer. These will be submitted to Bond Counsel on Monday. The loan will be submitted for bids on Tuesday. Next week there will be, most likely, a special meeting for voting and signing to accept the loan. The anticipation date for closing on the loan will be July 31st, but could be sooner. Accura Construction will be notified (once we speak with legal) after this process to give them the notice of award.
- Status on advertising/communicating of open positions: All positions have been posted on the website and on FaceBook. Positions will be open until July 31st. Mr. Coulter (in office) might be interested in becoming a commissioner. He is an advocate of homes having personal water meters so all residents pay for the water they actually use instead of everyone paying a flat rate. He believes mutual respect between commissioners and residents (and visitors of residents) is an absolute must.
- Ellen Brook road run off status: There may be a couple of options on how drainage can be improved including having the resident raise their driveway. At this point, the board is just researching ways we may be able to help, as long as it helps the district, as a whole.

NEW BUSINESS

- Water system status repairs and water tank deliveries: Up to today, we have spent \$25,245 (from Henniker) and received 312k gallons of water, which doesn't include the water purchased through the Town of Hillsboro.. All in all, it's about \$30K. Also as of today, the tank has a level of about 18 feet and is losing about half a foot per day. Aquamen is currently (as we meet) working on a leak on Old Lantern. This leak will cost the district more to repair as it's after hours.
~Towards the end of the meeting, resident Chris Reed confirmed that the water had been turned back on.
- Discussion on water repair communications with the Town: The Town's water and sewer commissioner reached out to the board advising that if we need their support to deliver water, we need to give them a 24-48 hours notice, as they only have one water operator.
- Resident Matthew Stewart from 5 Melody was present at the meeting: Mr. Stewart (who is actually the tenant) received a \$500 water ban (outdoor use) violation. He was here to set up a payment plan paying \$100 every 2 weeks starting July 30th. Commissioner Taber made a motion to accept the terms of the payment plan. Both commissioners Taber and Auger accepted the motion, motion passed. The board is taking violations of the water ban very seriously and will not hesitate mailing violations to those who disregard the rules and regulations of the water ban.
- Roadway runoff/culvert cleanout needed near 11 Hummingbird: This culvert (in poor shape) is located near Gould Pond and just past the Hummingbird well. This culvert (on the list of those that need repair) will have to be replaced either this or next year. The silt runoff from above that, as well as, through the culvert has basically filled in the ditch that naturally went down the district's property towards the lake has now diverted its way into the property owner's yard and eroded it around their propane tank and a pine tree and could cause it to fall. Short term, we can direct the culvert back to where it was and it should alleviate the issue for the time being.

- Review and approval of Manifests: These were signed, tonight, in office. One invoice in question was for WSO. The valve that needed to be replaced was the main flow valve at Meetinghouse. The district previously purchased the valve on Warrant Article #10 and was from encumbered funds, to finish the repairs. Invoice (#1938) was applied to different budget lines and will now be applied against the encumbered funds for the warrant article. Commissioner Taber made a motion to make the financial shift towards that invoice. Commissioners Auger and Taber accepted the motion, motion passed.
- Budget status: Commissioner Taber asked if the current printed budget, for tonight's review, is up to date and if it included July payments. Treasurer Kilcoyne advised that it is correct, but does not include encumbered monies.
- Road signage update: Commissioner Taber has ordered a sign for Rainbow's End and should be in by the end of July. Repairs were made to the Firefly sign after being bent. Resident Wayne Held suggested we place road signs on telephone poles whenever possible so we can eliminate the usage of metal poles. Two more stop signs need to be installed and Commissioner Taber is researching for the best pricing for the posts. Culvert signage (markers) is also a project the board will be doing, as well.
- Questions about OHRV usage on roads: Use of these is NOT allowed (and is increasing) on the roads and these vehicles must be registered, plated and inspected. If any resident would like to call Fish & Game (and know where the offenders live) they will come and speak with them. However, Hillsboro PD can still be called.
- Water project prioritization: Commissioner Auger and Admin Kardaseski have a meeting scheduled tomorrow with Aquamen. Commissioner Auger will ask why, lately, the water has an aerated (cloudy) appearance and also will speak to them about the continuation of water testing since they took over from WSO. We will also work closely with Wright-Pierce and Aquamen regarding well exploration and the purchasing of parts. Once the board has a better understanding of remaining income for the year and what future monthly expenses we have, it'll be easier to prioritize our water projects. Treasurer Kilcoyne confirmed for Commissioner Taber that transfers to the capital reserve funds (2) could be made out of the General Fund and the commissioners will vote on doing this at next week's meeting.
- Survey questions: Admin Kardaseski will look into Survey Monkey or a poll on FaceBook to distribute a survey on what the residents would like to see replace the gazebo. Once we get the results, the board will research what would need to be done as far as permits, etc go.
- Quick update about a grant (water-related) Commissioner Auger was looking into: Per Erik Toledo of RCAP Solutions, the USDA grant we were hoping to apply for would not be available as it didn't qualify as a FEMA disaster for drought relief. Commissioner Auger will continue to look at grants that may be available to help the district.
- Source water well question in regards to pressure: Commissioner Taber is unaware of the pressure from the wellhead/pump. A considerable portion of the district's operating pressure based on wellhead and gravity is around 90psi. The low end is usually 30-35psi. When the tank drops to a level of around 10ft is when we might see around 20psi. The state advises that in order to maintain the operating system it must be 20psi or better. Research is yet to be made in the areas of Eastman Beach and Mary Rowe which are relatively ground level and almost level with the main perimeter piping. Wright-Pierce will be asked about any concerns that may arise regarding water pressure upon research of a source water well and what, if any, impact it would have on individual resident's pipes.

- Adjournment of meeting: Commissioner Taber made the motion to adjourn the meeting at 8:17pm. Commissioner Auger and Taber approved the motion, motion passed.

*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

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