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Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Commissioner Meeting Minutes

Thursday, January 16, 2020

Attendees in Person:

Brett Taber, *Chairman of Commissioners*

Sara Auger, *Commissioner*

Rick Rose, *Clerk*

Shawna Kilcoyne, *Treasurer*

Eileen Feindel, *Office Manager*

ELVD Residents & Non Residents:

Melissa Taber, Greg Klos, Matthew Stewart, Dana Auger, Joe Feindel and Brandon Brooks.

Meeting was called to order at 6:30 pm by Chair Taber and began with the Pledge of Allegiance.

Agenda Topics:

Public Comment:

Greg Klos wanted to discuss (in light of what happened today) the district's liability when there's a situation involving a bus load of children and the inclement weather. The board will check with our insurance carrier to better understand our liability.

Melissa Taber had questions regarding the status of the testing samples due by WSO: they did 2 samples, but we haven't received any results yet. The next question had to do with the disposal of the media we still need to get rid of: Chair Taber has reached out to various companies to better understand what their costs are and looking for quotes.

Both Chair Taber and Commissioner Auger received inquiries into the road conditions due to the snow and general conditions of the roads such as potholes and ruts. The board is in the process of meeting with the road agents to discuss any/all plans going forward and if these will include any additional costs.

With the recent sale/auction of properties there are several new residents (on Birch Tree and Pine Glen) inquiring about buildable lots and having access to water. Currently, no active permits are being issued. The lots may/may not already have curb stops for water. There was a building moratorium back in 2017 due to source water issues. A year and a half later that was lifted.

A water operator was scheduled to come to tonight's meeting but had an emergency. A later time will be rescheduled.

Old Business:

* Open positions within the district - update: One resident has shown interest in the vacant Commissioner role. No interest has been generated for the moderator role, as of yet. Other options for moderator will need to be taken if no interest is shown.

* Review and approval of miscellaneous minutes for 12/19, 1/5/20 and 1/9/20: For the 12/19 minutes, there were no amendments made. Motion made by Chair Taber to accept these as written. Commissioner Auger seconded, motion passed. The 1/9 minutes, on the cross connection section, the word 'patrol' was removed. On the volunteering section, 'council' was changed to 'counsel'. On the culvert improvement plan section 'chemical needs' was removed. Lastly, regarding the non-public section an amendment was made to 91-A:3 2L from 2E. Chair Taber made the motion to accept the minutes as amended. Commissioner Auger seconded, motion passed.

* Water leak status for January: We have been monitoring the areas of Midnight Walk and Ravenhead. This area continued to see signs of a leak, but WSO checked them with the sound equipment but was not able to find any leaks. Chair Taber followed up a resident and cleared the opening at the nearby culvert. WSO reported a water line rupture on the Meetinghouse well pump line. The pump well casing had eroded away about 2 feet down. Repairs were done this past Monday and the pump was placed back into service. Areas of Emerald and Bobolink were once again checked and were unable to locate any leaks.

* N.O.V. notifications status to DES: #7 was due January 15th. The board will re-check all notifications to be sure all were done and on time.

* Wright-Pierce agreement for bidding process - status: Commissioner Auger recommended the district go with option one. Chair Taber made a motion to accept this option (design-bid-build) with a cost of \$12000. Commissioner Auger seconded, motion passed.

* Asset Management update: The middle to the end of February is when Wright-Pierce is due to be completed.

* 5 Melody Lane update: Mr. Brooks and Mr. Stewart were present to discuss this update. Chair Taber offered Mr. Brooks a counter offer of \$8000 payable over 8 consecutive months. The offer (formal) will be sent to Mr. Brooks in which he has until January 30st to sign off. The first payment will be due February 1st. Mr. Brooks expressed that he thought this was a fair offer. However, if there's a missed payment, a breach of contract will occur and the agreement reverts back to the original lien with interest/penalties.

New Business:

* Discussion of beach rules for rental tenants - resident/realtor inquiries: Rules and regulations doesn't address use by renters, specifically. Future clarifications will be looked at by the board. The board is looking into making the onus on the property owner as far as beach rights are concerned.

* Review and approval for water and general manifest expenses for January: These will posted alongside the posting of the minutes. The general manifest totalled \$10855.56. The water manifest totalled \$26214.24. Both manifests total \$37069.80. Chair Taber made a motion to accept these manifests. Commissioner Auger seconded, motion passed.

* Discuss date for next budget planning meeting date: 1/19/20 @ 8:00am @ ELVD office.

* Annual meeting preparation items: Continue to work on budget planning. The next action item is coming up in the first week of February. The board needs to get list of all town and lake village district owned properties.

The next scheduled meeting will be a Workshop meeting on February 13, 2020 @ 6:30 pm at the ELVD office. The meeting that follows that will be on February 19th at 6:30 pm.

Meetings will be held at the District Office at 147 W Main Street in Hillsboro unless otherwise noted.

Motion made by Chair Taber to adjourn the meeting. Commissioner Auger approved motion, motion passed.

Meeting was adjourned at 7:23 pm.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*