



Emerald Lake Village District

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ELVD Commissioner's Meeting

Thursday, December 17, 2020 @ 6:30 PM
Online meeting via GO TO Meetings ONLY

Board Attendees - Remotely

Brett Taber, *Commissioner*
Sara Auger, *Commissioner*
Katie Page, *Commissioner*
Debbie Kardaseski, *District Admin*
Rick Rose, *Clerk*

Residents - Remotely

Melissa Taber, Greg Klos, Jim Riddle and Ed Ley

Non-Residents - Remotely

Erick Toledo, RCAP Solutions

Meeting called to order by Commissioner Taber at 6:31pm.

AGENDA

- Roll Call & Quorum Commissioners - validate online forum rules are followed.
- Review need/options for future Annual Meeting date needs under revised Governor Emergency order #12 pursuant to Executive order 2020-04 - temporary modifications of public access to meetings under RSA 91-A and emergency order #23.

Old Business

- Bond Loan application submission status: Application was turned into the NH Municipal Bond Bank on Thursday, December 10th at 1:00 pm. Commissioner Taber contacted Bond Counsel to check if any additional information was needed and we should hear from them once they need us to sign off (after the sale) on the final bond and the distribution of funds for the long term note and paying off the short term bond anticipation note. The interest on this will be paid in February 2021.
- Water treatment options: Commissioner Auger said the treatment options won't be fully known until the pilot pump test (this is a sample treatment test done for 5 days and at the site itself) is completed, but a preliminary plan is being discussed. The test will help evaluate long term yield and water quality. The State wants to see the actual treatment plan proven and not just the treatment plan. This well has been showing a potential output of between 13 to 33 gallons per minute. There are a couple of plans being discussed which may affect the Mary Rowe well which contains a bulk of our arsenic and only pumps about 3 gallons per minute, but could be tied into the new well.
- Bridge updates: Commissioner Taber put an update on both the website and our FaceBook page. Commissioner Taber advised that a conversation with Wright-Pierce advised that Accura Construction has Michie casting the culvert and is planned to be completed by the end of 2020. Excavation is still due to commence in the first week of 2021. The yellow fence recently placed near the bridge is to catch any

materials flowing through to stop it from entering the lake. Aquaman had the opportunity to pressure test a suspected leaking water pipe but it held pressure and no current repairs are needed to the Red Fox Crossing water main.

- Well update: Commissioner Auger said the preliminary report done in early December has been approved by the State which meant we could go ahead and perform the pump test/s. Unfortunately, due to Covid restrictions, lab testing wait times have met with delays and will be done in January. The state has suggested they are more in favor of us putting pipes along the roads rather than through the lake, which would require additional permitting. The board will need to further understand the impacts of each option (with help from Aquamen) before making a final decision which will need to include costs and timeline/s of the project. Erick Toledo from RCAP Solutions advised there may be a grant/loan program (ranging from 75% to 100%) from the USDA we can look into getting and will send Commissioner Taber the information. Good news: for the last TWO weeks, we have NOT had to truck in any water since December 3rd. This could be due to repairing leaks, decreased usage, the rain (no longer in a drought situation) we've had recently or improvement of well performance/output.
- Misc. culvert projects: Commissioner Taber made a motion to purchase 200ft of culvert piping, up to \$2500, out of this year's road project budget line. Roll call vote as follows: Commissioner Page; yes, Commissioner Auger; yes and Commissioner Taber; yes. Motion passed. Commissioner Taber started a spreadsheet that identifies all the culverts and whether or not they've been marked, have been flushed and whether they are plastic or metal. The Town has recently purchased software which they are willing to share to help aid us in this project.
- Water rules update proposal: The board will be working on updating/clarifying water rules regarding fines and how we plan to enforce them. Admin Kardaseski will be working on these along with the rest of the board.

New Business

- Red Fox Crossing Bridge culvert Project expense coverage from CRF account: When we take out the \$137K for the Red Fox Crossing culvert and the \$27.5K for the Red Fox Crossing culvert administration there'll be about \$40K left. The board's plan is, after the annual meeting, the capital reserve fund can be replenished.
- Discussion of Pedestrian walking trail per resident suggestion: Resident Jim Riddle has suggested developing a walking path to reduce some of the foot traffic on Gould Pond Road. The district owns 4 acres between Mary Rowe and Red Fox Crossing. He's proposing to open up the area with hand tools and a small chainsaw. He's already got support from some people willing to help. The board needs to make sure they keep property lines in mind. There may be insurance concerns, as well. Come Spring, the board will revisit this idea.
- Moderator position status update: Resident Bob Hanson has contacted the board of his interest. Admin Kardaseski has reserved one spot at the virtual Moderator's Workshop (\$50) at the NH Municipal Association taking place in February. Mr. Hanson is second chair on the zoning planning board for the Town of Hillsboro. Commissioner Taber made a motion to appoint Bob Hanson as district Moderator for the balance of the 2020-2021 election season. Roll call vote: Commissioner Page, yes, Commissioner Auger, yes and Commissioner Taber, yes. Motion passed.
- Review future financial impact to purchases of water from Hillsboro: Effective January 2021 the Town of Hillsboro has provided us with a change in the water purchase agreement between us and them. The reason for the change pertains to the number of hours that we had their employee working for us this year at no reimbursement to them. The fee will be \$50 per hour. In 2020 the district had this employee for 191.5 hours. This agreement needs to be signed by the entire board and the water commissioners. Commissioner Auger will set up a meeting for all to discuss the details of this agreement.
- Discuss 2021 Meeting date options: Currently, the board meets on the 2nd and 3rd Thursday of each month. The board will begin scheduling the 2nd and 4th Thursday starting in January. The start time of 6:30pm will remain the same.
- Review 2021 Annual meeting timelines: April 17th, 2021 will be the tentative date for the Annual meeting but must meet by May 1st, 2021. Budget and bond hearings will be held in February and March. The last day we could hold a budget hearing is March 23rd and the last day to hold a bond hearing is April 2nd.
- Emergency fund request application: The district needs to make sure we document our over-budget expenses to the State. Our challenge is documenting where our additional funds are coming from. Overages in the water budget must come from water related funds, like the water Capital Reserve Fund.
- Discuss Engineering (Wright-Pierce) projects requiring assistance for 2021: Commissioner Auger believes at this point in time most future planned projects can be handled by Aquamen. The Water Main Replacement project may need the assistance of Wright-Pierce.

- Update (by Commissioner Page) on Source Water Protection Grant: The people reviewing the grant are running behind and the completion date is now scheduled for the end of January.
 - Note on Tax Rate: Commissioner Taber advised the Town of Hillsboro re-assessed all properties. They did 80% - 100% valuations. The district's overall valuation increased by almost 11 million dollars. The state, county, school and districts' tax rates all dropped (about \$3 dollars per thousand) from last year's rates. Individual resident valuations caused the increase in their bills.
 - Adjournment of meeting: Commissioner Taber made a motion to adjourn the meeting at 8:58 pm. Roll call vote: Commissioner Page, yes, Commissioner Auger, yes and Commissioner Taber, yes. Motion passed.
 - The next meeting is December 30th @ 6:30 and will be online only, as of tonight.
- *Meetings are currently being held primarily online via usage of GOTO meetings as posted on the website: As Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted. The Agenda is subject to change at the Commissioner's discretion up to and during the meeting*

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

Katie Page, *Commissioner*

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