



Emerald Lake Village District

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Board Attendees - In Person

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Debbie Kardaseski, *Administrator*

Rick Rose, *Clerk*

Eileen Fiendel, *Office Clerk*

Residents

Remote: Chris Reed, Greg Klos, Katie Page, Trish Lee, Richard & Linda Whiting, Carl & Carolyn Renken and Mark Rodier. In office: Melissa Taber and Don Johnson

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

AGENDA

ELVD Commissioner meeting

Thursday August 20, 2020 @ 6:30 PM

Location: ELVD office and online meeting via GO TO Meetings

- Pledge of Allegiance
- Roll Call & Quorum Commissioners

DISCUSSION TOPICS

- Open discussion with applicants for open positions: Positions are still open for Commissioner and Treasurer. We did have someone that was interested but is postponing consideration in joining the board for health reasons. Attempts to reach Katie Page tonight through GoToMeeting were unsuccessful. The interested party for the Treasurer position had preexisting plans and couldn't attend and the commissioners will follow-up with her this week and follow-up with Katie, as well.

OLD BUSINESS

- Source Water exploration update: Wright-Pierce has informed Admin Kardaseski that they finished up test drilling at Eastman and were expected to go to Mary Rowe today for test drilling there. The drilling at Eastman has come back as a promising site. Commissioner Taber has been told that there were 2 test wells at the Eastman (the depth at which they found a probable source was around 50ft) site and anticipating doing a 3rd. They did move over to the Mary Rowe site and the geologist wasn't entirely confident that this area would produce as much as the Eastman one. Quality water sample tests have been sent out. There may be setbacks due to well source sizing, sanitary setbacks and permitting. We might be able to use

the Eastman site as an emergency well, but can only do so for 6 months or we can go for full permitting. If we try to get a permanent well, it may be able to get that done within 1-2 months and might be our best financial approach. However, there is no official timeline as talks of this are still in its initial phases. But, the board is trying to get this done sooner, rather than later. If the well is installed on the Eastman Beach property, the piping will be plumbed into the piping up off the intersection between Gould Pond and Turtle Bridge, which is the piping that goes over to the treatment center and goes into the distribution center.

- Culvert markers: Commissioner Taber has already picked up about 40 heavy-duty (about \$4 a piece) markers, to date. The tops will need to be painted before placed so they are easier to see in the Winter when plowing occurs. Chair Taber made a motion to purchase another 50 posts. Both commissioners accepted the motion, motion passed.
- Summer maintenance update: Overgrown vegetation will be trimmed/cut at the intersections, gates and hydrants before Labor Day. Emerald Lawn states there's a discrepancy in the original contract citing nothing was mentioned about opening/closing the gates or trash removal when he spoke with a former commissioner. However, the contract they signed specifically states to pick up/remove trash "as needed" and in the Summer months that can mean everyday. They said they are currently doing Tuesday, Friday and Saturday. Resident Melissa Taber has been taking care of the trash when they choose not to do it. The gates had become the board's responsibility from the very beginning. They were invited (by Commissioner Auger) to come to tonight's meeting, but did not attend in person nor online. Commissioner Auger stated that they advised us if we were not happy with their performance, then we should vote to end their contract with a 30-day notice. Commissioner Auger made the motion to end the Summer maintenance contract with Emerald Lake Lawn effective 30 days (this can be done by either party and for any reason) from next Monday, the 24th. Forthcoming payment will be prorated. Both commissioners accepted the motion, motion passed.
- Review of cross connect control program: We will be asking Aquamen to perform any test needed (which they are certified to do) for this program as they will need to be paid on an hourly rate. The resident (there is only one) would be responsible for payment to Aquamen for the removal of their curb stop. Commissioner Auger will be in contact with Aquamen to get this process started within the next week or two.
- Incidental plowing bid status: The advertisement for this bid will be in the paper tomorrow, but has already been placed on the website and on the ELVD official FB page. The bids must be postmarked by September 11th so the board can make a decision at the meeting of September 17th. Resident Melissa Taber has volunteered to bring this ad to the Post Office so it can be posted there, as well.
- New agreement follow-up with Wright-Pierce for various project needs: We asked for both water and general administrative support over the next year or so as we ramp up on our projects and grants. We have 2 agreements for a fee of \$5K each. This month we have needs for the Drinking Water Trust Fund application and finalizing the application for the Drinking Water Revolving Fund Account for next year's desired projects and help with any of the roads/culvert work we need done. Commissioner Taber made a motion to enter into 2 agreements (both for \$5K) with Wright-Pierce for their administrative support. Both commissioners accepted the motion, motion passed. Commissioner Taber also made a motion to enter into an agreement with Wright-Pierce for construction support through the construction phase of the Red Fox Crossing culvert project for the fee of \$27,500. Both commissioners accepted the motion, motion passed.
~The agreement for the pressure transducers which measure water depth and well life, Aquamen has shared with them that we have some transducers in wells already. Some are operable and others are not. The price that was quoted to us is basically for temporary units

(which is what we don't want) and further discussion is needed to determine which are best for us to get accurate and concise data. Commissioner Auger will be contacting Aquamen to ask them about the pressure transducers and see if they have any information about them and what their timeline looks like to install them before the end of the year. She will also be following up with Wright-Pierce about a design flaw (regarding guardrails) for the bridge project.

NEW BUSINESS

- Oil slick concern: A resident expressed a concern of an oil slick on the lake. Commissioner Taber looked around the area of concern (the bridge area) and he saw faint signs of oil and was not coming from a single source. Later that evening he went down to the resident's property for further evaluation. Some of it appeared to be a collection of pollen and some looked to be, potentially, petroleum based or even cyanobacteria. Arrangements were made to pull a sample to be placed in a proper sample bottle.
- Parking concerns: Commissioner Auger contacted a resident to notify (a note was left on one of their vehicles) them about the rules/regulations about parking on the roads. We chose not to tow any vehicle that day. That resident (living here for 15 years) later spoke to Commissioner Taber and expressed his frustration. Cars are not allowed (for safety reasons) to be parked on the streets at ANY time. We all have driveways, please use them. Regulations stipulate that the district is authorized to remove any vehicle, property or obstruction within the limits of the district's right of way by providing reasonable verbal or written notice. If the owner or responsible person fails to comply, they can be towed and that owner is responsible for any fees incurred. If the owner then fails to pay, the district can dispose of property or vehicle providing 30 days written notice.

***It is not solely up to the Board of Commissioners to make sure everyone is aware of the rules/regulations, which are supported by State law. It is every resident's responsibility to know them. They are available on the website for everyone to see.

- Water bills: We will need to sign a Water Warrant request letter and send it to the Town so they can disperse the water bills. Bills go out in March and September. The bill will be for \$430. Commissioner Taber made a motion to draft a letter to the Town of Hillsborough Clerk for submittal to them to issue the Fall water bills in the amount of \$430. Both commissioners accepted the motion, motion passed.
- Training: NHMA training for commissioners and also a finance/budget aspect for general knowledge for any incoming Treasurer.
- Signing of monthly manifests: Water manifest for the month of August paid out \$50,936.01 and the General manifest paid out \$18,791.98.
- Payment for trucking in water, year to date, is \$51K. This is for labor through August 17th and at the end of August we will receive the bill for the water. So far, we've received 678K gallons. Conservation of water is still a top priority for all of us that live in the ELVD. Because the drought situation has become more serious, the board is deciding whether or not to increase the stringency (temporarily) to the water restrictions to include any violation would generate termination or shut-off of service and the fine would need to be paid before service would be turned back on. Currently, there's a warning and then a \$250 fine, then a \$500 one. Violations involving pools or hot tubs incur an automatic \$500 fine.

- Adjournment of meeting: Commissioner Taber made the motion to adjourn the meeting at 8:27pm. Commissioner Auger and Taber approved the motion, motion passed.

*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

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