



Emerald Lake Village District

Office: 147 West Main Street, Hillsborough, NH

Mail: PO Box 2217, Hillsborough, NH 03244

Tel: 603-464-3128

Fax: 603-464-4132

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Board Attendees - In Person

Brett Taber, *Commissioner*

Sara Auger, *Commissioner*

Debbie Kardaseski, *Administrator*

Rick Rose, *Clerk*

Residents

Remote: Chris Reed, Greg Klos and Katie Page. In office: Melissa Taber and Wayne Held.

Meeting called to order by Commissioner Taber at 6:30pm. Pledge of Allegiance was said by those in the office.

AGENDA

ELVD Workshop meeting

Thursday August 13, 2020 @ 6:30 PM

Location: ELVD office and online meeting via GO TO Meetings

- Pledge of Allegiance
- Roll Call & Quorum Commissioners

DISCUSSION TOPICS

- Open discussion with an applicant for open Commissioner position: Katie Page has shown an interest in coming on board as the third Commissioner. She's been part of the community for 3 years and has 2 young children. She wishes to help maintain the quality of life we have here in the ELVD. She has a Masters degree in Education and is working towards a Doctorate in Educational Leadership. She is available in the evenings after 4pm and has the availability to answer questions throughout the day.

OLD BUSINESS

- BAN loan update: The loan has been received and signed off on, money received and deposited into accounts and what's next to do is implementing projects and disbursing funds. ~FYI, the board is still in need of a Treasurer.
- Water system status repairs and water tank deliveries: As of tonight, the district has spent just under \$46k for the shipping of water. Reasons for this high expense is due to having no less than 10 water leaks in a 2 week period with constant water loss, we are down to 6 active wells, and wells are shutting down due to lack of water. The Summer months with more people and more people staying home during Covid have been a contributing factor, as well. Water

conservation must still be a top priority for EVERYONE. Our area continues to be in a moderate drought.

- Water project prioritization discussion: Aquamen sent the board a short term action plan and they are not doing a long term action plan right now due to the many projects we have that must be finished by the end of the year and that fit in with this year's budget. They are stressing leak detection, valve isolation, increasing water supply, decreasing demand and the installation of 2 additional zone meters. Funding for one meter is coming from excess funds and the other is from Article #4. We have already isolated at least 50 valves when leak repairs were being done. Commissioner Taber has agreed that leak detection is one priority that should be rolled out. Aquamen has suggested they do this for 8 hours each day for 14 days in the evenings. This year's budget cannot allow this full on project. Commissioner Auger will follow up with Aquamen about doing the zone meters and coming up with alternative suggestions for fewer hours and/or days for leak detection.

~Article 4 (350K) is for source water exploration, well development and use of transducers. Wright-Pierce had provided us with a quote for 8 transducers for \$14K for the labor, parts and engineering support. Commissioner Taber made a motion to enter into an agreement with Wright-Pierce for the purchase of 4 transducers and equipment along with their installation, monitoring and analysis. Both commissioners accepted motion, motion passed.

Water exploration will take place at the Mary Rowe well property and at Eastman Beach. These areas are already owned by the district. These areas are going to be explored to see what type of soil is underground and what type of water volume pumping rate can be found, along with quality testing for gravel packed systems instead of bedrock ones. Commissioner Taber made a motion to enter into an agreement with Wright-Pierce for the estimated value of \$35,500 (money is coming from Warrant Article #4 2020 funding) for sand and gravel exploration. Both Commissioners accepted the motion, motion passed.

- Bridge project update: Commissioner Taber has had conversations with the contractor. The agreement has been signed for them for when to start the project. Lake drawdown will begin the week of September 12th with completion by the week of October 12th and all rafts will be removed at that time for safety reasons, as well. It will be at this time that the contractor will deploy their equipment on-site. The week of October 19th, they will start excavation. The culvert (from Michie) will not be available until mid-November and the project should be completed, tentatively, by Christmas.
- Gazebo questions - permitting, funding, etc.: An informal survey was posted on FB as to what the residents would like to see replace the gazebo. The board received less than 5 responses and it appears the feedback was for having a pavilion-style structure. Upon further research, Commissioner Taber has found that the state considers this an accessory. It is still required that we have a shoreline permit (good for 5 years) because it is within 250 feet of the shoreline. Due to the exploration in that area for a water source, a pavilion or any other structure may not be able to be built. The permit costs \$400 plus .20 cents per square feet and this is an expense we were unaware of having. Commissioner Auger shared her findings on a 12' x 16' pavilion (about \$2400 in materials) that we could potentially build if we are able to, in the future. The board has been made aware that 2 beaches need additional sand to be put down. In order to accomplish this, permits are also needed and cost \$400 each. We're only allowed to replenish sand in existing beaches every 5-6 years.
- Culvert plan - permitting needs and plans for flushing: Commissioner Taber has spoken with the road agent and he will provide us a list of culverts that have been dug out. We can then determine which ones need to be added to the flushing list and pick 10-15 of them that need it. There is also a plan, for this year, to place about 20-30 (resident Melissa Taber is going to

donate enough money to pay for 10 stakes) posts to mark where the culverts are located. Commissioner Taber made a motion to start with the 30 posts and to accept the donation of 10 stakes from Melissa Taber. Both Commissioners accepted the motion, motion passed.

NEW BUSINESS

- Applying to DWGTF (Drinking Water Grant Trust Fund) this month and other applications: Commissioner Taber has attended an online meeting with the state about this trust fund. This grant is basically a last resort for funding. Their process includes making sure we have applied for other ways to obtain funding and the reasons we didn't get or weren't qualified (they take into account our water rates) for other funding. Their funding (done by a point system) could only grant, at best, 30% of a project. Conversations with Wright-Pierce and the state appears that we may be well qualified to receive a grant. Commissioner Taber made a motion to accept and apply for the DWGTF. Both commissioners accepted the motion, motion passed.
- Winter incidental plowing advertisement: Commissioner Taber is planning to get the advertisement in the paper next week. All bids will need to be in by the end of September. The board will award right before October 1st. All contractors will need to reach out to the board for bid specs and all bids must be sealed that are sent in by mail or in person.
- Dog park beach concerns: A resident has let the board know that this beach is "out of control". People are spending all day with their dog/s and at times there are many (3-10) dogs "running rampant". Owners are not maintaining control over their dogs and allowing them to go through the neighboring property (the owner's dog has been attacked) and have blown through the fencing that is supposed to keep the dogs out. Our rules state if the dogs are not swimming then the dog must be leashed. The resident is asking if we can designate a space like an actual dog park by using sturdier fencing? Due to budget constraints, the board cannot make a decision this year. The resident also inquired if there was a different beach that could be called "dog beach"?
- Beach trash removal: Initially Emerald Lake Lawn has been picking up trash on Tuesdays and Fridays. The contract states that trash is to be picked "as needed" and that is not happening. Commissioner Auger contacted them asking if they could add an extra day? They responded that they could exchange Friday for Saturday. The board is considering hiring someone for the things that Emerald Lake Lawn is either not doing or poorly doing and having them pay for it. However, we are going to make sure they uphold the contract.
- Motions for CRF accounts movements - into and withdrawals: Commissioner Taber made a motion to have the Trustees remove the entire balance (\$40) from the Meetinghouse CRF and to close the account. This was based on the 2019 Annual Meeting vote. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to deposit into the Water Meter CRF the amount of \$35,146.03 that was removed inadvertently from that account in 2020 during a DRA investigation. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to deposit \$5K into the newly created CRF for matching funds for grants CRF created by warrant article #9 in 2020 and money to come from the water account. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to deposit \$5K into newly created CRF for dam repair and maintenance CRF created by warrant article #8 in 2020 and money will come from the general account. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to deposit \$50K from the general account into the roads and bridges CRF created by warrant article #11 in 2020. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to deposit \$35K from the water account into the Water CRF created by warrant article #12 in 2020. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to withdraw \$21,978.52 from the roads and bridges CRF to

pay the balance of Wright-Pierce project #14252 which is the Red Fox Crossing culvert replacement preliminary work. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to withdraw \$12K from roads and bridges CRF to be used to pay Wright-Pierce project #20052 which is the Red Fox Crossing culvert replacement design work. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to withdraw \$20,500 from the Water CRF to pay for the Wright-Pierce source water evaluation project #20219. Both Commissioners accepted the motion, motion passed. Commissioner Taber made a motion to withdraw \$8457 from the Water CRF to pay for the well #8 pump replacement. Both Commissioners accepted the motion, motion passed.

- Discussion was had regarding what to do when the lease is up for the ELVD office. Commissioner Taber checked out 2 places earlier this Summer and found that we will be challenged to find a place that's handicapped accessible and not have to pay monthly maintenance fees. Our lease includes many amenities that other places do not offer. Commissioner Auger suggested if it's possible we could just renew our lease on a year to year basis.
- Commissioner Taber met with someone from the Town about some initial steps regarding improving or developing OHRV ordinances and noise ordinances. We have our own rules that don't permit them at this time. Commissioner Taber also asked who he needed to speak to about the boat ramp (which is Town property) and the surrounding parking (and hoping to get more) spaces.
- Sign off on monthly expenses/invoices
- Adjournment of meeting: Commissioner Taber made the motion to adjourn the meeting at 9:20pm. Commissioner Auger and Taber approved the motion, motion passed.

*Meetings will be held primarily in the office while supported online via usage of GOTO meetings as posted on website; as Emergency orders become relaxed, meetings will resume to be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioner's discretion up to and during the meeting

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Sara Auger, *Commissioner*

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