



EMERALD LAKE VILLAGE DISTRICT
HILLSBOROUGH, NEW HAMPSHIRE, 03244

ELVD Workshop Meeting Minutes for Wednesday, April 3, 2019

In Attendance: Diane Cunningham, Commissioner, Linda Whiting, Commissioner, Debbie Kardaseski, Commissioner, and Kim Grondin, Clerk. Jessica Vitkauskas, Treasurer was unable to attend.

Public Attendance: Melissa Taber, Brett Taber, and Richard Whiting.

The Workshop was called to order to 6:02 p.m.

Commissioners coded and signed invoices and manifests for the month, for the water and general accounts.

Discussion was had on how many houses have water turned on and if they are all being billed. Melissa Taber, resident has been working on this to get an accurate organized list for the district and has found that there are eight houses that she has located in the district and aren't on the water list to receive a bill.

Kim Grondin, Clerk signed off on the official ballot for the ELVD election.

Commissioners signed the warrant articles for the annual meeting. Debbie Kardaseski, Commissioner will have the articles posted on the website; as well as send a copy to DRA. Linda Whiting, Commissioner will post the articles at the Hillsboro-Deering Elementary School; as well as the mailboxes in ELVD.

Diane Cunningham, Commissioner was sent a notice of violation from DES. Joe Damour, WSO states these deficiencies that are noted have been taken care of. Diane Cunningham, Commissioner is waiting to hear back from him and will keep residents updated.

Diane Cunningham, Commissioner presented a letter that was written from a resident residing on Autumn Road. The letter consisted of the conditions of the roads, refund for a well pump, water ban violations, and potluck items that were purchased but potluck was cancelled. Diane Cunningham, Commissioner states that she will email this resident addressing all his concerns and questions.

Discussion was had about the Red Fox Crossing Bridge and the DOT Inspection. After discussion, it is found that Linda Whiting, Commissioner will contact the Department of Transportation for a confirmation letter stating the bridge can remain open; as it is a private owned bridge; as well as follow-up on the most recent letter from them. After receiving this confirmation letter from DOT, commissioners will be investigating engineers to bid the repair of the Red Fox Crossing Bridge. Linda Whiting, Commissioner will have an update on this next week at the BOC's meeting.

Kim Grondin, Clerk presented the BOC's meeting minutes and tape dating March 14, 2019. Debbie Kardaseski, Commissioner made a motion to accept the meeting minutes as is, seconded and approved.

Debbie Kardaseski, Commissioner is looking to post the position for an ELVD administrator and is looking to post a job description for the position.

The next BOC Meeting will be held on **Thursday, April 11, 2019** at **6:00 p.m.**

Motion was made by Diane Cunningham, Commissioner to adjourn workshop meeting at 7:23 p.m., seconded and approved.

Sincerely,

Kim Grondin, ELVD Clerk

Approved By:

Diane Cunningham, Commissioner

Linda Whiting, Commissioner

Debbie Kardaseski, Commissioner
