



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Workshop Meeting Minutes

Sunday, 6.23.2019

Attendees

Brett Taber, Board of Commissioner Chairman

Steve Criner, Board of Commissioner

Workshop was called to order at 1:00 PM

Brief discussion as to process for discussion related to both the open District Administrator position and the open Board of Commissioner position. I was agreed on that the Review or interview process for the open Board of Commissioner position should occur in an open public meeting forum while the Open position for the District Administrator position could be held in a Non-public session based on the allowable process related to hiring of employees.

Chairman Taber made the motion to go into Non -Public session relative to NH RSA 91-A:3,II,B as it relates to the hiring of employees at approx.. 1:05 PM. Commissioner Criner 2nd the motion. Motion passed. A total of 4 interviews are planned to occur during this session.

Board came out of Non-Public session @ 5:00 PM. Commissioner Criner made a motion to seal the minutes of the session until an offer has been made and accepted for the position. Chairman Taber 2nd the motion. Motion passed.

A brief discussion ensued about ensuring the board drafts up a letter for an offer of employment, additional comments were shared as to various labor law questions and requirements and to ensure the district has it workman's compensation and unemployment insurance coverage in place.

A decision was made for Commissioner Scriner to make the offer to the applicant that was determined to be best suited for the position at this time. Pending their response, the other applicants would be notified after that offer of employment was accepted. Chairman will document the meeting minutes.

Chairman Taber made a motion to adjourn the meeting at 5:21 PM. Commissioner Criner 2nd the motion. Motion passed

Next meeting will be a Workshop planning meeting - July 11, 2019 @ 7:00 pm at ELVD office

Meetings will be held at District Office, 147 W. Main St. Hillsboro, NH unless otherwise noted

The Agenda is subject to change at the Commissioners discretion up to and during the meeting