



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Workshop Meeting Minutes

Thursday, June 6, 2019

Attendees

Brett Taber, *Chairman of Commissioners (In Person)*

Steve Criner, *Commissioner (In Person)*

Debbie Kardaseski, *Treasurer (In Person)*

Rick Rose, *Clerk (In Person)*

Eileen Feindel, *Office Manager (In Person)*

ELVD Residents

Melissa Taber, Joseph Feindel, Wayne Held and Megan Criner

Meeting was called to order at 5:01 pm by Chair Taber and began with the Pledge of Allegiance.

This meeting was to discuss, specifically, WSO.

GENERAL DISCUSSION:

Chair Taber began by saying as of that morning he received quotes from Joe for the four items that were noted on the annual report which covered the zone meter, the PLC control system at Mary Rowe, the tank control valves on the filter vessels and the main flow meter at the pump house.

Chair Taber responded to Joe that morning stating the quotes that he provided had wording of supporting the labor, the digging and everything else that simply included the lump sum values for each project with basically the request for 30% down on each project.

Chair Taber's response to Joe was his own view and those of the residents, looking for a more detailed quote for the labor, parts and what the excavations are as a breakdown so we can understand the full impact of the quote. As of right now it merely equals what was approved at the annual meeting. In his opinion what was turned in was not a quote and opened the topic up for discussion.

Commissioner Criner agreed with Chair Taber. Commissioner Criner wants WSO to show how effective they can be by reducing costs/expenses. The concern was that there were no details.

Neither Chair Taber nor Commissioner Criner were ready to sign off on a carte blanche release of the projects without details, especially since we currently have no contract with them. They must also provide us with an insurance binder.

Commissioner Criner suggested to move this issue off until next week asking for some more detail and the insurance binder. WSO almost must provide detailed receipts in the future, as well.

Treasurer Kardaseski stated that this year's budget was trimmed considerably in some areas because we didn't have a breakdown of costs. If costs are not known and when it comes to future budgeting, we just can't do an accurate one.

Chair Taber will follow-up with WSO with what details we're looking for and discuss it again at next week's meeting.

We have not received a quote from John Plummer for the replacement of well #6.

Chair Taber had a conversation with DES and WSO if there was anything else about the issue of the quote.

Next item to review: discussion point received from DES was to review treatment options. Chair Taber had a conference call with DES. We are due for review based on hitting the failure point on the arsenic with the media in our filtration system and at the point where we need to change it. Prior to doing that, DES wanted to have a conversation to see if we needed to discuss future or alternative approaches for arsenic removal. There are three different processes, the addition of iron, the other is to use a green sand process (which we use now) and a third being the filter was not as efficient. DES's main concern in asking us ahead of time is the media replacement and the cost of it has gone up three to four-fold since original installation of the system. If we had to change out all four vessels it would be approximately \$60 thousand dollars of media, let alone the labor. The small value of testing (approximate cost \$200) it to make sure it's considered non-hazardous and able to be disposed at a landfill. We could potentially have to change the media every couple/few years. We currently have enough media to change one or two vessels and need to discuss with WSO and the cost to do so. The last time we changed the media was in 2010. Some of the variables where we had the PH failure could have attributed to this issue this time for the April reading. The readings were climbing in January, but Joe (WSO) admitted that they failed to see that from their January test. One recommendation that has been suggested is to add iron. It's a more detailed process which needs closer monitoring, additional PH and acid support. We have a backflush tank already in our system so that it supports that and cleans up the arsenic better. But, we will need to monitor it much closer as the state prepares to lower the allowable limit from ten parts per billion to five (in 2021). That impact

will affect all of our wells and not only the two wells at Meetinghouse. We must start planning now for that approach so if we hit that threshold, we'll be prepared. The state also said our current plumbing flow for treating the fluoride first then the arsenic to follow makes sense for our district. Changing the configuration of the piping is not necessary. We must come to an agreement with WSO in terms of labor costs involving maintenance vs. replacement costs.

Couple of items that came up this week:

* The safety items that are needed for Meetinghouse and Patten Hill. We asked WSO for a quote of those items and Chair Taber did his own research, as well. Needed items include an eyewash, safety shower and spill kits . Cost was estimated to be around \$600 for a full tower for one. The chemical container as part of the Sanitary Survey which is \$180 for the vessel and \$160 for transportation. Installation of a brand new one at Patten Hill (it doesn't have one) and replacing the existing one at Meetinghouse.

Chair Taber made the motion to spend up to the \$1500 for the safety items. Commissioner Criner seconded. Motion passed.

* We are also looking into getting John Plummer to honor his credit with the district in the case of his retirement. We're reaching out to him through WSO to provide a quote on how much a new pump will cost and to install.

* Discussion of future meetings scheduled for June 12th and 20th. Any future Wednesday meetings will be rescheduled to Thursday of that week. Commissioner meetings in the summer months have been scheduled (weather permitting) at the gazebo (still not completely repaired) at Eastman. It was determined that all commissioner meetings will be held at the ELVD office at 7:00 pm. The length of the meetings has been a concern and will most likely get shorter as we progress.

* Commissioner Criner brought up the District Administrator and Commissioner roles. It'll be faster for the board to conduct panel interviews, so decisions can be made quickly. Basically take the postings with instructions on how long the application period will be available and when it will close and when the interviews will take place as a panel interview with the commissioners. The interviews will have to take place in a private session (+) for privacy reasons. The plan is to put the postings in the paper, the Hillsboro FaceBook page, the ELVD district page and to the NH Municipal Association. Ideally, the board would like to see a complete team by the end of June.

Commissioner Criner motioned to do the above and Chair Taber seconded. Motion approved.

* Chair Taber mentioned the need to still get in touch with Chris Berg as we still need assistance in filling out the per-application process.

* Resident inquiries through info@elvd.com:

Question about water hook ups (2) approved on May 9th and the requirement for water meters. Residents would like to know what kind of meter, especially one that will be compatible with the system. We don't have enough information on hand to make residents install a meter. Suggestion was made to appropriate the plumbing and allow space for meter installation in the future. Chair Taber made a motion to put a hold on the meter requirement. Commissioner Criner seconded. Motion passed.

The Town of Hillsboro has advised that we'll need to place rules and regulations of a resident's responsibility of the meter. If meter fails due to resident's negligence then replacement of meter is the resident's responsibility.

* Commissioner Criner made a motion to set aside \$200 for painting supplies for volunteers able to help with this task. Chair Taber seconded, motion passed.

OLD BUSINESS:

* Leak Protection program: we received a grant for this year and they're going to be in the area from July 1st - 8th doing leak protection for the entire district. A report will be issued once the audit is complete.

* There was a leak last week on Ellen Brook and Greenfield that was repaired by WSO with a repair clamp. It was reported Friday evening and replaced the following Monday.

* The fence on the Mary Rowe well is installed for completion of the Sanitary Survey #1 item.

Meeting was adjourned at 5:53.

(+) Chair Taber brought up a discussion for a non-public session per RSA91-A:3, II © at 5:20 pm seconded by Commissioner Criner. Motion passed. This session will be used to have an interview for prospective Commissioner and District Administrator roles.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Steve Criner, *Commissioner*