



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Commissioner Meeting Minutes

Thursday, June 20, 2019

Attendees

Brett Taber, *Chairman of Commissioners (In Person)*

Steve Criner, *Commissioner (In Person)*

Debbie Kardaseski, *Treasurer (In Person)*

Rick Rose, *Clerk (In Person)*

Eileen Feindel, *Office Manager (In Person)*

ELVD Residents:

Melissa Taber, Joseph Feindel, Don Johnson, Lucille and Greg Klos, Dona Bird, Kathy Chapelle and Shauna Kilcoyne

Meeting was called to order at 7:00 pm by Chair Taber and began with the Pledge of Allegiance.

GENERAL DISCUSSION:

Chair Taber opened the meeting up for public discussion/comment:

Resident Greg Klos opened the questioning regarding the roads and specifically, Skip Edwards (road agent). Chair Taber spoke with Skip the previous Monday and was made aware that he was finishing putting down the rest of the gravel and planning on when to put down calcium chloride. Skip did attempt to make tonight's meeting but didn't know the meetings now start at 7:00pm. Commissioner Criner spoke to Skip another day and he stated he scheduled time to fill in the pot holes on Emerald Drive and relayed his plan to do that area once per month. Commissioner Criner advised Skip, that because of the bridge being closed, more frequent work in that area may need to be done and the matter would be brought up in tonight's meeting.

Resident Kathy Chappelle asked if the Red Fox Crossing bridge was safe enough for pedestrians and bicyclists. Chair Taber assured her that the DOT has closed the bridge to motor vehicle traffic.

Chair Taber has met with Lt. Brown of the Hillsboro PD following up on the speed display monitors. They use the monitors to collect information as to whether people are speeding or not. They also use that information to write for grants for speed control around the town. Locations of the monitors will change every 7-10 days. The police department is more than willing to attend a meeting (or more) and share concerns with the residents of the district.

Resident Shauna Kilcoyne expressed concern about some residents that drive too fast, all the time. It has been expressed by the board (in the past) that if residents "see something, say something". Sharing information with the PD will only aid in our effort to curb the speeding and it is always best to file a report as it's happening.

Resident Glen Klos changed the topic to the water, specifically the wells, asking how they get the water to the treatment plant. Chair Taber replied that not all the wells go through the treatment plant. Currently we have 6-7 active wells. We have the treatment center which is supplied by the Mary Rowe and Meetinghouse wells. These wells were found to have the highest levels of arsenic and fluoride (there are 2 tanks for each). The Hummingbird well feeds directly to the main system. At Patten Hill, there are 3-4 wells that pump into the water storage tank. This tank has a 180,000 gallon capacity, which allows us to filter by dilution to keep the levels below state requirements. Currently, since we switched over to the alternate tank, an email has been shared that we are under 10 parts per billion.

As it has been shared prior to this meeting, WSO doesn't have a contract with the district and therefore is difficult to hold them accountable. The rough draft contract, dating back to 2016 or earlier, does make mention of system maintenance by WSO (which primarily consists of monthly monitoring) and anything outside that incurs additional expense.

Public comment session was closed due to no further questions/comments.

OLD BUSINESS:

* Commissioner Criner revisited the issue resident George Pollinger had with the transferability of the usage of his water bill. He has the draft and is referencing the districts bylaws.

* He also stated he tried to reach out to John Plummer but wasn't available, however, Chair Taber has received a quote that took into account the credit we have with him of \$2700. With the purchase of wiring and labor cost, after the credit, the remaining balance would stand at approximately \$2200.

Commissioner Criner made a motion to (after we validate our credit and the status of any warranty) approve replacing the pump. Chair Taber seconded, motion passed.

* Commissioner Criner and his wife reviewed the damaged (dented) generator (8kw) on Hummingbird. Everything (from the pics shown) was checked and all checked out satisfactory. Her expert opinion was not to replace the lid. It still completely closes and has a functioning lock. The only suggestion that was made was to any cosmetic flaw that could be retouched with paint.

Powers Generator provided a quote of \$1300 to replace the lid and a 50% deposit was already paid. We will be reaching out to them to get that deposit returned, plus a review of the maintenance contract.

The Hummingbird well, where testing occurs, has to be reviewed for any drainage issues. The board wants to make sure any excess water (erosion) isn't harming any property of any resident.

* The application process for the position of the District Administrator has been closed, in which we received 5 applicants. Next is to schedule 2 meetings as closed sessions for these interviews.

The commissioner role cannot be handled as above. This has to be done in a public forum. This will occur after the Admin role is decided.

* Debt consolidation is still under review and any follow-up may take a couple of months.

* The scope of work for the bridge (which was signed off on in an earlier meeting) is in the beginning stages. The next stage with Wright-Pierce is to schedule a meeting with DES/RCAP. We have a year to complete this task.

* Residents may have noticed several surveyors (FEMA) in the area. They are doing their flood zone documentation, which will be given to Wright-Pierce.

At the annual meeting, \$100,000 was appropriated for roads and bridges which brought our total up to \$230,000. This provides enough for the ball to get rolling. The next annual meeting will determine when construction could begin.

* Chair Taber had question (from a resident) regarding the general and water manifests and if we are able to have these added to the minutes. As of the writing of these minutes, these manifests have been posted as separate documents.

* A concern was brought up for a Berry Patch Lane culvert. Part of it is a district road. They're looking for any suggestions to keep that clear. We have reached out to Skip Edwards for assistance.

* There have been concerns about brush/trees creeping onto the roads. Road rules advise that residents tend to their own brush/trees. Intersections and around signage issues are handled by the district.

- * The **town** is responsible for any resident complaints regarding the cleanliness or lack thereof of another residents' property. The **district** is responsible for roads, water and beaches. Research is needed to check the possibility of adding more sand to the beaches.
 - * The state has advised us that the application phase for the year 2020 leak protect program is open so we can apply for that grant. The survey team will be in the district from the week of July 1st through the 8th.
- Chair Taber made a motion to present an application for the 2020 leak protection survey so we can receive a grant for next year, as well. Commissioner Criner seconded, motion passed.
- * Lake testing (we purchased sample bottles) would occur once a month. If this on a volunteer basis, that state does not require us to test. Historically, Emerald Lake has never had any issues with water testing even with the limited number of boats in/out the lake.
 - * Lake levels were also a concern. Chair Taber has spoken to a resident who's been responsible for changing out the dam boards. The lake is level, but may appear high/low in certain areas.
 - * The dry hydrant on Red Fox Crossing still needs to be connected by replacing/repairing clamp/s. The nicer weather will provide us an opportunity for a repair to be done.
 - * Concern was brought up on the general operating budget. We are awaiting the first tax payment from the town. At the last meeting money was voted to be moved, but can't be done until the check comes in at the end of July.
 - * Past meeting minutes (including the June 13th minutes that Chair Taber made the motion to accept, Commissioner Criner seconded, motion passed) have been corrected, where needed, and are now posted.
 - * Media replacement is scheduled to happen in the first week of July. A request was made to WSO to revisit their quote for labor on this job and needs to be followed up on.
 - * The valves for the filter vessels, the main control valve, are experiencing a savings up to \$7000 by us buying directly from a supplier. Future jobs (requiring parts) will be researched for outside suppliers to help save the district additional money. Future jobs will also be put out for quotes/bids.

** The board has been encouraged by the recent showings of new residents to each and every meeting. Thank you! **

The next scheduled meeting will be a Workshop meeting on July 11, 2019 @ 7:00 pm at the ELVD office.

Meeting was adjourned at 8:28 pm with Chair Taber's motion, Commissioner Criner seconding that motion, motion passed.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Steve Criner, *Commissioner*