



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Commissioner Meeting Minutes

Thursday, July 16, 2019

Attendees:

Brett Taber, *Chairman of Commissioners (In Person)*

Steve Criner, *Commissioner (In Person)*

Rick Rose, *Clerk (In Person)*

Deb Kardaseski, *Treasurer (In Person)*

Eileen Feindel, *Office Manager (In Person)*

ELVD Residents:

Melissa Taber, Joseph Feindel, Sara Auger, David Mazotas, Kathy Chappelle and Shawna Kilcoyne.

Non-ELVD Residents: Bernard Rousseau, Pennichuck Vice President

Meeting was called to order at 7:00 pm by Chair Taber and began with the Pledge of Allegiance.

GENERAL DISCUSSION:

Chair Taber opened the meeting up for public discussion/comment:

* Out-of-towners using our beaches: The challenge the district faces is there are some people who own property here that live out of state or are visiting year-round residents. Our only method of determining who belongs here is the use of the stickers.

Residents can "challenge" those they see (all visitors must be accompanied by a property owner) and advise them that the beaches are for residents only. A resident can ask someone to leave as they are considered trespassers (which is a misdemeanor). The Hillsboro PD can be called, as well, for those who refuse to leave private property.

Having people on the beaches that don't belong here places a heavy burden on the person/s responsible for cleaning the beaches and risk of property damage, as the board is trying to maintain the resident's investment in their community.

Public comment session was closed.

* Chair Taber introduced Pennichuck Vice President Bernie Rousseau (he has been with them for 41 years and has held many positions) to address the board and the attendees on what they could offer for the district's water supply. The bidding process for a water company is opening up shortly. Pennichuck would like a minimum 3-4 year contract due to a learning curve.

Pennichuck is located in Merrimack (about 145 employees) and has been around since 1852 and is the water supply company for Nashua. They own 66 water systems around the state.

Mr. Rousseau stated that we shouldn't be testing for arsenic on such a regular basis. We should be making our treatment more efficient. We had to test more often due to the system failure.

Pennichuck could help us with operations, distribution system, engineering and water supply issues. They have a number of subcontractors they utilize for work that they cannot do on their own. They can contribute their purchasing power to save the district money for the treatments we use. They have 24/7 emergency capabilities and monitoring and some employees would be trained specifically in matters related to our district. One major advantage they'd have in our district is their response to leak repairs, which is one hour. Some leaks don't get fixed for 2-3 day, currently.

New (residential) Comments & Feedback:

* A dead tree at 6 Deerpoint. We need to find out more before we can take (if any) action and waiting to hear back from the resident. Sometimes, depending upon the situation and location, Eversource (powerlines) may be a source of removing a dead/live tree.

* John Plummer started working on pump #6 replacement with hopes of finishing it by today. He shared that we have an issue with pump #7 because it's not operating properly. He will provide a quote. The Mary Rowe well was tested (electrically) and seems to be fine, so we're not sure why it keeps tripping (to protect them) out. All our pumps have safety switches on them.

* Our water bills (\$730) annually) are calculated by the following: operating expenses which can be loans, WSO fees, repairs, pumps and not based on usage. The bills were calculated at the current rate back in 2014 (bills were previously \$365 annually) after they made the loan for the infrastructure for the perimeter of the lake. All the actions we currently have in place will hopefully see a reduction in water bills, however, most of our expenses do go to leak repair and the bond debt repayment.

* A police report was filed on July 1st due to the theft of the dam boards. There's only one individual who's been given the authority to touch these boards. A no trespassing notice will be posted.

* Lake testing: the state advised because they can't test everybody frequently they needed to bring it down to a smaller scope. Commissioner Criner looked into the idea of testing the water ourselves with kits instead of paying (\$28-\$30 a sample) to have the water analyzed. We also have the convenience of testing our water if/when a situation (heavy rains, i.e.) were to arise. There are various test kits available. More research will need to be done to determine which one is best for us.

* Huntington Drive/Berry Patch Lane culvert concerns. Commissioner Criner has asked road agent (Skip) to address the situation. On a side note, Skip advised Commissioner Criner that the calcium chloride treatment for the roads has been dispersed.

* A question arose of why we need the ELVD office? Could we get a smaller, cheaper place? The board will research options to see if we can save money for the district. Lease limitations provide a concern for the board.

* No dogs allowed signs have been reposted on Eastman Beach and the other beaches will follow.

* Our annual audit is in progress. An invitation will be extended to the auditors to come to the office to complete the 2018 audit, which will be posted in next year's budget.

OLD BUSINESS:

* Modification of the Powers Generator contract: Downgrading to a semi-annual maintenance schedule at a cost of \$2250 annually vs. the \$4000 annual schedule. Chair Taber will follow up with them to complete this change.

NEW BUSINESS:

* Treasurer Deb Kardaseski's resignation, to be effective July 18th, Chair Taber made a motion to accept and pass, Commissioner Criner seconded, motion passed.

* Resident Sara Auger has accepted the role as third commissioner. Chair Taber made a motion to accept Sara as a new (third) commissioner, Commissioner Criner seconded, motion passed.

* Resident Shauna Kilcoyne accepted the role as our new Treasurer (Deb Kardaseski's role).

Both roles were then sworn and signed in, effective tonight.

* The submission of the 2020 Leak Water Protection Survey grant application to be turned in by July 31st. Our aim is to get this grant every year to make our system better.

The meeting was then moved to a private session after Commissioner Criner motioned for a non-public session per RSA91:A3, II at 9:32pm, seconded by Chair Taber (motion passed) to discuss conditions for Debbie's role as District Administrator. Newly appointed Commissioner Satra Auger was also present.

The public session of the meeting ended at 9:25 pm (motion was approved to seal private minutes until employee no longer employed in their capacity) and resumed as a public meeting at 9:42 pm and adjourned at 9:47 pm with Chair Taber's motion, Commissioners Criner and Auger accepted the motion, motion passed.

*** The water and general manifests as well as vendor payments are included within these minutes and posted as separate documents***

The next scheduled meeting will be a Worksop meeting on August 8, 2019 @ 7:00 pm at the ELVD office.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Steve Criner, *Commissioner*

Sara Auger, *Commissioner*