



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Workshop Meeting Minutes

Thursday, July 11, 2019

Attendees

Brett Taber, *Chairman of Commissioners (In Person)*

Steve Criner, *Commissioner (In Person)*

Rick Rose, *Clerk (In Person)*

Eileen Feindel, *Office Manager (In Person)*

ELVD Residents:

Melissa Taber, Joseph Feindel, Don Johnson, Wayne Held and Sara Auger.

Meeting was called to order at 7:00 pm by Chair Taber and began with the Pledge of Allegiance.

GENERAL DISCUSSION:

Chair Taber opened the meeting up for public discussion/comment:

* Resident Sara Auger asked about the last meeting minutes, in specific, about the arsenic verbiage and was concerned about its consumption.

This fact was given to Chair Taber by someone from DES, as an example, of chronic and acute situations. This was the only information we had, at that time. This fact was not substantiated, was provided as a general guideline.

Public comment session was closed.

New (residential) Comments & Feedback:

* There was a leak, due to a broken valve, on Autumn Road as part of the Leak Protection Survey and WSO was able to remedy the situation very quickly. A notice was put on the website to alert residents of the leak because the water had to be shut off. A Deerpoint Road leak is scheduled for repair July 12th. Last month the Hummingbird well leak was fixed. In the last 30 days we've had about 5-6 leaks. Every intention is going to be made to alert residents, but not

all leaks require the water to be shut off. The alerts via the email system is still a work in progress. This task will be assumed by the incoming District Administrator. This role will be filled by our current Treasurer Deb Kardasseski, who will step down (tentatively 7/18/19) as such.

- * Water ban feedback: the board would still like to stress that the ban is still in place. NO outside water use is permitted with the exception of watering your gardens. Larger scale water use is still not permitted.
- * Chemical treatment for the roads was performed the week of July 1st.
- * Smoking on the beaches: we cannot restrict this activity. The district is looking into options to keeping the beaches clean/er.
- * Fireworks displays and trash left on the beaches had quite a lot of feedback. Much of the large bulk was removed.
- * Review of the last meeting's minutes: Chair Taber made a motion to accept the minutes (as reviewed) and Commissioner Criner seconded, motion passed.

OLD BUSINESS:

- * The quote for pump replacement on well #6, in communications with John Plummer, was given the go ahead to replace the pump (to be done on July 15th) pending acceptable weather. This pump is shy of 3 months in being 5 years old. John will attempt to have it covered under the warranty.
- * Status of parts replacements for the water treatment facility: the main flow valve and the valves for the top of the arsenic filter tanks are on order as well as the innertubes. WSO will also be replacing the media shortly. There was a considerable cost savings for the district due to purchases made through a new supplier.
- * Arsenic results: we received the results of the test, done June 13th, the rate was 9.9 parts per billion which is just under the state's acceptable level. Another test will be done once all the mentioned repairs are complete. The wells that get treated are Mary Rowe and Meetinghouse. Patten Hill wells have, historically, only reached 6-7 parts per billion. When/if the state changes (in 2021) the acceptable level, Patten Hill wells may require additional treatment.
- * The damage on the cover of the Hummingbird well, entirely cosmetic, will not be fixed by Powers Generator. This will enable the district to get refunded the \$600 deposit given to them last fall. There was a resident who offered to repair the cover and we are awaiting a response from them.

The contract (\$4000 annually) we have with Powers Generator has been reviewed. This contract is for quarterly/preventative maintenance inspections. It includes one major preventative maintenance and three minor ones. Anything outside of these would be billed at an hourly rate. Inspections used to be semi-annual but this was changed (by the prior board) to quarterly. We

will return to a semi-annual contract to save the district \$2000. Chair Taber made a motion to amend the contract with Powers Generator, Commissioner Criner seconded, motion passed.

* The submission for a single unit waiver to the DRA: If we receive federal funds in a given year an audit needs to be done. We haven't received the funds for 2019. Filling out the waiver will cover us for this requirement.

NEW BUSINESS:

* Update on the Asset Management program: a conversation was had with Wright-Pierce, DES, RCAP and WSO as a kick-off meeting. They covered what the expectations are, including a timeline. The goal is to have the required tasks completed by the end of 2019 to enable us to go forth with a budget for the next calendar year. Asset inventory should be completed by the end of August which will include using hard copy documents we have and software that WSO may have to help better chart the district. Our expectation, by the end of the year, is that we presume we will be given a number of options and the expenses that go along with those options, in which the district will have a say.

* The next scheduled area we will look at is the Moccasin Trail, Sunrise and Turtle Bridge loop as our next project. Will also need to figure out the financial aspects of such a project. The estimate, currently, is about \$300,000. This area is high in water leaks, historically.

* Red Fox Crossing Bridge: discussion was had with the same people above. August will bring testing of the infrastructure to determine what steps need to be taken. All documentation should be complete by the end of the year, as well. Resident Melissa Taber has requested that the district get monthly updates. Any updates will be seen in the minutes and/or the website.

* WSO alerted us that the water (monitored daily) tank was down to 16 feet which normally is 19 feet. The pumps filling the tank were running the entire weekend. Along with the multiple leaks, normal water usage and pump #6 being down and Mary Rowe tripped off, we weren't able to sustain output. A notice was put on the website to ask residents to watch their usage. As of meeting time tonight, the tank level has resumed its 19 feet.

* We are looking to fill the vacant commissioner role ASAP. Resident (and attendee) Sara Auger has been asked to consider this role.

* A resident on Skyview has requested the last weekend of July for on-street parking for an annual family reunion. ID's will be placed on the vehicles to allow permission to park there.

* In August 2018, the board modified the beach rules for dogs. They removed the 10am time on all beaches. The website summary was never changed, but is being updated.

All signage has been taken and will be replaced. Dogs are only allowed on Burnham Park and Meetinghouse and the board is looking at options for disposal of dog feces.

* Commissioner Criner made the motion to obtain the dog disposal station. Chair Taber seconded, motion passed.

* The dam boards have been tampered with (stolen) and this will not be accepted by the board. NO ONE is allowed to touch these boards with the exception of the districts' designated person. Anyone tampering with these boards can potentially be charged (by the Hillsboro PD) with trespassing. The boards have been replaced and will be monitored.

The last 21 minutes of the meeting were spent reviewing/approving bills for manifest submittal.

** The board would like to send a note of gratitude to those residents who cleaned up after the 4th of July festivities. Thank you! **

The next scheduled meeting will be a Commissioner meeting on July 16, 2019 @ 7:00 pm at the ELVD office.

Meeting was adjourned at 8:45 pm with Chair Taber's motion, Commissioner Criner seconding that motion, motion passed.

Regards,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner (Chair)*

Steve Criner, *Commissioner*

