



Emerald Lake Village District

Hillsborough, New Hampshire, 03244

ELVD Workshop Meeting Minutes

Monday, 05.13.2019

Attendees

Brett Taber, *Chairman of Commissioners (In Person)*

Steve Criner, *Commissioner (In Person)*

Debbie Kardaseski, *Treasurer (In Person)*

Rick Rose, *Clerk (In Person)*

Eileen Feindel, *Office Manager (In Person)*

ELVD Residents

Melissa Taber, Megan Criner, Joseph Feindel, Don Johnson, Wayne Held, Christine Haynes, Lisa Whitten, Kirk Maitland and Patti Topper.

NonResidents

Steven M Criner

Workshop was called to order at 6:00 PM by Chairman Taber

Chairman Taber opened the workshop with an introduction to the residents of both himself, Commissioner Criner, Treasurer Kardaseski and Clerk Rose. He explained

to the group that Commissioner Criner was going to read the Red Fox Crossing Bridge Inquiry so that residents had some insight since the minutes from the previous meeting had not been released yet.

Commissioner Criner read aloud the Red Fox Crossing Bridge Inquiry and opened the floor for questions.

Residents asked where the district was regarding the bids for the bridge replacement. Commissioner Criner stated that we must first get Wright-Pierce to create a scope of work before the bidding process can take place.

Residents had questions regarding the Wright Pierce retainer and how much of the retainer is left. Chairman Taber acknowledged the question and agreed to place it on the agenda for follow up.

Wayne Held (resident) questioned the board about a \$52,000 reimbursement that was deposited into the water fund. Discussion was had regarding how the funds could be transferred into the general account and the item was added to the agenda for follow up.

Kaitlyn Butler (resident) expressed her concerns regarding water notifications stating that people should not have search to find information. Ms. Butler went on to explain that the water report stated that children under nine years of age should not drink the water and she felt the BOC's have a responsibility to ensure the community is informed.

The BOC's unanimously agreed with Ms. Butler and apologized that notifications of water treatments had not been communicated to the district. Chairman Taber assured Ms. Butler that the board would take steps to ensure that moving forward any water treatments will be communicated to the District prior to treating the water. Chairman Taber added the item to the agenda for follow up.

Chairman Taber handed out post-it notes requesting residents to write down their concerns of the district and the board would review. The chairman stated that this was an exercise he's used in business and it has helped him to identify issues.

Six notes were passed to the BOC's and Chairman Taber read them to the group.

Note 1:

Finish Painting the electrical building at wells 7, 8, and 9

Replace Boards at treatment center

Extra care of roadside vegetation

Note 2:

Hummingbird well effectiveness
Volunteers support culvert cleanout
Boy Scouts to earn community service

Note 3:

Street Grading cutting into residents front lawns
Salute the flag at meetings
Purchase house with in district for meetings
Emergency Email notification system

Note 4:

Megan Lane Road has boulders raising through the surface of the road

Note 5:

Proper road agent (time for Skippy to retire)
Need to add erosion stone at sloppy areas so water can drain

Note 6:

Lift the water ban on weekends odd number homes on 1st and 3rd weekends, and even number homes on 2nd and 4th weekends.

Chairman Taber sought clarification on some of the notes, ideas were circulated and discussion was had with the residents. The Chairman added all the items from all six notes to the agenda for follow up.

Treasurer Karaseski noted that the DRA forms had yet to be submitted. The Treasurer offered to step up and tackle those items to ensure compliance.

A discussion was had regarding the water meter requirement and it was decided that the board needed to review the regulations before taking action.

Commissioner Criner stated that board should establish on-boarding procedures so future commissioners will be better prepared for their roles.

The board discussed its wish to have district vendors/contractors attend the next workshop. The commissioners agreed to attempt to reach them and request they attend.

Lake water testing was discussed and the fact that the state will train and employ an employee of the district to test the water for \$30.

Discussion was had regarding the recording devices for recording the meeting. The board authorized Clerk Rose to purchase a new recorder for the meetings.

The Board discussed the need for more meetings and agreed that weekly meetings would be necessary until they could get caught up on district issues. The board agreed to meet again on Thursday May, 23rd at 7pm.

Charman Taber moved to adjourn the meeting, seconded by Commissioner Criner.

Sincerely,

Rick Rose, *ELVD Clerk*

Approved by:

Brett Taber, *Commissioner*

Steve Criner, *Commissioner*
