



## Emerald Lake Village District

Hillsborough, New Hampshire, 03244

### ELVD Workshop Meeting Minutes

Wednesday, 05.09.2019

### Attendees

Dianne Cunningham, *Chairwoman of Commissioners (In Person)*

Linda Whiting, *Commissioner (In Person)*

Steve Criner, *Commissioner (In Person)*

Debbie Kardaseski, *Treasurer (In Person)*

Rick Rose, *Clerk (In Person)*

Megan Criner, *Assistant Clerk (In Person)*

Eileen Feindel, *Office Manager (In Person)*

### ELVD Residents

Melissa/Brett Taber, Joseph Feindel, Richard Whiting, Marie /Steve Magavero, Ed Gross, Wayne Held, Don Johnson, Warre/Abby Fleck and Christine Haynes.

Meeting was called to order at 6:02 p.m.

**Old Business:** Rabbitt Path, motion made to allow them to hook up to our water. Commissioner Cunningham made motion to allow hook-up. Commissioner Criner seconded motion. Commissioner Whiting accepted motion.

### Approval of Meeting Minutes:

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Commissioner Cunningham presented the BOC's Workshop Meeting Minutes dated May 1, 2019. Motion was made to accept the meeting minutes, seconded and approved.

**Finances:**

The commissioners coded and signed for the water and general accounts. Commissioner Cunningham continued with the Finances statement. General Manifest \$12, 716.41 and Water Manifest \$8136.77 for a total of \$20853.18. Commissioner Cunningham made motion to accept and Commissioners Criner and Whiting also accepted.

**General Discussion:**

Old Business: Rabbitt Path, motion made to allow them to hook up to our water. Commissioner Cunningham made motion to allow hook-up. Commissioner Criner seconded motion. Commissioner Whiting accepted motion.

Any future hookups will require water meters per DES.  
WSO in charge of making deadline for approval of hook ups of meters.

Attendee Ed Gross introduced himself and acknowledged his property on Red Fox needs a water hook up and communicated full agreement with installing one.

Discussion turned to social media and emails. Looking into establishing a non-commenting FaceBook page, informational only.

Email addresses will be distributed for all elected, paid and volunteer staff.

Discussion directed to the Red Fox Bridge. Specification process must occur before any bids can be entertained. Wright-Pierce will do the specifications needed. Options for the bridge will be concrete vs. metal (steel). Concluded steel would be cost-prohibitive. A concrete bridge, like Hummingbird Lane's, would be more economical and provide longevity. Discussion of a temporary bridge was brought up and decided against. Board has found out that the bridge does not fall under FEMA for federal funding.

Commissioner Criner motioned to get above started, Commissioners Cunningham and Whiting followed suit.

Picnic table lumber has been procured and the fixing and painting of picnic table will be done soon.

Cost of kiosk materials approved. Resident Melissa Taber will do the repairs.

Grills (2) : Locations of grills are TBD.

Commissioner Criner then appointed Rick Rose as District Clerk. Commissioner Criner motioned and Commissioners Cunningham and Whiting followed suit. Megan Criner was appointed Assistant Clerk. Motions followed.

Motion made by Commissioner Cunningham to start the bidding process for the electrical on pump houses 6,7,8 and 9. Irish Electric will be contacted as a consultant and cost of not to exceed \$200. Commissioners Criner and Whiting approved motion.

Topic of Skippy's sandpit was brought up in relation to a visible oil spill. Per Skippy, there was no leak found on any equipment. Small slick could've been caused by excess rain or by cars that temporarily "park" in that pit to either obtain sand or parents picking up children.

District Administrator role brought up and looking for potential candidates. Will be contacting Municipal Resources, Inc. to outsource this position for a short period of time. This will be a part time job not to exceed \$20,000.00 per year. Motion made by Commissioner Criner to approve, Commissioners Cunningham and Whiting also approved.

**New Business:**

Huntington Drive residence seeks approval for water hook up. Owner will pay cost for hook up. Commissioner Criner motions, Commissioner Cunningham and Whiting follow suit.

Discussion of dam boards. Room in budget for crankshaft? Discussion of liability for the district if volunteers continue to place/remove the boards. Proposal to outsource this for the 2020 budget.

Mark Wittison has volunteered to meet with the BOCs to discuss water system options. Mark owns a water company.Meeting TBD.

Discussion of arsenic in water levels as it is reaching an unacceptable level. Treating this would be cost prohibitive.

Notices of meetings are now at the kiosk and on ELVD website. Suggestion was made to okay distribution of meeting times to drop off notices at Post Office and Lion's Club. Melissa Taber volunteered to handle this task.

Future meetings will not always be the first Wednesday and second Thursday dues to bills that need to be paid and their due dates. Suggestion made to have a possible weekend (quarterly) meeting and have meetings later in the evening.

Commissioner Criner read aloud a prepared statement. This statement will be posted here within the minutes. Prepared statement is titled Red Fox Bridge Inquiry.

Discussion ensued after the reading of Commissioner Criner's statement.

Treasurer Kardaseki advised that the bridge was not properly repaired. Skippy (not an engineer) was advised (by a licensed NH engineer) to use mortar, but did not. Skippy was worried about the impact it would have on the water. Using mortar would have not had any impact on the water.

Treasurer Kardaseki continued to advise that the commissioners let Skippy do what he wanted, paid him and opened the bridge.

Treasurer Kardaseki stated how dissatisfied she was with the commissioners and how little they knew. That she was the sole person who created the budget with input from no one.

Commissioner Cunningham acknowledged a mistake was made.

Commissioner Criner suggested the opportunity to place someone in position of chair who's heart is with the community and not merely thru words, but actions. Commissioner Criner proposed Brett Taber be chair of the board.

He also expressed deep regret about what occurred with the former District Clerk, Kim Grondin. He acknowledged her hard work and dedication.

Commissioner Criner advised the room that this is "not about Diane" but about "the chair", the person ultimately responsible. He apologized to Commissioner Cunningham and Whiting. Commissioner Cunningham relayed she felt she was being wrongfully targeted. She then advised the room that Commissioner Criner was 'going to get his way' and that she was "done and to figure it out yourselves. Commissioner Cunningham then left the meeting and was followed by Commissioner Whiting. Commissioner Criner asked Commissioner Whiting to

vote Brett Taber in as chair before she left. He motioned and she seconded the motion and exited the meeting.

**Swearing Ceremony:**

Commissioner Criner proceeded to begin the swearing in of the recently elected officials for the position of Clerk (Rick Rose), Assistant Clerk (Megan Criner) and new Commissioner/Chair (Brett Taber).

Commissioner Criner stated that transparency was the goal from that point forward. Advised room that in order for the exiting commissioner's resignation to take effect, they would need to be writing. Although, meeting minutes could be used to accept these resignations. Commissioner Criner and Chair Taber moved to accept these resignations.

Meeting was adjourned at 7:42

Sincerely,

Rick Rose, *ELVD Clerk*

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Approved by:

Steven Criner, *Commissioner*