



EMERALD LAKE VILLAGE DISTRICT
HILLSBOROUGH, NEW HAMPSHIRE, 03244

In Attendance: Diane Cunningham, Commissioner, Linda Whiting, Commissioner, Wayne Held, Commissioner, Jessica Vitkauskas, Treasurer, and Kim Grondin, Clerk.

Public Attendance: Richard Whiting and Joe and Eileen Feindel (joined three quarters of the way through).

The workshop was called to order at 5:59 p.m.

Commissioner Diane Cunningham swore in Kim Grondin, Clerk. Kim Grondin, Clerk read aloud the Oath of Office. Kim Grondin, Clerk swore in Commissioner Wayne Held, Linda Whiting, and Treasurer Jessica Vitkauskas. All read the Oath of Office out loud and were signed in and are official.

Commissioners coded and signed invoices for the water and general accounts. Jessica Vitkauskas, Treasurer will review the chart of accounts and consolidate the codes, so they are no so specific.

Diane Cunningham, Commissioner states that it is time to order the outhouses for the beaches. Linda Whiting, Commissioner will call around for prices to get four outhouses, one handicap and three regular to be placed from Memorial Day Weekend to Labor Day Weekend. Linda Whiting, Commissioner will get to back to the board with quotes.

Jessica Vitkauskas, Treasurer investigated the QuickBooks online, so Monique Muise, Bookkeeper can access it from home. QuickBooks online will run ELVD approximately \$30 a month. Jessica Vitkauskas, Treasurer will get back to the board on how to transfer from desktop to online.

Discussion was had about an email from Stephanie Derosier, DRA. Wayne Held, Commissioner will send her via email the annual meeting minutes.

H&H intersection has begun and should be completed within two weeks.

The board has received an application for an administrative position but ELVD is not in need of one now, so the board will save the application if needed in the upcoming months.

Diane Cunningham, Commissioner states that it is time to talk about putting the boards back in the lake, as well as the rafts. Wayne Held, Commissioner states that the dry hydrant should be fixed first. Diane Cunningham, Commissioner will contact Mark Rodier, Resident to see if he is interested in completing these tasks.

Donations for the basketball hoop will be given to Eileen Feindel, Resident to deposit into the ELVD bank account.

Diane Cunningham, Commissioner made a motion to accept the meeting minutes on the approval of the H&H intersection preconstruction, seconded and approved, signed and dated.

Diane Cunningham, Commissioner made a motion to accept the BOC meeting minutes dating April 12, 2018, seconded and approved, signed and dated.

Diane Cunningham, Commissioner made a motion to accept the ELVD annual meeting minutes dating April 21, 2018, seconded and approved, signed and dated.

Commissioners discussed the water turn on and turn off dates for seasonal residents. Wayne Held, Commissioner made a motion to change and update the free water turn on and turn off dates for seasonal residents from October to April to October to May with everything else remaining the same, seconded and approved.

Wayne Held, Commissioner states per the RSA Section 265:158, No person shall operate a neighborhood electric vehicle except on a way where the posted speed limit is 35 miles per hour or less. This section shall not prohibit a person from operating a neighborhood electric vehicle across an intersection with a way that has a posted speed limit of more than 35 miles per hour.

Wayne Held, Commissioner would like Zack Plummer, Resident to come to the next BOC's meeting to discuss the Electrical Building to be built for wells 7, 8 and 9. Diane Cunningham, Commissioner will send a message and see if Zack can make the May 10th BOC meeting.

Discussion was had about Joe Damour, WSO coming to the BOC's meeting on May 10th to discuss the three remaining leak detectors that need to be installed, as well as applying for grants.

Discussion was had about the Red Fox Crossing Bridge. Wayne Held, Commissioner would like to investigate state grants for the replacement of the Red Fox Crossing Bridge.

Diane Cunningham, Commissioner discussed the need to review and renew contracts for WSO, Monique Muise, Bookkeeper, Joe Feindel, Resident, and Skippy Edwards.

ELVD road cleanup will be **May 19th, 2018 at 9:00 a.m.** at the Meetinghouse Beach and Coffee with Commissioners will follow.

Motion was made by Diane Cunningham, Commissioner to adjourn workshop meeting, seconded and approved.

Meeting adjourned at 7:17 p.m.

Sincerely,

Kim Grondin, ELVD Clerk

Approved By:

Diane Cunningham, Chairman of Commissioners

Wayne Held, Commissioner

Linda Whiting, Commissioner
