



EMERALD LAKE VILLAGE DISTRICT
HILLSBOROUGH, NEW HAMPSHIRE, 03244

ELVD Workshop Meeting Minutes for Wednesday July 11, 2018.

In Attendance: Wayne Held, Commissioner, Linda Whiting, Commissioner, Kim Grondin, Clerk, and Diane Cunningham, Commissioner (joined shortly after)

Public Attendance: Brett Taber, Melissa Taber, Kate Merva, Joseph Feindel, Eileen Feindel, and Richard Whiting

The workshop was called to order at 6:04 p.m.

Commissioner Wayne Held states that he was hoping Jessica Vitkauskas, Treasurer was going to be able to make meeting, as the commissioners have received notice from the auditors stating the second half of the 2017 Water CIP fund and the Roads and Bridges was not paid to the CIP fund last fall, as it was overlooked. After much research by Commissioner Wayne Held, the funds are all there but need to be appropriated to the correct accounts. Those transfers will be approved at the next BOC's meeting.

Commissioners have received notice from the Department of Revenue Administration that ELVD has overlooked some reports that are required. Commissioner Wayne Held has a list of the forms that are required by ELVD, which copies were given to Linda Whiting, Commissioner. Commissioners will keep us updated.

Commissioner Wayne Held states that a \$20,000 Water Protection Grant is due November 1, 2018, which Commissioner Linda Whiting agreed to be involved with. This grant is good for anything to do with the water source and security. Wayne Held, Commissioner is proposing the grant be used for a security fence around the electrical building for wells 7, 8, and 9. Kathy Rodgers will investigate the grant to make sure there are no issues with it, per Linda Whiting, Commissioner. Residents questioned why we need extra security around the electrical building when there isn't extra security at the Meetinghouse Treatment Center? There are no requirements but Commissioner Wayne Held would just like to have extra protection for the electrical building. More discussion will be had at the BOC's meeting next week.

Commissioner Wayne Held put together a file box of ELVD procedures, reports etc. for any incoming commissioners.

Kate Merva had given commissioners a total of \$82.50 earned from Zumba. Wayne Held, Commissioner made a motion to accept the Zumba donation from Kate Merva and be placed in the recreation fund, Linda Whiting, Commissioner seconded and approved.

Kim Grondin, Clerk presented the BOC's monthly meeting minutes dated June 14, 2018. Wayne Held, Commissioner made a motion to accept and approve June 14, 2018 meeting minutes, seconded by Linda Whiting, Commissioner and approved.

Melissa Taber, Resident questioned the commissioners on what happened to the security cameras for the beaches? Eileen Feindel, Resident states that they are all at the ELVD office.

Wayne Held, Commissioner updated and reviewed the ELVD beaches and lake rules and regulations. Discussion was had and Commissioner Wayne Held will create a final draft for approval at the next BOC's monthly meeting.

Commissioner Wayne Held would like to meet with Glenn Winters, Resident to discuss the construction details of the electrical building holding wells 7, 8, & 9. Diane Cunningham, Commissioner will reach out to him and ask him to attend the BOC's monthly meeting.

Diane Cunningham, Commissioner states that when Keith Huber, Resident was past commissioner, he applied for the leak protection grant, which ELVD was awarded the grant. Diane Cunningham, Commissioner will discuss this with Kathy Rodgers on Friday.

A resident had applied for a driveway payment, which will be approved upon receipt of the \$50.00 fee.

Commissioners have sent out violation notices to residents who have abused the water system. After discussion amongst the commissioners, the violation notices will need to be revised. The commissioners need to discuss with lawyer Justin Richardson and Hillsboro Administrator Laura Buono about the possibility of the Hillsboro Town Clerk collecting and enforcing of fines.

Resident states that the bank has taken the house on the corner of Gould Pond Road and Ellen Brook Road.

Commissioners coded and signed invoices for the water and general accounts.

Next BOC's monthly meeting will be held at the Gazebo in Eastman Park, ELVD on **Thursday, July 19, 2018 at 6:00 p.m.**

Motion was made by Diane Cunningham, Commissioner to adjourn workshop meeting, seconded by Commissioner Wayne Held and approved.

Sincerely,

Kim Grondin, ELVD Clerk

Approved by:

Diane Cunningham, Chairman of Commissioners

Wayne Held, Commissioner

Linda Whiting, Commissioner
