



Emerald Lake Village District
Office: 147 West Main Street, Hillsborough, NH 03244
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Emerald Lake Village District (ELVD) **Workshop Meeting**
Location: 147 West Main Street

Thursday, January 18, 2024

In attendance:

Sara Auger (Commissioner, Chair)
Brett Taber (Commissioner)
Michael Carr (Commissioner)
Lorinda Giarrusso (District Clerk)

Other people in attendance:

Jim Riddle, New Moderator
Melissa Taber (Videographer)

Jim Riddle stated he was not able to take the Moderator training. Brett Taber will give him his old manual for reference.

The meeting was called to order at 6:30 pm by Commissioner Auger. We had a quorum.

Moderator, Jim Riddle asked about the trail along Sandbrook Trail, downstream from the dam. He stated that he serves on the Hillsboro Conservation Committee and the Town of Hillsboro owns the strip of land by Sandbrook Trail, on the east side. Mr. Riddle did some cleaning up and used that trail for cross-country skiing. It connects with a private trail, on the left side, which hooks into a private trail (foot traffic, only) which is owned by a Farm in Henniker, owned by James Foss. A neighbor, Nathan Ivy owns a parcel in the south. There is an old sawmill on private property. Nathan suggested there should be another trail, at the south end of Birch Tree Lane. Nathan Lane is willing to help maintain this property, if ELVD helps. Mr. Riddle has permission from the Haverhill Conservation Committee to work on it, but that it be used for only hiking. Commissioner Taber asked what type of responsibility/liability would there be to ELVD? He would be interested to learn more about how that would work and how we would handle access and parking. Commissioner Carr stated that there might be the potential for an Agreement by Hillsboro Conservation Committee and ELVD which would have to be amenable to both parties. Mr. Riddle said he has a meeting with the Conservation Committee next Tuesday, and he will discuss these concerns with them. Commissioner Carr also wanted to find out liability concerns if ELVD would maintain possession of the land and the Haverhill Conservation Committee would take responsibility for the paths. All agreed to investigate the matter further.

ANNUAL MEETING -A discussion was held between the Moderator and Commissioners to select the Annual Meeting Date. The Annual Meeting is usually the 4th Saturday in April and held at the Elementary, Middle School or High School. It was decided to use April 20, 2024, as the meeting date with April 27, 2024, as the Alternate Date. Moderator, Jim Ridley asked about the timing of the meeting. The Commissioners Auger and Taber stated that typically it starts at 10:00 am-12:00 pm with elections of Officials and then at 12:30 pm, the Annual Meeting will start. The Board is asked to be there between 9:00 – 9:15 am. These dates are contingent upon checking with Justin Richardson (our Legal Counsel) to make sure he is available. Commissioner Taber stated that we will need to fill out an application, with the school, to use the school, after we receive approval from Justin Richardson, confirming the date. A motion was made by Commissioner Taber to set the dates to April 20th and 27th, and the meeting time starting at 10:00 am.; seconded by all. Motion approved.

LEAK DETECTION FOLLOW-UP:

Commissioner Auger stated that last Fall, the State found 1 (one) leak. Since we received the report, Independent Contractor, Aquamen, has gone out twice. They hydro-foamed under the culvert that runs under the area where the leak was heard. Commission Taber stated that there could have been a sound volume, due to the running of the water. Commission Auger stated that the State is happy with the steps taken to correct the problem.

A grant through the state, with an Independent Contractor had been granted, previously. Commissioner Auger said we will continue to monitor.

PROJECT UPDATES:

HUMMINGBIRD – Well treatment. – Commission Auger stated that Ray Edwards got back to me during the winter months, Ray said he is planning to look at pre-manufactured building vendors. Commissioner Auger asked, “do we still need a reimbursement request?” Commissioner Taber said, we need the 1st invoice, before the end of January, to make the 6 months’ cutoff. Commissioner Auger will follow up to get the invoice.

MEETINGHOUSE – All funds related to the improvement of Meetinghouse should be able to be used from the DES funds – They should be from NHES funds on a disbursement request. Commissioner Auger will follow-up.

EASTMAN – a supplies delivery was made yesterday (1/17/24). Commissioner Auger asked - Are all supplies on site, now? The delivery person had checked with Commission Auger to make sure the site was cleared. (This was for a delivery for Meetinghouse piping at Eastman). Commissioner Taber stated that they have connected the test line, distribution line and Mary Rowe well line – they completed all the outside piping and had its initial plumbing staged. Next week, they are supposed to fix connections. They are waiting for Wright Pierce to outline with the NHED/DES to set up specific timing for testing and frequency on the pilot. This was a specific question with DES. They will need feedback authority as to what is permissible to connect the Eastman Well, up to the gate entrance for that is the one piece that has not been initiated yet. Aquamen is not positioned around the well-head piping or apparatus. Next year, we need to do marking and seek funds for modifying the fencing or any alternative methods. We need to do site visits.

STORM WATER – Commissioner Auger said she will prepare a draft by the next meeting. Commissioner Taber stated we must get back by the end of the month.

PROJECT UPDATES (continued):

PATTEN HILL – Commissioner Auger asked will there be in-kind services costs? Draft deliverable has been sent to the State. She has not heard back. Commissioner Taber had questions regarding Wright Pierce Floor thickness must be 6 inches thick so vessels can be stationed. We will not see if the Draft has been accepted. We do not want to crack the floor. It can be done by May-June IF progressed on. Depending on who gets the job, we will need 2-3 months' lead-time for materials. The PAD will need plenty of time to cure if we get it now. The other choice was to look back at the historical records to see who originally did it. Commissioner Taber will approach Wright Pierce on those questions and timing. Commissioner Carr stated that they will have to drill in, add rebar, etc.... to make strong enough. Commissioner Carr asked if it would be a code violation? "We wouldn't want to break the building".

WATER MAIN PROJECT – nothing until Spring. They will need loam and seed. Commissioner Carr asked, when are we doing additional roads? Commissioner Taber stated that six (6) roads have had an Environmental Review. Wright Pierce needs to complete in a timely manner. We need to have three (3) more done, in a timely review. We need done before the Bond & Warrant Article goes before the public at the Annual Meeting. This needs to be done 15-60 days before the Annual Meeting. Wright Pierce (stated \$20,000.00 - 30,000.00 when they gave us a quote three (3) years ago. Commissioner Carr asked if we would be choosing from those six (6) roads. Commissioner Taber said "no". If it is additional roads, zones 1,2,3 - we have 1.3 million loan forgiveness. We are currently approved through the State and the trust fund and SRF. Can we do all six (6) plus three (3)? Once the three roads are selected, we will have to see if we need additional environmental reviews or go back to the original costs offered by Wright Pierce.

SOURCE WATER GRANT – We need a Project Outline to be completed. She has done five (5) Headings for a Project Outline with costs with each one. We need to review and document water loss. "No cost per Commission Auger". Commissioner Taber said we need to reach out to Aquamen or Wright Pierce for associated costs, (mileage, transportation, etc..) – and review zones per Commissioner Auger. Commissioner Taber asked, if Aquamen takes samples, how much would it cost. Would there be costs for mileage or gas that would have to be reimbursed? We need to look at historical costs vs. current day costs. Could it be reimbursable? If we use existing data – probably no cost. Commissioners Taber and Carr – "if we use existing data, should be OK. Just make sure and print it out". Commissioner Carr said they collect data day-to-day. Commissioner Carr asked, does the information have to be collected a certain way? Commissioner Taber asked, do the zone meters report daily? Commissioner Taber stated they report daily, weekly, monthly and every 15 minutes. The evening overnight flow is usually the lowest use. (many of our residents are on 2nd and 3rd shifts for work). We commonly see leaks at this time. We cannot add money to a task later. You are fixed to that line. It is not allowed. Maybe we can add in-kind services, now. Commissioner Auger suggested using twenty (20) hours. It was agreed by the Board to use existing data.

Community Outreach– Commissioner Auger stated that we need a public meeting to accept the funds to even formally approve it before the Governor's Counsel and Legislative Body. We will need to review water loss. Could it be a warrant article? It is not right now. Commission Taber stated that this is grant-funded and we will probably have to have one media advertisement to hold a public meeting, before we accept the funds. Commission Auger questioned the source water protection for the fence. Commissioner Taber said it was a Bond and we would have to look back at the previous meetings. Commissioner Taber stated if that was the case, it would have been addressed at last years' Annual Meeting.

Education Mailing: – Commissioner Auger stated she will include costs for stamps, envelopes, and paper. Melissa Taber asked, "did you include ink in costs". Commissioner Auger said no.

Toilet Flappers / Plumbing Insulation – These are the only other costs.

PROJECT UPDATES (continued):

Commissioner Auger will continue to work on and send out a draft addressing all issues regarding the Grant, before submitting it to the State. Commissioner Auger stated the total project costs have been approved, they just want to know where the above-mentioned will be applied.

DISCUSSION ON ADDITIONAL DWSRF LOAN FUNDS

Drinking water – State Revolving Fund. They emailed Commissioner Auger and asked what do we want to do with the additional extra funds? We had submitted, after the fact, for the trust fund. Commissioner Taber stated, originally, out of the SRF – \$1.3 million project, we were approved for SRF at 50-80% loan forgiveness. Then we got the information on the Trust Fund, and they asked if we would be using the entire amount. How does that tie into it? Commissioner Taber reached out to Randy Swaso and he has not received a call back. We need to draft a Warrant Article to reflect the final amount and percentages covered and Randy's concern(s). Can we take the extra amount, or does it automatically reduce the SRF? Or do we get the extra benefit, or does it automatically reduce it? We still need to talk to Randy to make this decision. Commissioner Auger said she will put that on another Agenda.

Commissioner Taber asked, does the current income survey analyses qualify for this calendar year? Three (3) years expired from 2021 is 2024. How does the State determine – calendar year or specific date? What is the State requirement? Initially, we reached out to RCAP for another income survey to carry forward over for another year. Do we really have to have another income survey done? Commissioner Auger will follow up.

ADVERTISEMENT FOR SPRINGTIME DISTRICT NEEDS – Commissioner Auger stated we need someone to take care of roads, such as mowing & roadway interactions and summer management of the beaches. We do not have maintenance now. Parks and beaches need to be done. Commissioner Taber said – “we need to advertise, now, so we can see bidders and put the cost into our Budget”. Commissioner Carr asked – is the beach maintenance usually advertised for separately? and Commissioner Taber answered Yes. Commissioner Carr asked, do we advertise for Spring to Spring or Spring to October? Do we keep maintenance separate OR should maintenance be all together? Commissioner Taber stated that historically, it was all the same with a continuous rollover. Additional thoughts were – should we advertise for Full-Time or Part-Time Road Agent? Commissioner Auger thinks full-time. Some bidders do not want to do it just in winter. It was agreed that we would use the Messenger, the Concord Monitor and NH Municipals for advertising. In the Messenger, we will advertise for two (2) weeks. (The ad must be submitted by Monday in order to get into the Friday paper). The cost is expected to be between \$130.00-140.00 a week. In the Concord Monitor, we will advertise on two (2) Sundays. In the NH Municipals, it is free for thirty (30) days. Commissioner Taber stated we have credit on the books from the Messenger. Commissioner Taber said that the Fall clean-up and grading was discussed with Gary Edwards, and he stated he used 40 hours – every road graded, weather-dependent, mud, hauling gravel, etc. We should at least get an estimate or get private employees, which could be costly, and residents would have to approve them. Everyone agreed to go forward to advertise for a full-time position. A motion was made by Commissioner Auger to place an advertisement for a Road Agent and Summer Maintenance Contractor in the Messenger and Concord Monitor and NH Municipals. Commissioner Taber seconded the Motion. All in favor; Motion passed. Commissioner Carr asked if we would be using the same advertisement from last year? Commissioner Carr asked, “are there RSA requirements”? Commissioner Taber said we contract out and are they are not employees. Commissioner Carr wanted to know to see if it should be included in the advertisement. Commissioner Taber stated they would not be employees. They would have to be an Independent Contractor. Any cost submitted by an Agent must be approved by the Board, anyway. If we get the advertisement in by the 22nd, it can be in the Messenger for the 26th and 2nd, and the 28th and the 4th the Concord Monitor would be on the 4th so we could open bids by February 15th. The Ending dates when bids would be due is February 15th.

AUDIT UPDATE – The State is looking for the Audit. Commissioner Taber contacted our Auditor. Our Auditor apologized for the delay and said he is working on a Final Draft and will review, this coming week. Commissioner Taber expects a Final Draft Report, which he expects to receive by this weekend. Expenses and reimbursement funds are being reviewed with relationship to ARPA funds across every project. Depending on where that falls, we may or may not have only One (1) Audit. It depends on the \$750,000 Payout Calendar Year. Commissioner Taber responded to the State and told them the Audit is being finalized. Commissioner Taber also stated that the NH Bond Bank will also need a copy. SRF needs the annual audit, also. Commissioner Auger stated that our Auditors are asking if we had expenses for Eastman Wall, for 2023 & 2022 as we did not show any. Commissioner Taber stated to Commissioner Auger, “if you are not aware of any additional expenses, we can tell him that this is accurate. Is this accurate? Commissioner Auger stated that we had one (1) bill for 2022 for 622.01 for the Eastman well piloting system. The three bills received in 2023 are all reimbursable, and part of the Source water funding and they do not need to be included, per Commissioner Taber. Commissioner Taber asked Sara to respond to the Auditors and tell them who it was paid to and give the Auditors a copy of the invoice and payment. Commissioner Auger said she would do this.

SELECT UPCOMING BUDGET WORKSHOP MEETING DATES – Commissioner Auger proposed to have two (2) or three (3) now; maybe do one (1) Saturday morning? It was, discussed between the Board and the following dates were agreed to:

Thursday, January 25, 2024 @ 6:30 pm.

(Commissioner Auger will discuss the Cleanwater/Stormwater)

Saturday, February 3, 2024 @ 9:00 am.

Thursday, February 8, 2024 @ 6:30 pm.

APPROVAL FOR PREVIOUS MEETING MINUTES:

The minutes for 12/14/23, 1/4/24 were approved as written and 1/11/24 was approved with an Amendment. _Commissioner Auger asked if anyone had any amendments. Commissioner Carr stated that January 11, 2024, needed a change. It is amended as follows - Commissioner Taber, not Commissioner Carr had agreed to get in touch with the Auditors, tomorrow.

Commission Auger stated that the additional minutes from previous meetings will be posted by the next meeting and she will put them in for approval, then.

OTHER BUSINESS – Melissa Taber asked “with Aquamen doing all the testings, could the Board post pictures and updates to see the progress? Commissioner Auger said she would do that so residents could see the actual building being completed and be informed of the progress.

Commissioner Auger stated that our Website Administrator **will not be available from January 23rd – February 4th**. Commissioner Taber suggested making a post, right away, letting everyone know this and letting them know that no additional posts will be made during this time, and meeting minutes may have to be posted a couple of days later. There will still be community updates on Facebook. Commissioner Carr asked if he could get a login to our website. He stated that he felt it was important to have another person with a login in case of an emergency. He feels it is an important means of communication and not everybody has Facebook. Commissioner Taber and Auger suggested that Commission Carr reach out to our Website Administrator, David Stefanelli, directly, and he said he would.

Commissioner Auger made a motion to adjourn the meeting at 7:52 pm.

TIME MEETING ADJOURNED: 7:52 PM.

NAME OF PERSON TAKING MINUTES: Lorinda Giarrusso

Sara Auger, Commissioner, Chair

Date

Brett Taber, Commissioner

Date

Michael Carr, Commissioner

Date

Respectfully submitted by Lorinda Giarrusso, District Clerk

	A	B	C	D	E	F	G	H	I	J	O
1	REVIEW OF 2023 BUDGET VS. ACTUAL EXPENSES										
2	BUDGET REVIEW WAS 1/18/24										
3	Account Number	Expense Categories	2023 Budget	Actual	Difference	FY24	Change	%	Comments		
4	General Government										
5	This includes GSuite, Office Expenses and 50% ArcGIS. Reduced \$600.00/ water exp. less.										
6	4130.1	Office Expenses-Other	1750.00	1426.00	324.00	1600.00	-150.00		Commissioner Auger suggested to reduce to \$1600.00		
7											
8	4130.11	Rent 50%	6375.00	6675.00	300.00	6675.00	300.00		\$1050.00/mo. thru 9/24 then 1100.00/mo. thru 9/25. Commissioner Auger suggested \$6375.00. All Commissioners agreed on using \$6675.00.		
9											
10	4130.12	P.O. Box Rental	75.00	82.00	7.00	82.00	7.00		Box Rental went up in price.		
11											
12	4130.13	TDS Phone/Internet Office	1100.00	1470.00	370.00	1400.00	300.00		The reason the price went up is because last year it was reduced by \$100.00 from prior year; we also switched a couple of years ago and we were offered a promotional rate to get away from copper line to digital.		
13											
14	4130.14	Eversource	800.00	620.51	800.00				Keep the same.		
15											
16	4130.15	Website	2255.00	2230.88	24.12	2275.00	25.00		Covers monthly & maintenance fee & web domain. We have estimated \$125.00 for web design, so we made a small increase.		
17											
18	4130.16	Computer Maintenance	250.00			250.00			Computer is currently out to be fixed. We have currently spent \$60.00 with the warranty. So far, we have spent \$100.00 with Geek Squad and the problem has not been repaired. We may have additional costs in 2024 that are not identified yet so we will pencil-in \$250.00 until we know more. Commissioner Auger asked Commissioner Carr if the new computer was hooked up yet? He replied "not yet".		
19											
20	4130.17	ELVD Mailboxes & Fac. Maint	250.00			500.00	250.00		Commission Auger stated that the cluster mailboxes at the beach, are old and in need of updating. Thus, the budgeted amount was doubled. Commissioner Carr cautioned about taking on too many projects in 2024.		
21											
22	62500	NHMA Membership	605.00		615.00		10.00				
23	66500	Postage	275.00			200.00			Commissioner Auger and Carr stated that we will try to reduce postage costs in 2024. Lorinda Giarrusso suggested looking into bulk-mail rates vs. straight postage. The said that might be an option in the future.		
24											
25											
26											
27	60000	Advertising	200.00	275.00	75.00	200.00					
28											
29											
30	TOTAL:			14607.00		672.00		4.28%	\$672.00 over budget due to Rent, TDS and mailbox.		
31											
32	REVIEW OF 2023 BUDGET VS. ACTUAL EXPENSES										
33											
34	Account Number	Expense Categories	2023 Budget	Actual	Difference	FY24	Change	%	Comments		
35	Government Administration										
36											
37	4130.21	Stipend Payroll	20630.00	18800.00	1830.00	20630.00			There were open positions throughout the year. Even if hired for 12 months, will stay the same		
38											
39	4130.22	Emp. Ded./payroll taxes	1940.00			700.00			We had budgeted \$500.00 for QuickBooks and \$804.00 for Cloud-base Gsuite. Commissioner Carr asked "why were we under in Payroll? Committee agreed to split out further, later.		
40											
41											

	A	B	C	D	E	F	G	H	I	J	O
42	4130.24	Admin/File Clerk	3600.00	1630.00	1970.00	2000.00	1600.00		Commissioner Auger asked "do we budget for 8 months (after the Annual Meeting) or are we not planning on filling the position? Commissioner Taber stated that 8 months x \$300.00 = \$2400.00. Maybe the stipend could be based on hours. Commissioner Auger proposed \$2,000.00 and they would review the budget line after the Annual Meeting.		
43											
44	4130.25	Education	400.00			400.00	0.00		Commissioner Auger stated that many of the Board had taken advantage of free education. The new Moderator has signed up for an online course and he will get reimbursed. The approximate cost will be \$65.00-\$100.00.		
45											
46	TOTAL		25970.00					4.06%	4.06% REDUCTION.		
47											
48	REVIEW OF 2023 BUDGET VS. ACTUAL EXPENSES										
49											
50	Account Number	Expense Categories	2023 Budget	Actual	Difference	FY24	Change	%	Comments		
51											
52											
53											
54	4150	Financial Administration	6500.00	5300.00		6500.00			Final invoice(s) are not included; Commissioner Taber sent an email to Auditors as they have said they are not done, yet. When will they be done? We will need two Audits, this year, because \$750,000.00 has been received in Grant Money. Commissioner Auger proposed leaving the proposed budget at \$6500.00 (between 2 accounts) All Commissioners agreed.		
55											
56	4150.2	Bookkeeper	3750.00	4250.00	150.00	4400.00	300.00		The monthly rate had been paid plus \$200.00. Extra time was required for Audit time. Things to consider - Is the Bookkeeping staying? Will his rate go up?		
57											
58	4150.3	Professional Fees		300.00					ArcGIS fee of \$300.00. Commissioner Auger suggested that the line item for this cost be changed vs. being stated under Payroll; she suggested putting \$300.00 here and dropping down \$700.00 on payroll taxes instead of \$1,000.00.		
59											
60	4150.4	Bookkeeping & Software	500.00			300.00			Expenses were for 1099's and taxes. Commissioners Auger & Taber agreed to investigate costs and pencil in \$300.00, for now.		
61											
62											
63	TOTAL		11401.00			11500.00	99.00	1.00%			
64											
65	REVIEW OF 2023 BUDGET VS. ACTUAL EXPENSES										
66											
67	Account Number	Expense Categories	2023 Budget	Actual	Difference	FY24	Change	%	Comments		
68											
69	General Government										
70											
71	4.153	Legal Expense-General	4000.00	2870.00	1130.00	3500.00	-500.00				
72											
73	4196.1	Workers Comp-Primex	462.10			462.10			Fixed and already paid.		
74											
75	4196.2	Liability & Property	2567.57			2567.57			Fixed and already paid.		
76											
77	TOTAL	REVIEW - 4 SECTIONS SO FAR	59136.00						\$439.00 DECREASE; LESS THAN 1%.		
78											
79	BUDGET REVIEW AS OF 1/25/24										
80	Account Number	Expense Categories	2023 Budget	Actual	Difference	FY24	Change	%	Comments		
81	Highways and Streets										
82											
83	4312.1	Contract Maintenance							CA stated, last year's Budget was \$140,000 so this is for the Road Agent.		

	A	B	C	D	E	F	G	H	I	J	O
111	4520.1	Maint., Supplies, Improve	2000.00	1335.00		2,000 ?			In past year, this includes sand, permitting, and picnic table replacements. It was previously agreed to replace one (1) picnic table a year, with a commercial-grade table, with a bench. CT stated that the approximate cost could be \$600.00.(Meetinghouse Beach). We have repaired the umbrellas to make them last. CA stated that some of the rafts need some miscellaneous repair. CA stated that we currently have \$100.00 to offset the cost.. CA - We may have some left over funds - still have \$500.00 (slated for recreational gear). Melissa Taber asked, can we claim the damage on our insurance? CT stated that our deductible is \$1,000, so that would be hard to do. Melissa then asked, could we do a donation to pay towards cost(s)? CT said yes, but it has to be stated that it is specific to what it is being used for. CA stated that repairs always need volunteers and that can be challenging. CC stated that residents consider the beaches the highest priority so he did not feel people would balk at the costs needed to maintain and to anticipate \$500.00 ; and reduce to \$1500.00 for the Budget. Melissa Taber stated that one year she had a Go Fund Me page and she did get donations. Can we take that money and put towards the beaches (picnic table, umbrellas, etc...) so maybe that's another option. BT stated that ELVD would not have any legal rights to that money. MT stated, can we state that it is to be specially used for a picnic table, umbrella, etc... can we use it that way? CT stated, If funds are over 5,000, we would have to have a public meeting to be able to accept the funds and we would have to check the guidelines in our Statute. CA stated a sand permit is \$400.00. Meetinghouse and Hummingbird are separate beaches and require separate permits. CC - Regarding Sand Permitting, how does it work? CT - it's a separate project. There is more to be done. Winter months are better to get things done. We don't have any capital reserve accounts, that allow us to expend money that are established at this time. The Board agreed on 2,000.00 for this line. CC asked, "Are Commissioners allowed to vote as Residents? CT said " Yes."		
112											
113	4520.12	Outhouses for beaches	2200.00	1515.00		1800.00			We budgeted \$2200.00. Eastman was not included. CT stated that in discussions, last year, we talked about 2 Handicap, but we didn't do two (2). I would budget for \$1800.00 which would go from May-September. The Board decided on \$1800.00 for Budget '24.		
114											
115	4520.13	Lake Testing (NH Public ..)	800.00	896.00		900.00			CA stated that this was higher than we budgeted for, as we had an extra test, last year, for cyanobacteria bacteria. CT suggested planning for \$900.00 for FY24's Budget. This should cover it . That covers June, July and August regular testing and covers value for an additional. test. CC said cyanobacteria is very tough and would anticipate that being a problem, again. The Board agreed to use \$900.00 for the Budget '24.		
116											
117	4520.14	Maintenance Contract	9000.00	8600.00		9000.00			CA stated this is another one that went out to bid. CT stated that he Contractor started a little late, this year, due to weather, so we offset that cost. The Board decided to pencil-in \$9,000.00. Bids are due February 15th.		
118											
119		TOTAL:	14000.00	13700.00							
120											
121		General Bonded Debt		20000.00							
122											
123		Prin. (Red Fox Cro. Bridge)	20000.00	20000.00							
124		Interest on Loan	7605.00	6585.00							
125									The interest was down \$605.00 from last year. So that leaves a net for The General Bonded debt, before this year of 26,585.00 against last year's \$27,605.00. We have a total, with current estimates, of \$296,274.00 without capital reserve.		
126											
127											
128		TOTAL	268244.00	320000.00					\$7605.00 down from last year. \$296274.00 with a Capital Reserve Account.		

	A	B	C	D	E	F	G	H	I
68	4335.1	Eastern Analytical/ Testing) Nel	700	990		1,000			SA stated that this is for testing for the water system. Most of it is included in monthly road maintenance. We spent \$950.00 in 2022. It was agreed to use \$1,000.
69									
70	4335.11	Monson Chemicals (Chemicals)	4,000	1300		3,000			CC asked does this include ALL chemicals? SA stated that we had used this line, before, for media replacements. BT commented that this cost depends on what the treatment process will be. It was agreed to accept \$3,000.00.
71									
72									
73	4335.12	Quality Reports	2,000	1,300		2,000			CC asked if this line includes mailing. CA said no. It was agreed to leave at \$2,000.00.
74									
75	4335.13	Mailing Water Quality Reports	1			1			It was agreed to leave at a \$1.00.
76									
77	4335.14	Operator's Chemicals	1			1			It was agreed to leave at a \$1.00.
78									
79	4335.15	Operator's Treatment Parts	4,000	0		3,000			SA stated that because of Projects, this line dropped a little. If we are able to use Grant funds, again, we will.
80									
81		TOTAL:	10,702			9,002			\$1700.00 decrease.
82									
83		WATER CONSERVATION							
84									
85	4338.1	Leak Testing & Conservation ..							CA talked about doing toilet/flapper tests but needing to see if we can get Grant money
86									
87		ENGINEERING & PERMITS							
88									
89	4339.1	Engineering & Permits	5,000	2557.1		4,000			CA stated that we typically have an Admin Agreement of \$5,000.00 for miscellaneous costs. It was agreed to use \$4,000.00.
90									
91		WATER BONDED DEBT							
92									
93	4711	Bond Repayment Principal	164,799.18	160,519.54					Went down.
94	4712	Bond Repayment Interest	29,324.52	29,917.42					
95	4790	Bond Repayment Admin Fees	19,501.58	17,668.42					Went down.
96									
97		TOTAL:	213,625.28	208,105.38					
98									
99		TOTAL WATER (w/o Bonds & WA)	592,507.28	590,271.38					A reduction of just over \$2,000.00.
100									
101									
102									
103		WATER CRF	25,000						
104		METERS CRF	7,000						
105		GRANT MATCH	2,000						

