



ELVD Workshop Meeting Minutes for Tuesday, February 27, 2018 – Draft

Present: Diane Cunningham, Chairman for Commissioners (in person)  
Linda Whiting, Commissioner, (in person)  
Wayne Held, Commissioner, (in person)

ELVD Residents: Joe and Eileen Feindel

The workshop meeting was called to order at 6:00 PM by Commissioner Cunningham. The commissioners reviewed the recommendations made by Joseph Damour, WSO+ at the last Commissioners' Workshop Meeting. The recommendations included the necessary installation of various meters designated for the Patten Hill Pump House and the Meeting House filtration system in addition to the construction of an electrical building to house the systems for wells 7, 8, and 9. Also recommended was the installation of the three remaining leak detection meters throughout the district.

The commissioners decided to add \$6,500.00 to the Non Leak Repairs & Parts portion of the water budget to cover costs for the various meters and controls. It was decided to place \$15,000.00 toward the construction of the electrical control building and the established \$18,000.00 for the installation of the three leak detection meters which costs the Water CIP funds would be used. The updated Water Budget will be forwarded to Municipal Resources who is managing putting together the District's warrants and State's required MS forms.

The commissioners reviewed the proposed warrants and Commissioner Cunningham stated that DES had an additional inquiry concerning the loan warrant that needed further investigation. A proposed voting ballot with the loan warrant was reviewed as recommended by Municipal Resources based on a NHDRA model. The commissioners reviewed the latest Trustees Report outlining all the District's CIP funds to be inserted into the ELVD Annual Report.

Also discussed was the \$54,505.00 that remains in legal hold from the Tate and Howard Engineering Firm that was designated for the disputed Phase 2 of the 2014 Water Infrastructure Project. This fund will be available to the District upon completion of the district's financial records and approval of the Auditors.

Commission Cunningham made note of a recent DES letter dated Feb 9, 2018 concerning the fluoride levels in the District's drinking water. This letter was made available to the public by posting on the District's website and on both the Mail House and Meeting House kiosks.

Commissioner Held suggested sending WSO+ a reminder in obtaining the latest CCR report to be included into the District's Annual Report. The BOC agreed.

It was noted that February 28<sup>th</sup> starts the period of those wanting to apply for one of the ELVD's elected offices.

The commissioners agreed to conduct another budget workshop at 6:00 PM on Wednesday, March 7, 2018.

The meeting was adjourned at 7:30 PM.

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Diane Cunningham, Chairman

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Linda Whiting, Commissioner

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Wayne Held, Commissioner