



ELVD Workshop Meeting Minutes for Thursday, February 22, 2018

Present: Diane Cunningham, Chairman for Commissioners (in person)
Linda Whiting, Commissioner, (in person)
Wayne Held, Commissioner, (in person)

ELVD Residents: Joe and Eileen Feindel

Guests: Kathy Rogers, RCAP and Joseph Damour, WSO +

The workshop meeting was called to order at 6:30 PM by Commissioner Cunningham. The commissioners welcomed both Kathy Rogers and Joe Damour to the meeting and discussion concerning both options of replacing the District's water distribution infrastructure began.

Kathy Rogers represents the District's interest in the State's Revolving Loan Program that has approved the District for a \$400,000.00 loan for the express purpose of upgrading and replacing aging water distribution lines. This loan can be voted on in increments of 15, 20, 25, or 30 years which would determine the yearly payment installments and interest rates. This loan would also require the District to hire a qualified engineering company outlined by the State of New Hampshire. Kathy Rogers also indicated that Johnna McKenna at DES would be the point of contact for any concerns the District might have concerning the loan.

It was noted that the District is currently paying on two water loans and that a third loan might be more than the District can afford. The District's payment on current water loans are as follows:

1. NH Municipal Bank for \$700,000.00 issued on August 15, 2006 and payable through 2026. This loan is a twice a year payment this this year's payment of \$49,251.26 with an ending balance of \$305,000.00
2. Water Project NHDES State Revolving Fund for \$1,800,000.00 issued on Dec 11, 2013 and payable thru 2033. This is a once a year payment with this year's total payment of \$99,551.67 with an ending balance of \$1,341,710.00.

The costs for engineering service for the approved loan has been estimated to be \$35,000.00. Kathy Rogers discussed the benefits of this loan in replacing a few of the District's water distribution lines that are determined to have the most leaks. Those areas (determined by WSO+) are as follows: Moccasin Trail, Skyview, and Deerpoint Road. It was expressed that this loan would not prevent the need for any future loans since more loans would be needed. It was also determined that this water loan would have to appear as a warrant and, as documented by the NHDRA, would appear on the same voting ballot of district officials. (two-thirds vote required)

Other concerns discussed was the eventual replacement of the Red Fox Crossing Bridge. It is documented to have a 38 percent deficiency rating. The District needs to build up its Roads and Bridges CIP funds for the replacement and engineering costs involved. This bridge is "Red Flagged" by the state and replacement costs

would be borne by the District. Kathy Rodgers indicated there may be grants available to help lower the replacement costs.

The BOC expressed an interest in obtaining more information concerning the State's Revolving Loan Program and possible grants and forgiveness programs that the District might benefit. Kathy Rodgers was instrumental with this matter and would conduct a future workshop to identify those queries and arrange a meeting with DES representatives in Concord.

Joseph Damour's WSO+ Company has maintained the District's water distribution system for a few years and has familiarized themselves to the distribution deficiencies throughout the district. Joe Damour recently met with NHDES representatives in assisting the District to outline a viable timeline for water conservation plan, identifying both planned leak detections and those leakiest areas of the distribution system, and the updates of well performances. The results of that meeting provided a comprehensive report outline a multitude of deficiencies and a comprehensive long term water distribution replacement timeline that may be equitable by utilizing the Water CIP funds. WSO+'s water distribution replacement plan would not require enlisting any engineering services.

Other options in providing better water quantity output was the possibility of drilling a replacement well and outlining possible areas within the district for such drilling. Joe Damour elaborated on the pro's and con's concerning that possible option.

Joe Damour indicated, and the BOC agreed, that this year's priorities are to install the remaining three leak detection meters throughout the district and finish construction of the electrical building on Patten Hill to house the electrical controls for wells 7, 8, And 9. The current building has deteriorated to the point of becoming a hazard. Joe also presented a list of repair items necessary to be incorporated in this year's budget.

Commissioner Wayne Held commented that in lieu of post the Voting Registration ad in a local newspaper, the District could save the advertising charge by posting on the ELVD Website. The BOC agreed. Also discussed and voted for was the establishment of a Public Budget Meeting to be held on Thursday, March 22, 2018 at 6:00PM at the ELVD Office.

The commissioners agreed to conduct another budget workshop at 6:00 PM on Tuesday, February 27, 2018 at the ELVD Office.

The meeting was adjourned at 8:45 PM.

_____/S/_____
Diane Cunningham, Chairman

_____/S/_____
Linda Whiting, Commissioner

_____/S/_____
Wayne Held, Commissioner