

September 6, 2017 Workshop Meeting Minutes

In Attendance: Diane Cunningham, Commissioner, Keith Huber, Commissioner, and Kim Grondin, Clerk.

Public Attendance: None

The Workshop was called to order at 6:09 p.m.

Diane Cunningham, Commissioner had Eileen Feindel look over Skippy Edwards's contract and it was found that there are no major changes to it that Justin Richardson needs to review it. Diane Cunningham, Commissioner will ask Skippy Edwards to attend the next workshop meeting in October to provide certificate of insurance, address change, etc.

Diane Cunningham, Commissioner will be ordering the gravel for ELVD soon through Henniker Crush Stone and Gravel.

Fred Ziegler has made some changes to his property that were not approved by BOC's or DES. Diane Cunningham, Commissioner will be contacting DES regarding this matter.

Mark Widdison sent an email to BOC's asking about the CCR yearly water report. The current one is posted from 2016 and the next one will not be done until the end of 2017, which WSO provides for us.

Keith Huber, Commissioner has been working diligently on trying to touch base with the town for new construction in ELVD. Keith Huber, Commissioner sent emails to the building inspector, building inspector administrator, as well as Laura Buono but has not had any returned emails or phone calls. BOC's would like to receive the \$10,000 water hookup fee for new construction before building goes any further.

Keith Huber, Commissioner has requested a bid solicitation sheet to cap the cement block before winter arrives. There are some corrections to make to the form, which Keith Huber, Commissioner will fix before he sends out to bid.

Keith Huber, Commissioner coded the water and general account invoices.

BOC's Monthly Meeting will be held at Eastman Park on Thursday **September 14, 2017** at 6:00 p.m.

Motion was made by Diane Cunningham, Commissioner to adjourn workshop meeting, seconded and approved.

Meeting adjourned at 7:04 p.m.

Sincerely,

Kim Grondin, ELVD Clerk

Approved By:

Diane Cunningham, Commissioner

Keith Huber, Commissioner
