

June 1, 2017 Workshop Meeting Minutes

In Attendance: Diane Cunningham, Commissioner, Keith Huber, Commissioner, Debi Flanders, Treasurer, Kim Grondin, Clerk

Public Attendance: Christine Haynes

The Workshop was called to order at 6:06 p.m.

The MS232 Report of Appropriations Actually Voted ELVD was reviewed, dated and signed, which will be sent to Bill Herman.

Discussion was had about Debi Flanders, Treasurer resigning but becoming Deputy of Treasurer. Christine Haynes will be stepping up to become Treasurer. Keith Huber, Commissioner will look into how to appoint Debi Flanders, Treasurer as deputy treasurer. Motion was made to appoint Christine Haynes as treasurer, seconded and approved. Commissioners will accept Debi Flanders, Treasurer resignation when Christine Haynes is comfortable through transition and then will appoint Debi Flanders as Deputy of Treasurer.

Diane Cunningham, Commissioner and Keith Huber, Commissioner reviewed the Annual Financial Statements and Management letter from Melanson Heath Auditors.

Keith Huber, Commissioner made a motion to appoint Diane Cunningham Chairman of the ELVD BOC, seconded and approved.

Diane Cunningham, Commissioner and Keith Huber, Commissioner signed and dated invoices to Eastern Analytical Company for water testing.

Commissioners reviewed the Town of Hillsboro Deposits for Taxes and Water Bills, as well as reviewed residents that have paid their water bills and who has not.

Keith Huber, Commissioner reviewed and coded water account invoices. Diane Cunningham, Commissioner reviewed and coded general account invoices. Debi Flanders, Treasurer explained the process to Christine Haynes, Treasurer of what Diane Cunningham, Commissioner and Keith Huber, Commissioner are doing with coding the invoices.

Diane Cunningham, Commissioner and Keith Huber, Commissioner discussed posting on the ELVD community page about the need for another commissioner and more volunteers.

Christine Haynes, Treasurer will sign all legal documents prior to BOC's monthly meeting to become ELVD treasurer.

BOC's will be meeting with Kathy Rodgers from RCAP on June 7th, 2017 at 7:00 p.m. to discuss water survey.

Our next meeting will be the Board of Commissioners Meeting on June 8th, 2017 at 6:00 p.m.

Motion was made to adjourn workshop meeting, seconded and approved.

Meeting adjourned at 7:32 p.m.

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Sincerely,

Kim Grondin, ELVD Clerk

Approved by:

By: _____

Diane Cunningham, Chairman of Commissioners

By: _____

Keith Huber, Commissioner