

Monthly Meeting of the Board of Commissioners

Emerald Lake Village District

May 11, 2017

147 West Main Street Suite 203, Hillsborough NH

Present: Mark Rodier, Commissioner (in person)
Keith Huber, Commissioner (in person)
Diane Cunningham, Commissioner (in person)
Debi Flanders, Treasurer (in person)
Kim Grondin, Clerk (in person)

ELVD Residents: Joseph Feindel, Eileen Feindel, Warren Fleck, Pasquale Vessicchio, and Fiore Grassetti

Pledge of Allegiance.

The regular District Meeting with the Board of Commissioners was duly convened at ap. 6:02 pm at the ELVD office, Hillsboro, as noticed, with a quorum consisting of three out of three Commissioners present.

- Welcome Keith Huber:** Commissioners and residents welcomed Keith Huber, Commissioner.
- Swear in newly elected officials:** Diane Cunningham, Commissioner, Debi Flanders, Treasurer, and Kim Grondin, Clerk was sworn in for newly appointed positions.
- Approval of prior meeting minutes**

BOC's reviewed the prior commissioner meeting minutes dated March 9th, 2017 and April 13th, 2017, as well as workshop meeting minutes dated April 5, 2017, May 1st, 2017 and May 3rd, 2017. There are no changes to be made and minutes were signed and dated. Motion was made, seconded, and approved for all final drafts to be posted.

Annual meeting minutes dated April 22, 2017 were reviewed. Motion was made by Keith Huber, Commissioner to review annual meeting tape dated April 22, 2017, specifically Article Two, seconded by Diane Cunningham, Commissioner, and approved.

4. Finances

Update of Accounts: A financial report/balance sheet and current bank statements were handed out. All bills are paid and up to date.

Payment of Manifests: Water and general fund manifests were reviewed, signed, and dated by three out of the three commissioners. \$9,534.31 was paid out of general fund for the month. \$15,693.67 was paid out of the water fund for the month.

Reconciliation Summary was reviewed, signed and dated by Debbie Flanders, Treasurer and Monique Muise. Keith Huber, Commissioner asked about the \$54,505.83 that is on hold for Tata & Howard. Debi Flanders, Treasurer explains that is due to the second phase of water project when previous commissioners were on the board. Tata & Howard billed ELVD to start the second phase, which was not approved by the residents. ELVD is in subrogation with them, so it will remain on hold in QuickBooks until October 2017. Payroll manifest and payments to vendors was reviewed by three out of three commissioners. Debbie Flanders, treasurer also has made copies of manifests, as well as balance sheets for commissioners to have for their own personal files.

Mark Rodier, Commissioner signs and dates the ACH deposit records from Town of Hillsboro for the property taxes and water. ELVD received \$43,128.38 for the water bill and \$1605.47 for property taxes.

5. Package for Bill Herman, re: ms-232: Keith Huber, Commissioner asked what exactly ms-232 is. Diane Cunningham, Commissioner states that it is statements of appropriations actually voted. The package to Bill Herman will be on hold, until the motion made by Keith Huber, Commissioner to review article 2 on annual meeting minutes is reviewed and signed off on by commissioners.

6. Water Ban: Keith Huber, Commissioner proposed a new water ban sign, rules and fines, as well as a new water ban violation notice, per ELVD Water Supply. Discussions were had about amending the fine schedule and concluded to First offense is a written warning, Second offense is \$250 fine, and Third offense is \$500 fine and water flow to residence will be reduced to minimum allowable by law. If fines are not paid in a timely manner, will be amended to, if fines are not paid within 30 days of issue there will be an interest of 12% accrued, as well as a lien on the property. Keith Huber, Commissioner will amend the proposal, bring it to the lawyers, and place on the website. Mark Rodier, Commissioner recommends BOC's make copies and place at mailboxes, along with the DES water ban. Commissioners will be placing four water ban signs, one at the entrance of ELVD, one at the ELVD sign at Red Fox Crossing, one at the back entrance to ELVD, and one at the mailboxes. Keith Huber, Commissioner will get a quote on the signs and keep us updated.

Resident Fiore Grassetto would like the date of April 15th for the free water turn on & turn off to be reevaluated because if for some reason a resident cannot make the deadline, then they have to pay the fee. Debi Flanders, Treasurer states it is hard to come up with a date. Debi Flanders, Treasurer states "if we were to not charge the \$50 to anyone and turn off and on your water whenever you want, that goes back into the budget and would have to spread that cost amongst every tax payer. If we have to keep paying to have residents water turned on and off over and over, it is unethical, so everyone needs to be responsible for their own turn on and turn off. ELVD pays the fee for a certain amount of time, therefore that is money that is put back in the budget and bill taxpayers but we can't bill a whole year out." Keith Huber, Commissioner suggests making appointments prior to April 15th and then will provide WSO a list of seasonal residents that have appointments. Keith Huber, Commissioner suggests maybe changing the date to May 1st but since it is already past the deadline, we will make it a point to discuss this at a workshop meeting during the summer and hopefully more seasonal residents will be there. Keith Huber, Commissioner thanked resident Fiore Grassetto for his input.

7. **Boat ramp:** Mark Rodier, Commissioner states that if we shut down the boat ramp, Dave Walsh from Fish and Game will not stock the lake because it is a public access lake, even though map states it's a car top. Keith Huber, Commissioner states that he will contact Dave Walsh at Fish and Game to try and get more insight on this situation. Mark Rodier, Commissioner would like to produce a boat ramp for the residents behind the mailboxes but again, if commissioners restrict it to residents, the lake will not be stocked. Keith Huber, Commissioner will contact DES about this and will keep residents updated of progress, per boat ramp and private boat ramp.

8. **Update on RCAP income survey and mapping:** BOC's will be meeting with Kathy Rodgers on May 17, 2017 at 7:00 pm to discuss government funded mapping grants. Mark Rodier, Commissioner states that instead of Kathy Rodgers doing the GPS mapping, she is looking into doing GIS mapping. First step is for all residents to fill out the income survey for the grants. BOC's will keep residents updated on this.

9. **Public Comment:** Resident Fiore Grassetti would like to know if Skippy will be removing the rocks and sand that was placed in his front yard over the winter. Resident states that his last three trips to his seasonal home has been nothing but repairs from the plow truck. Mark Rodier, Commissioner states that ELVD is dirt roads and Skippy doesn't communicate with BOC's. Mark Rodier, Commissioner states that ELVD roads are supposed to be 40 feet wide with a 10 foot right of way on each side, so if there is dirt or rocks moved into your yard, "it is what it is". Mark Rodier, Commissioner states that he had a discussion with Skippy two months ago about a different situation and Skippy stated that there is nothing he can do. Resident Fiore Grassetti and resident Warren Fleck would like the ELVD commissioners to look into a different product to use for the roads. Mark Rodier, Commissioner states that ELVD purchases the highest grade hard pack for dirt roads, per Henniker Crush Stone.

10. **Reminder of community cleanup this Saturday, rain date will be May 20th.**

11. **Next monthly Meeting:** Next monthly Board of Commissioners meeting is **June 8th, 2017** at 6:00 p.m. at the ELVD District Office.

Next workshop meeting is **June 1st, 2017** at 6:00 p.m. at the ELVD District Office.

Whereupon there being no further business before the Board at this time, it was moved, seconded and unanimously voted the Meeting be adjourned.

Adjourned at 7:35 p.m.

By: _____

By: _____

By: _____

Mark Rodier

Keith Huber

Diane Cunningham

Board of Commissioners.

Certified by the Clerk: _____ 05-15-17

