



Emerald Lake Village District
Hillsboro, New Hampshire, 03244
Official Meeting Minutes

From Administrative Meeting on: August 27, 2008

Meeting came to order at 7pm.

ADMINISTRATIVE

Commissioner Bob Hutchinson called the meeting to order at 7pm.

Jim Coffey started the meeting with the bridge update. He and Bob Hutchinson have met with two engineers. Kagen Weeks of Lourivieu & Associates and Robert Durfee of DuBois and King. Jim has worked with these two firms successfully in the past. The engineers would certify the plans and it would then be taken to the state. He suggested we get started on the bridge and not wait for State Aid. Both engineers agree on the plan to pump in extension concrete (plus you have 1 3/4 inch rebar for stability). This would stabilize the bridge and fill in any voids. The bridge would then be safe for all vehicles to pass, with the exception of logging trucks. This would last at least until 2013. At that time, by applying for bridge aid in 5 or 6 years, we would most likely have the state aid and we won't have to float a bridge bond.

Chapters 231-234 of state bridge aid manual state that a Selectman of a town can apply for bridge aid. If you go to Chapter 52 of the same manual it states that Commissioners of Village Districts can do the same.

After the general elections in November 2008 there is a 2 week window where new legislation is accepted. At this time, we will propose that Chapter 234 include Village Districts with a certain amount of mileage qualify to apply for highway block grants.

Bank Resolution. All of our Sovereign Bank accounts have been closed. Since March of 2008 we have not received any interest on our checking accounts because of steps that were missed by this bank. We cannot get this money. We are now doing all of our banking with Ocean Bank. Every bank requires someone's name on the account that is responsible for signing and doing general bank business. Jim Coffey's name is included. We are now doing all of our bank business with Ocean Bank and working with Beth Bartlett.

Pump Test Hours Treasurer Sue Hutchinson asked all in attendance their opinion about paying Bob Hutchinson and Troy Cornock for the time they put in during the tests. Tata & Howard would charge \$65.00 per hour, which we did budget for at the annual meeting. Sue if we thought \$30.00 per hour was fair. We all agreed it was.

Payment Manifest read by Treasurer Sue Hutchinson and accepted.

The audit is pretty much done. There should be a copy of the audit report this Fall for all residents to view.

Commissioner Denise DeForest asked when the bridge project is expected to start. Jim said late September, early October is the plan. Troy said it would only take a day or two, weather permitting. As of yet an engineer hasn't been chosen. Jim asked if he and Bob could be the ones to choose. Bob suggested we run an announcement in the paper taking bids on the project as none of it is volunteer.

Water Warrant The water bills will most likely be going up \$30.00 in the second issue billing in September, 2008. The General Fund owes the Water Fund a tremendous amount of money. By law we have to separate these two funds. It will most likely go down at the next billing. Jim will be asking the town for a list of all residents in the district so we can check and see if there are any more people not receiving and paying water bills. They should have all this information in their assessing system.

Skip Edwards has dug the foundation for the pump house. An announcement will be run in the paper for bids on this project as well.

Troy Cornock motioned to adjourn the meeting at 8pm. Bob Hutchinson seconded.

Respectfully submitted,
Patricia Stefanelli
District Clerk

Approved By:

Bob Hutchinson

Troy Cornock

Denise DeForest

(Signatures on original)